

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.
Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org
Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

October 9, 2017

The Board of Barton County Commissioners convened this 9th day of October 2017, at the Barton County Courthouse.

Members present:

Kenny Schremmer, Commissioner, 1st District (Chairman Pro-Tem)
Homer Kruckenberg, Commissioner, 2nd District
Don Davis, Commissioner, 3rd District
Alicia Straub, Commissioner, 4th District
Jennifer Schartz, Commissioner, 5th District, Chairman
Donna Zimmerman, County Clerk
Phil Hathcock, Operations Director
Carey Hipp, County Counselor

I. OPENING BUSINESS:

Commissioner Schartz called the meeting to order at 9:00 A.M.

Commissioner Straub moved to approve the agenda.
Commissioner Schremmer seconded the motion.
All voted aye. Motion passed.

Commissioner Davis moved to approve the minutes of the October 2, 2017, Meeting.
Commissioner Schremmer seconded the motion.
All voted aye. Motion passed.

II. OLD BUSINESS:

There was no old business.

III. NEW BUSINESS:

A. ELLINWOOD NEIGHBORHOOD REVITALIZATION PLAN: Interlocal Agreement:

-A Neighborhood Revitalization Plan provides tax rebates for qualified new improvements with the County performing the administrative tax functions. The program provisions, in this case relative to the City of Ellinwood, are outlined in the interlocal agreement and in the Revitalization Plan.

Chris Komarek, Ellinwood City Administrator, said the first submission was rejected at the State level, so they are resubmitting the plan.

Commissioner Kruckenberg asked how thick they were going to make the concrete at the intersection and said it looks like it could hold a lot of weight. Komarek said he hoped so.

Commissioner Straub asked how much the rebate would be on \$20,000 improvement. Barb Esfeld, County Appraiser, said it depends whether the property is residential or commercial property (11½% or 25% assessment rate), and is also dependent upon the mil levy. Esfeld said residential improvements have to increase the value by \$5,000 and commercial has to increase by \$10,000.

Commissioner Straub clarified that the rebate was only on the increase and not the full value. Esfeld said yes, that was correct.

Commissioner Straub asked how difficult it is to apply for the refund. Komarek said they hand out the application when the building permit is requested, and said it is not a complicated process.

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Commissioner Straub moved to approve the Interlocal Agreement for the Neighborhood Revitalization Plan for the City of Ellinwood, Kansas, that will expire December 31, 2021.
Commissioner Davis seconded the motion.
All voted aye. Motion passed.

B. TREASURER'S OFFICE: Adams, Brown, Beran and Ball – Special Procedures:

-As is allowed by Kansas statute, Jim Jordan, Treasurer-Elect, has opted to request special auditing procedures upon taking office. Included will be a cash and tax roll reconciliation. Adams, Brown, Beran and Ball (ABBB) anticipates that the cost will not exceed \$3,000.00. If unexpected circumstances are encountered, ABBB will discuss additional charges before going forward.

Matt Patzner, Finance Officer, said Jim Jordan, Treasurer Elect, requested the special audit.

Jim Jordan said he would love to have it done and noted they have done some things in house to keep the costs down.

Commissioner Schremmer moved to approve the Special Procedures Audit with Adams, Brown, Beran and Ball for the Treasurer's Office with the cost not to exceed \$3,000.00. Cost to be paid from the Treasurer's Account of the General Fund, Professional Services Line, 001-06-5475.
Commissioner Davis seconded the motion.
All voted aye. Motion passed.

C. COUNTY ENGINEER: Federal-Aid Construction Engineering Agreement with the Kansas Department of Transportation, Project 5 C-4702-01, Bridge Replacement Project on East Barton County Road:

-On January 17, 2017, the Commission authorized a Kansas Department of Transportation (KDOT) Federal-Aid Construction Engineering (CE) Agreement for the inspection work to be done for the bridge replacement project on East Barton County Road. KDOT opened bids for the construction contract the following day and the low bid was dramatically higher than KDOT's estimate. As a result, the bids were rejected and the project was redesigned. The original CE Agreement was not finalized by KDOT due to the change in work and a new inspection agreement has been prepared based on the revised plans. It is noted that under the agreement, the Engineer's Office will do inspection work and KDOT will reimburse the County for 80% of the inspection costs.

Barry McManaman, County Engineer, presented details of the updated agreement.

Commissioner Davis moved to rescind the January 17, 2017, motion "to approve the Federal-Aid Construction Engineering Agreement with the Kansas Department of Transportation, Project 5 C-4702-01, for inspection services" and approve the updated Federal-Aid Construction Engineering Agreement with the Kansas Department of Transportation, Project 5 C-4702-01, for inspection services with information as of September, 2017. Direct the Engineer to submit required documents to the Kansas Department of Transportation once signed by the Commissioners or the Chairman. In addition, move to approve a payment of up to \$4,413.89 to Kirkham-Michael for concrete testing. Cost to be paid from the Finance General Account of the General Fund, Miscellaneous Contract, 001-26-5755.
Commissioner Schremmer seconded the motion.
All voted aye. Motion passed.

