

# Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon KORA request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email [clerk@bartoncounty.org](mailto:clerk@bartoncounty.org)

Meetings Live Streamed through **Microsoft Teams** at the following link: <https://bit.ly/3vbGJPa>

August 30, 2021

The Board of Barton County Commissioners convened this 30th day of August 2021, at the Barton County Courthouse.

*Members present:*

Kirby Krier, Commissioner, 1st District  
Barb Esfeld, Commissioner, 2nd District  
Shawn Hutchinson, Commissioner, 3<sup>rd</sup> District (*Chairman Pro-Tem*)  
James R. Daily, Commissioner, 4th District, Chairman  
Jennifer Schartz, Commissioner, 5th District  
Donna Zimmerman, County Clerk  
Patrick Hoffman, County Counselor

## **I. OPENING BUSINESS:**

Commissioner Daily called the meeting to order at 9:00 A.M.

Commissioner Schartz moved to approve the agenda.  
Commissioner Hutchinson seconded the motion.  
All voted aye. Motion passed.

Minutes of the August 16, 2021, and the August 23, 2021, Regular Meetings were not available.

## **II. APPROVAL OF APPROPRIATIONS:**

-An Accounts Payable Register will be submitted to the Commission for the period of August 16, 2021 and ending August 30, 2021.

Commissioner Hutchinson moved to approve appropriations for the period of August 16, 2021, to August 30, 2021. Authorize the Chairman to sign on behalf of the Commission.  
Commissioner Schartz seconded the motion.  
All voted aye. Motion passed.

## **III. OLD BUSINESS:**

There was no old business.

## **IV. NEW BUSINESS:**

### **A. PROCLAMATION 2021-12: Supporting the 2022 United Way of Central Kansas Campaign:**

-United Way envisions a world where every individual has an opportunity to succeed, and entire communities thrive as a result. Fueled by the passion of 2.8 million volunteers and 9.8 million donors who give of their time, money and voices, improvements are made daily within our community. With ninety-eight percent of funding staying local, Gaila Demel, United Way of Central Kansas Executive Director, will ask that the Commission adopt a Proclamation recognizing the 2022 United Way Campaign.

Gaila Demel, United Way of Central Kansas Executive Director, said they are kicking off our 2022 campaign and are so proud of the work our community partners do. Demel said their impact work is very important and noted the wonderful partnership with local school districts and Pawnee County. Demel said they are already doing workplace campaign presentations. Last year was taxing with the pandemic, but they were able to meet all their allocation promises. Demel said the 2022 Campaign goal is \$275,000. Demel said she was retiring at the end of the year, time to pass the baton.

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Commissioner Esfeld said she had the pleasure of working with Demel and the campaign through the county employees the past few years.

Commissioner Daily said without Gaila Demel's leadership the goals would not have been met.

Demel read Proclamation 2021-12.

Commissioner Hutchinson asked what percentage of the funds raised stay in Barton County. Demel said 98%. 1.5% of the raised funds is sent to United Way Worldwide. The United Way was started by a group of businessmen who were being asked to support many non-profits, so they decided to ask their employees for a quarter. That is how this really grew. Demel noted the impact work does not come out of the payroll. They ask for separate donations for that work.

Commissioner Esfeld moved to adopt Proclamation 2021-12, Supporting the 2022 United Way of Central Kansas Campaign.

Commissioner Krier seconded the motion.

All voted aye. Motion passed.

## **B. RESOLUTION 2021-22: A Resolution Establishing a Certificate of Authority for the U.S. Department of the Treasury American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Funds (SLFRF) established by the American Rescue Plan Act of 2021:**

-Barton County received its first disbursement of funding in the amount of \$2,503,634.50, from the American Rescue Plan Act (ARPA), on May 20, 2021. States, territories, counties, and cities received State and Local Fiscal Recovery funds (SLFRF) to respond to the COVID-19 pandemic, as units of government have endured immense public health and economic needs created by the crisis. The Interim Report is due 08/31/2021, which identifies obligated and paid expenditures. At this time, the Commission will consider adopting a Resolution that delegates authority to manage the administration of the funds, per the Board's direction.

