

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.
Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org
Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

January 20, 2020

The Board of Barton County Commissioners convened this 20th day of January 2020, at the Barton County Courthouse.

Members present:

Kenny Schremmer, Commissioner, 1st District, Chairman
Homer Kruckenberg, Commissioner, 2nd District
James R. Daily, Commissioner, 4th District
Jennifer Schartz, Commissioner, 5th District (*Chairman Pro-Tem*)
Donna Zimmerman, County Clerk
Phil Hathcock, County Administrator
Patrick Hoffman, County Counselor

Members absent:

Don Davis, Commissioner, 3rd District

I. OPENING BUSINESS:

Commissioner Schremmer called the meeting to order at 9:00 A.M.

Commissioner Schartz moved to approve the agenda.
Commissioner Kruckenberg seconded the motion.
All voted aye. Motion passed.

Commissioner Schartz moved to approve the minutes of the January 13, 2020, Regular Meeting.
Commissioner Daily seconded the motion.
All voted aye. Motion passed.

II. APPROVAL OF APPROPRIATIONS: 13th Month – 2nd Run:

-An Accounts Payable Register for the 13th Month, 2019, will be submitted to the Commission. Thirteenth month expenditures include any unpaid bills for a product, service, or utility that has been received in 2019.

Commissioner Daily moved to approve the 13th Month – 2nd Run appropriations for 2019. Authorize the Chairman to sign on behalf of the Commission.
Commissioner Schartz seconded the motion.
All voted aye. Motion passed.

III. APPROVAL OF APPROPRIATIONS:

-An Accounts Payable Register will be submitted to the Commission for the period of January 6, 2020, and ending January 20, 2020.

Commissioner Schartz moved to approve appropriations for the period of January 6, 2020, to January 20, 2020.
Commissioner Daily seconded the motion.
All voted aye. Motion passed.

IV. OLD BUSINESS:

There was no old business.

V. NEW BUSINESS:

COUNTY CLERK'S OFFICE: Request for Approval – Added / Abated / Escaped / Refunded Taxes:

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-Donna Zimmerman, County Clerk, will present a listing of Added / Abated / Escaped / Refunded Taxes. Orders for these actions are kept on file in the County Clerk's Office. These are used to correct assessments and are requested by the County Appraiser's Office or the County Clerk's Office.

Donna Zimmerman, County Clerk, presented the following tax roll adjustments:

BATCH #5				
Property Types	Values	Escaped Taxes	Added / Abated	Refunds
Gas				
Oil	- 75,280		-\$11,404.92	\$3,747.36
Personal Property	- 13,223	\$351.56	-\$ 2,761.88	\$ 594.15
Real Estate	- 60,191		-\$ 9,564.24	\$ 609.96
16/20 M Trucks				
State Assessed Utilities				
Special Assessments				
Grand Totals	-148,694	\$351.56	-\$23,731.04	\$4,951.47
Total Taxes	-\$23,379.48			
Total Records Selected	44			

Commissioner Daily moved to the Listings of Added / Abated / Escaped and Refunded Taxes as reviewed by the County Appraiser and presented by the County Clerk and direct the Chairman to sign on behalf of the Commission.

Commissioner Schartz seconded the motion.
 All voted aye. Motion passed.

B. APPRAISER'S OFFICE: Bulk Mailing – Valuation Notices:

-After reviewing options, the Appraiser's Office has determined that using The Master's Touch to create valuation notices, mailing labels and envelopes is the most effective method for printing and mailing.

Barbara Esfeld, County Appraiser, said the state requires them to value all real estate except farm ground. Esfeld said the Appraiser's Office contacted everyone they knew of in the United States (Komtek, Postalocity, Masters Touch and Mail Services, LLC) to provide a quote to print and mail the Certified Valuation Notices. Komtek quoted \$8,473.72, Master's Touch quoted \$6,500 and Mail Services quoted \$7,600.

Esfeld said last year was the first year to use Master's Touch and were very satisfied with the job performed and the savings of \$1,100 as compared to Mail Services. Esfeld said if they were to mail in-house it would cost approximately \$10,000 including postage but not including staff time.

Commissioner Schartz moved to hire The Master's Touch at a cost not to exceed \$6,500.00 for bulk mailing Certificates of Valuation Notices for 2020. Cost to be paid from the Appraiser's account of the General Fund, Professional Service Fee's Line – 001-14-5475.

Commissioner Daily seconded the motion.
 All voted aye. Motion passed.

C. MATCHING FUND REQUEST: SouthWest Kansas Area Agency on Aging:

-The SouthWest Kansas Area Agency on Aging (SWKAAA) is requesting matching funds from Barton County in the amount of \$1,500.00. These funds, which would be used as "Seed Dollars", are an equivalent match to the \$429,382.00 in services received by older residents and low income families from

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Barton County. The County has traditionally provided this match from the Finance General Account of the General Fund.