D. RESOLUTION 2017-18: Placement of Traffic Signs, Stop Signs at the Intersection of NW 70 Avenue and NW 20 Road, Buffalo Township:

The County Engineer was asked by Road and Bridge staff to determine if stop signs were warranted due to the limited sight distance caused by trees near the intersection of NW 70 Avenue and NW 20 Road in Buffalo Township. After performing a sight distance study and consulting with township officials, Mr.

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McManaman determined the intersection warrants stop signs using the Manual on Uniform Traffic Control Devices' restricted sight distance condition. The proposed Resolution calls for northbound and southbound traffic to stop.

Barry McManaman, County Engineer, said he met onsite with one of the Buffalo Township officials about the intersection signage. That township official then met with the other officials who also agreed with the signage. McManaman said it would be easier to place signage as there are a lot of large trees that would have to be removed.

Commissioner Schartz suggested they discuss proactive tree removal at the next Engineer/Township Annual Meeting.

Commissioner Schremmer moved to adopt Resolution 2017-18: Placement of Traffic Signs, Stop Signs at the Intersection of NW 70 Avenue and NW 20 Road, Buffalo Township.

Commissioner Straub seconded the motion.

All voted aye. Motion passed.

E. COUNTY ENGINEER: Kansas Department of Transportation, Contract for Preliminary Engineering (PE) Design Services by Consultant (Cost Plus Net Fee Agreement), Project No. 5 C-4869-01:

-Barton County was awarded a Kansas Department of Transportation (KDOT) project to upgrade signage on approximately 71 miles of County blacktop roads. KDOT will pay 100% of the costs for design, construction and inspection of the project. After a public notice period, two firms expressed interest in the project. The County's selection team chose Kirkham Michael to do the design work. KDOT has prepared a three-party agreement for the design services with the total compensation not to exceed \$39,063.97. Barton County will pay Kirkham Michael for their services and KDOT will reimburse the County for 100% of the cost.

Barry McManaman, County Engineer, said the County applied for another signage project last November and were recently approved. McManaman said he sent letters of interest to five firms and advertised in the Tribune. TransSystems and Kirkham Michael provided the only quotes. A selection committee was developed, consisting of Commissioner Schremmer, Phil Hathcock, Darren Williams and Barry McManaman. The committee recommended Kirkham Michael.

Commissioner Straub moved to approve the Kansas Department of Transportation, Contract for Preliminary Engineering (PE) Design Services by Consultant (Cost Plus Net Fee Agreement), Project No. 5 C-4869-01. The County Financial Officer is to encumber \$39,063.97 for engineering services from the Capital Improvement Fund, Road and Bridge Line, 071-00-6335. The reimbursements for the project from KDOT will be remitted to the Capital Improvement Fund, Other Refunds & Reimbursements line, 071-00-4585.

Commissioner Schremmer seconded the motion.

All voted aye. Motion passed.

IV. ENDING BUSINESS:

1. Announcements
2. Appointments

V. OTHER BUSINESS:

There was no other business.

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VI. ADJOURN:

Commissioner Schremmer made a motion to adjourn at 9:22 A.M.

Commissioner Davis seconded the motion.

All voted aye. Motion passed

ATTEST:


Donna Zimmerman
Barton County Clerk


Jennifer Schartz, Chairman

RESOLUTION 2017-18

PLACEMENT OF TRAFFIC SIGNS

Stop Signs at the Intersection of NW 70 Avenue and NW 20 Road, Buffalo Township

WHEREAS, the Board of County Commissioners of Barton County, Kansas, has jurisdiction to place and maintain traffic control devices upon roadways under their jurisdiction as they may deem necessary; and

WHEREAS, it is deemed in the public interest to control and regulate traffic at the intersection of various Barton County roads within this jurisdiction.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Barton County, Kansas, that the following signage should be placed at the following intersections:

The intersection of NW 70 Avenue with NW 20 Road being located in Buffalo Township, Barton County, Kansas. One stop sign shall be placed at the southeast corner of the intersection and one stop sign shall be placed at the northwest corner of the intersection. Signage shall be placed so that traffic arriving from the north and south approaches shall stop for eastbound and westbound traffic.

BE IT FURTHER RESOLVED that all sign installation shall be made and maintained by the Board of Barton County Commissioners in accordance with the "Manual on Uniform Traffic Control Devices" as set forth by the Federal Highway Administration and adopted by the Kansas Department of Transportation.

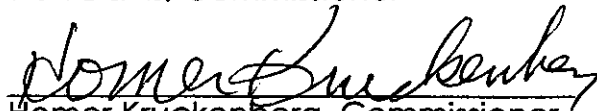
ALSO RESOLVED that should this Resolution be in conflict with any other resolution of the Board of County Commissioners of Barton County, Kansas, that only the conflicting part of the previous resolution, and not the previous resolution in total, shall be declared void and ineffective.

ADOPTED this 9th day of October, 2017.

BOARD OF COUNTY COMMISSIONERS


Jennifer Scharz, Chairman


Don Davis, Commissioner


Homer Kruckenberg, Commissioner


Kenny Schlemmer, Commissioner


Alicia Straub, Commissioner

ATTEST:


Donna Zimmerman,
County Clerk



APPROVED AS TO FORM:


Carey Hipp,
County Counselor