Sue Cooper, Grant Coordinator, said on May 20<sup>th</sup> Barton County received approximately \$2.5 million. Cooper said the Interim Report is due to the Treasury by Tuesday. The interim report asks for obligated expenditures that have already been approved and includes expended items. There is a resolution before you to include persons who are responsible for reporting to the US Department of Treasury.

Commissioner Schartz said the resolution does not have any names identified. Sue Cooper said that is correct, you can choose individuals at your discretion.

### **Reporting Requirements**

Metropolitan city or county with a population below 250,000 residents and receiving more than \$5 million in funding submit:

	<b>1. Interim Report</b>	<b>2. Project and Expenditure Report</b>
<b>Contents</b>	<ul style="list-style-type: none"><li>Initial overview of status and uses of funding</li></ul>	<ul style="list-style-type: none"><li>Types of projects funded</li><li>Financial data</li><li>Information on contracts, grants, and subawards over \$50,000</li></ul>
<b>Frequency &amp; Submission Date</b>	<ul style="list-style-type: none"><li>One-time</li><li>By August 31, 2021</li><li>Covers date of award through July 31, 2021</li></ul>	<ul style="list-style-type: none"><li>Quarterly</li><li>By October 31, 2021 and 30 days after the end of each quarter thereafter</li></ul>

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Commissioner Schartz moved to adopt Resolution 2021-22, A Resolution Establishing a Certificate of Authority for the U.S. Department of the Treasury American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Funds (SLFRF) established by the American Rescue Plan Act of 2021. Commissioner Hutchinson seconded the motion.

Sue Cooper asked which names you are listing.

Patrick Hoffman said at least two names if not three would be preferred.

Commissioner Hutchinson withdrew his second so the motion could be amended.

Commissioner Schartz amended her motion to add Jim Daily, Sue Cooper and Matt Patzner.

Commissioner Hutchinson seconded the amended motion.

All voted aye. Motion passed.

## **C. EXECUTIVE SESSION: Personnel matters of non-elected personnel:**

-The Commission will enter into Executive Session to discuss personnel matters of non-elected personnel. The subject matter to be discussed shall be to evaluate the performance of one or more County employees as the potential Interim County Administrator. The Commission meeting will resume in twenty minutes.

At 9:19 A.M. Commissioner Esfeld moved that the Commissioners enter into an Executive Session until 9:40, with the Governing Body and the following individuals in attendance: our County Counselor Patrick Hoffman and Barry McManaman as well as us five commissioners. The justification for the Executive Session is to discuss personnel matters of non-elected personnel and the subject matter to be discussed shall be to evaluate one or more employees as a potential Interim County Administrator.

Commissioner Schartz asked Commissioner Esfeld if Donna (Zimmerman) should be included.

Commissioner Esfeld amended her motion to include Donna Zimmerman, County Clerk.

Commissioner Krier seconded the motion.

All voted aye. Motion passed.

## **D. ACTION FROM EXECUTIVE SESSION: Personnel matters of non-elected personnel:**

-The Commission will make any necessary announcements as a result of the Executive Session. If necessary, further discussion or a decision may be made at this time.

At 9:40 A.M. Commissioner Esfeld moved to enter back into regular session and moved to approve the Employment Agreement, Barton County Interim Administrator with Barry McManaman.

Commissioner Hutchinson seconded the motion.

All voted aye. Motion passed.

## **E. CONSIDERATION OF AGREEMENT: Position of Interim County Administrator:**

-The Commission will consider offering a contract for the position of Interim County Administrator.

*(See motion under Item D above)*

## **V. ENDING BUSINESS:**

1. Announcements
2. Appointments

## **VI. OTHER BUSINESS:**

- Comm Krier: Would like to recognize that Donna Zimmerman will still be our Assistant County Administrator and will be working with Barry.
- Comm Hutchinson: He and Barb Esfeld met with officials from UKHS last week and encouraged our local hospitals to step up and take some of the burden off our Health Department. The twenty employees at the Health Department have been able to conquer at least half of the pandemic almost

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single handedly. The UKHS Interim CEO said it took him until Friday to get the confirmation. They will hold a drive-thru on September 25<sup>th</sup> from 8–11am for drive-thru for vaccinations.

- Comm Esfeld: UKHS said they feel like it is their duty to help the community keep people safe.
- Comm Krier: Contacted Mandy Hoffman, Clara Barton COO, who is also going to coordinate vaccinations in September to take some of the burden off the Health Department.
- Comm Daily: The Ellinwood Hospital is likewise also going to help with vaccinations.
- Comm Daily: Moving Commission meetings to Tuesdays starting next week.

