

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon KORA request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.
Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org
Meetings Live Streamed through **Microsoft Teams®**

December 21, 2020

The Board of Barton County Commissioners convened this 21st day of December 2020, at the Barton County Courthouse.

Members present:

VACANT, Commissioner, 1st District
Homer Kruckenberg, Commissioner, 2nd District
James R. Daily, Commissioner, 4th District *(Chairman Pro-Tem)*
Jennifer Schartz, Commissioner, 5th District Chairman
Bev Schmeidler, Assistant Deputy County Clerk
Phil Hathcock, County Administrator
Patrick Hoffman, County Counselor

Members attending via Teams®:

Don Davis, Commissioner, 3rd District
Donna Zimmerman, Barton County Clerk

BUDGET AMENDMENT HEARING

9:00 a.m. Until Close

-This Budget Hearing has been scheduled to receive comments relative to amending the 2020 Operating Budget for the following Barton County Funds – General Fund and Road and Bridge fund. Despite the efforts of elected officials and department heads, budget estimates must be adjusted so that funds fall within budgetary laws.

Amending the General Fund budget will increase budget authority by \$1,000,000 to allow for the transfer of unanticipated revenue into reserve funds for future projects if it is deemed practical and necessary.

Amending the Road and Bridge budget will increase budget authority by \$550,000 to cover additional purchases of aggregates and other consumable goods that are necessary for operations, as well as future road overlay projects that will be funded by Federal Funds Exchange money and other unanticipated revenue. This was due to Federal and State aid including FEMA and other reimbursements.

Matt Patzner, Financial Officer, presented details.

Commissioner Schartz said this was a very positive thing for the County since more revenue was received than was anticipated.

Commissioner Daily moved to close the Budget Amendment Hearing and move into the Agenda Meeting. Commissioner Davis seconded the motion.
All voted aye. Motion passed.

I. OPENING BUSINESS:

Commissioner Schartz called the meeting to order at 9:00 A.M.

Roll Call taken by County Clerk.

Commissioner Kruckenberg moved to approve the agenda.

Commissioner Daily seconded the motion.

All voted aye. Motion passed.

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Commissioner Daily moved to approve the minutes of the December 7, 2020 Regular Meeting.
Commissioner Davis seconded the motion.
All voted aye. Motion passed.

II. APPROVAL OF APPROPRIATIONS:

-An Accounts Payable Register will be submitted to the Commission for the period of December 7, 2020 and ending December 21, 2020.

Commissioner Davis moved to approve the appropriations for the period of December 7, 2020, to December 21, 2020 and authorize the Chair to sign on behalf of the Commission.
Commissioner Daily seconded the motion.
All voted aye. Motion passed.

III. OLD BUSINESS:

There was no old business.

IV. NEW BUSINESS:

A. COUNTY CLERK'S OFFICE: Cereal Malt Beverage License Renewals:

-Per K.S.A. 41-2702, no retailer shall sell any cereal malt beverage without having secured a license for that business. When a business is located in the unincorporated portion of the County, that application shall be made to the Board of County Commissioners.

Bev Schmeidler, Deputy County Clerk, presented the list of applicants for 2021 Cereal Malt Beverage Licenses as follows:

Kaiser Service (2 licenses)
Kiowa Kitchen
Lake Barton Golf Club
Miller Time LLC (2 licenses)
Odin Community Club
Odin Store (2 licenses)

Schmeidler said the Rack will no longer apply for a cereal malt beverage license since they now have a drinking establishment license.

Commissioner Daily moved to approve the 2021 Cereal Malt Beverage Licenses for the Listed Businesses.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

B. AMENDMENT OF THE 2020 BARTON COUNTY OPERATING BUDGET:

-The Budget Amendment Hearing for the 2020 Operating Budget for Barton County was conducted prior to this Regular Agenda Meeting. Mr. Patzner presented the proposed budget amendments during the Hearing. The Commission is now asked to consider amendments that will allow for the current budget to cover the operating expenses and possible transfers to reserves of unanticipated revenue for the General Fund and the Road and Bridge Fund.

Matt Patzner, Financial Officer, asked for approval of amendments presented earlier.

Commissioner Davis moved to approve the 2020 Barton County Budget Amendment.

Commissioner Daily seconded the motion.

All voted aye. Motion passed.

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AUDIT SERVICES 2020: AdamBrown:

-In September, 2018, the Commission accepted a proposal from Adams, Brown, Beran and Ball to provide audit services for Calendar Years 2018, 2019 and 2020. The 2020 bid included \$35,010.00 for the County's overall audit with a \$4,000.00 single audit charge. The firm has since become AdamsBrown, LLC. The Commission is now asked to approve an engagement letter that confirms the name change, the approved pricing and the addition of a \$7,000.00 SPARK audit.