Phil Hathcock, County Administrator, described SWKAAA services and requested approval.

Commissioner Daily moved to authorize 2020 funding to SWKAAA in the amount of \$1,500.00. Payment to be made from the Finance General account of the General Fund, SWKAAA Line, 001-26-6930. Commissioner Schartz seconded the motion. All voted aye. Motion passed.

D. COUNTY WEBSITE: SOCS – Simplified Online Communication System:

-For the past several years, Barton County's website, www.bartoncounty.org, has been hosted by SOCS. In 2019, County personnel worked to update the site. It is suggested that the County enter into another three-year period for services at a cost of \$5,225.00 per year. It is noted that the cost remains unchanged from the 2017 renewal.

Phil Hathcock, County Administrator, said SOCS host our website and keep it updated. BJ Wooding and Judy Goreham work with our website and updated it last year. This is a three-year contract that is paid annually.

Commissioner Schartz said this contract price didn't change.

Commissioner Schartz moved to approve the contract agreement submitted by SOCS for the Barton County Website for a period of three years beginning January 28, 2020 and ending January 27, 2023 at a cost of \$5,225.00 annually. The annual cost of \$5,225.00, is to be paid from General Finance, Economic Development – 001-26-6880.

Commissioner Kruckenberg seconded the motion. All voted aye. Motion passed.

E. KANSAS ASSOCIATION OF COUNTIES: 2020 Membership:

-The Kansas Association of Counties (KAC) has submitted a renewal notice for the 2020 membership. Based on a calculation that includes a base fee, population and valuation, the dues are \$6,147.03. The Association sponsors the annual KAC Conference, various educational meetings throughout the year and lobbies the State and Federal Legislature on behalf of Kansas Counties.

Phil Hathcock, County Administrator, said KAC was founded in 1975. Hathcock said several county departments are also members of KAC. The \$100 webinar fee is not included.

Commissioner Daily asked if anyone attended the webinars last year. Hathcock said very few.

Commissioner Schartz said we very seldom get something for \$100 and said it could be beneficial.

Hathcock said he visited with Dereck about recording for playback at a more convenient time.

Past fees:

2013	\$5,963.86
2014	\$5,991.30
2015	\$5,969.02
2016	\$5,925.65
2017	\$6,125.84
2018	\$6,209.97
2019	\$6,165.41

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Commissioner Daily moved to approve the 2020 KAC Membership Dues and add the \$100 for the monthly seminars for a total of \$6,247.03. Payment to be made from the Courthouse General Account of the General Fund, Dues, Memberships, Subscriptions Line, 001-18-5455.
Commissioner Schartz seconded the motion.
All voted aye. Motion passed.

F. KANSAS LEGISLATIVE POLICY GROUP: 2020 Membership:

-The Kansas Legislative Policy Group (KLPG) is a bi-partisan coalition of western Kansas counties with the common interest in the preservation of the counties tax base and retention of local control. The KLPG serves as a policy and decision making body establishing legislative priorities at its annual meeting and providing speakers to address KLPG members about the important topics of the day. At this time, the Commission will consider renewal of the membership, priced at \$4,993.56.

Phil Hathcock, County Administrator, said this is another group we have historically belonged to. KLPG is a bi-partisan group of western Kansas counties and noted Commissioner Schartz has been attending the meetings. The KLPG group is responsible in getting the oil depletion money back to the county.

Commissioner Schartz said she got a lot out of the meeting she attended last fall and said she will be attending their meeting in Topeka on Tuesday.

Commissioner Schartz moved to approve the 2020 KLPG Membership Dues of \$4,993.56. Payment to be made from the Courthouse General Account of the General Fund, Dues, Memberships, Subscriptions Line, 001-18-5455.

Commissioner Daily seconded the motion.
All voted aye. Motion passed.

VI. ENDING BUSINESS:

1. Announcements
2. Appointments

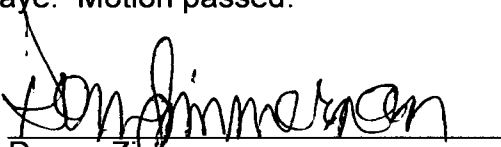
VII. OTHER BUSINESS:


There was no other business.

VIII. ADJOURN:

Commissioner Schartz made a motion to adjourn at 9:29 A.M.
Commissioner Kruckenberg seconded the motion.
All voted aye. Motion passed.

ATTEST:


Donna Zimmerman
Barton County Clerk


Kenny Schremmer, Chairman