## VII. ADJOURN.

Commissioner Schartz moved to adjourn at 9:50 A.M.

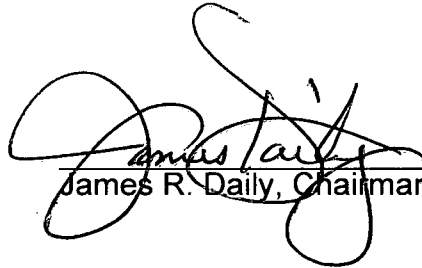
Commissioner Hutchinson seconded the motion.

All voted aye. Motion passed.

ATTEST:



Donna Zimmerman  
Barton County Clerk



James R. Daily, Chairman

## EXECUTIVE SESSION: 911 Communications (held during study session):

At 12:14 P.M. Commissioner Schartz moved to enter into executive session for 10 minutes. The Commissioners, County Counselor, Interim County Administrator, Assistant County Administrator and Dena Popp, 911 Director to attend to discuss non-elected personnel issues.

Commissioner Hutchinson seconded the motion.

All voted aye. Motion passed.

At 12:25 P.M. Commissioner Schartz moved to come out of executive session.

Commissioner Hutchinson seconded the motion.

All voted aye. Motion passed.

Commissioner Daily announced no action was taken.

**PROCLAMATION 2021-12**

**SUPPORTING THE  
2022 UNITED WAY of CENTRAL KANSAS CAMPAIGN**

**WHEREAS**, United Way of Central Kansas has a long and storied history of supporting local partners that provide impactful programs for the whole of our community; and

**WHEREAS**, United Way has mobilized their caring power to advance the common good by focusing on health, financial stability and education, the building blocks for a good life and a strong community; and

**WHEREAS**, by living the thematic concept of “United We Give, United We Win”, United Way of Central Kansas can harness the power of volunteers, donors and advocates making a lasting difference in meaningful ways; and

**WHEREAS**, with a partnership of 2.8 million volunteers and 9.8 million donors who give their time, money and voice, United Way is able support projects centered on children, families and older community members.

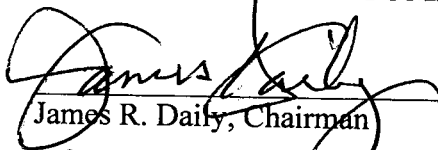
**NOW, THEREFORE, BE IT PROCLAIMED** by the Board of County Commissioners of Barton County, Kansas, that the Board supports the 2022 United Way of Central Kansas Campaign; and

**FURTHER**, the Commission recognizes that ninety-eight percent of donations stay local and that allocations to each community partner undergoes a stringent request process to assure that funding is appropriately used for the local health, financial stability and education of community members; and

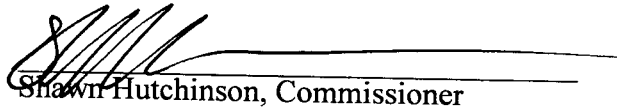
**FURTHER**, that all citizens are urged to learn more about United Way and its community partners and to join in supplying the passion, expertise and resources needed in 2022 and beyond.

**Dated this 30<sup>th</sup> day of August, 2021.**

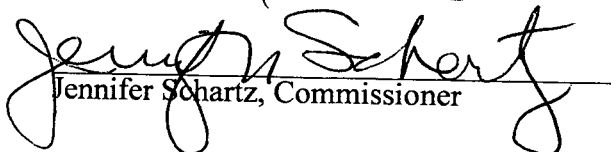
**BOARD OF COUNTY COMMISSIONERS**

  
James R. Daily, Chairman


  
Barb Esfeld, Commissioner

  
Shawn Hutchinson, Commissioner

  
Kirby Krier, Commissioner

  
Jennifer Schartz, Commissioner

**ATTEST:**

  
Donna Zimmerman,  
County Clerk



**RESOLUTION 2021-22**

A RESOLUTION ESTABLISHING A CERTIFICATE OF AUTHORITY FOR THE U.S. DEPARTMENT OF THE TREASURY AMERICAN RESCUE PLAN ACT (ARPA) CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF) ESTABLISHED BY THE AMERICAN RESCUE PLAN ACT OF 2021