Phil Hathcock, County Administrator, said in September 2018, the county contracted with Adams, Brown, Beran & Ball for audit services including the year 2020. Since that time, they changed their name to AdamsBrown, LLC. For accounting purposes, the commission needs to approve the agreement with the new name. Hathcock said AdamsBrown provided a cost estimate of \$7,000 for the SPARK audit, which can be covered by SPARK funds.

Commissioner Daily said the SPARK audit would be covered by SPARK funds, but the \$35,000 would come from the General Fund. Hathcock said that was correct.

Hathcock said they provide excellent service to the county and said he and Matt Patzner can call them anytime they have questions about procedures and find them to be very supportive.

Commissioner Daily moved to approve the Engagement Letter for AdamsBrown, LLC. for 2020 Audit Services.

Commissioner Kruckenberg seconded the motion.

All voted aye. Motion passed.

D PUBLIC HEALTH: Healthy Community Initiative (HCI): Improving Health Equity in Kansas Grant Correction:

-On October 26, 2020, the Commission approved the Healthy Community Initiative (HCI) Improving Health Equity in Kansas Grant Purchasing Plan, which provided approval of purchases, reimbursements, and/or expenditures up to the amount specified for identified items. It was later determined that monies awarded to the City of Ellinwood should have been provided to the Ellinwood Chamber of Commerce to support the 2020 After Harvest Festival.

Sue Cooper, Grant Coordinator, said in October 2020, the county was expending the remaining amount of the grant based off the grant directives. Part of that was allocated to the City of Ellinwood for supporting the After Harvest Festival for a community event during COVID. The check should have actually been written to the Ellinwood Chamber of Commerce. She recommended rescinding the payment to the City of Ellinwood and instead paying it to Ellinwood Chamber of Commerce.

Commissioner Schartz asked if it had ever been paid. Cooper said it had been paid and the check had already been returned to the County.

Commissioner Daily moved to rescind the October 26, 2020, motion reference a \$1,266.68 payment to the City of Ellinwood. Instead, move to approve a payment to the Ellinwood Chamber of Commerce in the amount of \$1,266.68 to support the community event of the 2020 After Harvest Festival. Payment to be made from the Health Fund, Health Communities, Advertising Line, 006-69-5865.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

E. COMMUNICATIONS: Tower Lease Agreement with MRT Communications:

-On October 12, 2020, Barton County approved a five-year lease, effective January 1, 2021, with MRT Communications. Since that time, MRT Communications has determined it will build and place the County's equipment on a new tower at the same site, 168 South 281 Highway, Great Bend, Kansas. The addition of the repeater will alleviate coverage issues and allow for paging as Barton County moves

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ward with its 800-megahertz project. The updated five-year lease requires an annual payment of \$6,300.00, which can be paid from the 911 Tax Fund.

Phil Hathcock, County Administrator, said earlier this year, the county contracted with Motorola to install 800 megahertz repeaters on two towers in the county. One of the towers owned by MRT Communications will have to be replaced with a new tower. MRT renegotiated the lease with the new lease increasing by \$300 per year for a total lease of \$6,300 annually. Hathcock said MRT plans to construct a new tower next year and will move our antennas over at that point.

Commissioner Schartz asked if we were safe until then. Hathcock said he had been assured that if something were to happen to the old tower between now and then that they would be responsible for the cost of replacing the equipment. While the lease was going up a bit, it was still cost effective rather than constructing a tower ourselves. The antennas will be placed higher on the new tower for better coverage across the county.

Commissioner Daily asked how high the antennas were on the present tower. Hathcock said he thought around 200 feet high. Commissioner Daily said he thought they would be 250 high on the new tower. Hathcock said he agreed.

Commissioner Daily asked if the new tower going to be in close proximity to the present one. Hathcock said his understanding was that it would be constructed right beside the present tower.

Commissioner Schartz asked who was MRT Motorola. Hathcock said MRT was Mobile Radio, a Motorola dealer.

Commissioner Davis moved to approve the updated Tower Lease Agreement between MRT Communications, Inc. and Barton County. Cost of the lease, set at \$6,300.00 annually for the first five years of the agreement, is to be paid from the 911 Tax Fund, Tower Lease Line, 080-86-5955. Commissioner Daily seconded the motion. All voted aye. Motion passed.

V. ENDING BUSINESS:

1. Announcements
2. Appointments

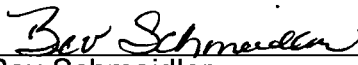
VI. OTHER BUSINESS:

There was no other business.

VII. ADJOURN.

Commissioner Daily made a motion to adjourn at 9:20 A.M.
Commissioner Kruckenberg seconded the motion.
All voted aye. Motion passed.

ATTEST:


Bev Schmeidler
Barton County Assistant Deputy Clerk


Jennifer Schartz, Chairman