**WHEREAS**, the Board of County Commissioners of Barton County, Kansas, believes it appropriate to acknowledge that the person(s) whose names and signatures appear below are authorized to execute legal agreements previously approved by the Board, request funds, complete necessary documents and reports, and carry out the administrative functions to execute the U.S. Department of the Treasury Coronavirus State and Local Fiscal Recovery Funds (SLFRF) established by the American Rescue Plan Act of 2021; and

**WHEREAS**, the Board believes that delegating responsibility to authorized individuals will further Commission goals to manage Federal funding in an appropriate, responsible, and transparent manner, given there are various levels of accountability; and

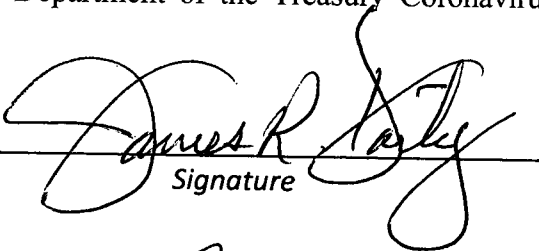
**WHEREAS**, electronic certification for funds is necessary through verifying identification through "ID.me" a trusted technology partner to multiple government agencies associated with credentialing and identity proofing as defined by NIST SP 800-63 v3, Digital Identify Guidelines; and

**WHEREAS**, only the below-named individuals are authorized to execute legal and financial documents and reports and are considered Authorized Representatives for Reporting on behalf of Barton County for SLFRF; and

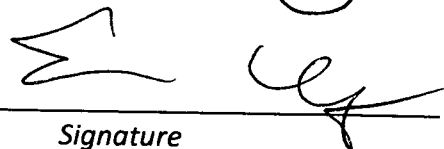
**WHEREAS**, without an authorized signature, an individual who signs grant agreements may be personally liable for the performance of the agreement and responsible for the adherence to all laws, rules, and regulations relating to the agreement.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of County Commissioners, Barton County, Kansas establishes the following individuals as having authority to execute legal and financial documents pertaining only to the U.S. Department of the Treasury Coronavirus State and Local Fiscal Recovery Funds.

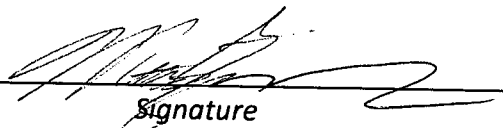
Chairman                      James R. Daily  
*Title*                                      *Name*

  
*Signature*

Grant Coordinator        Sue Cooper  
*Title*                                      *Name*

  
*Signature*

Finance Officer            Matt Patzner  
*Title*                                      *Name*


  
*Signature*

**FURTHER**, that this certification will remain in force until such time as it may be rescinded by the Barton County Board of Commissioners; and

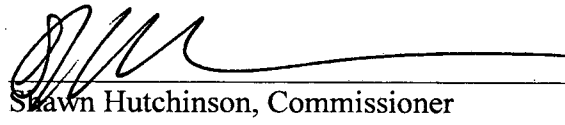
**FURTHER**, this Resolution shall not apply if in conflict with any Federal or State statute, law, or regulation.

**Dated** this 30<sup>th</sup> day of August 2021.

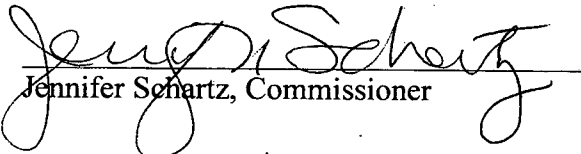
**BOARD OF COUNTY COMMISSIONERS**

  
James R. Dally, Chairman

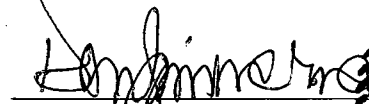
  
Barb Esfeld, Commissioner

  
Shawn Hutchinson, Commissioner

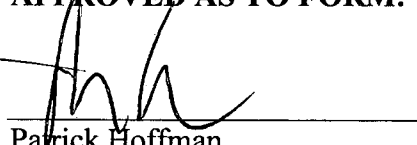
  
Kirby Krier, Commissioner

  
Jennifer Schartz, Commissioner

**ATTEST:**

  
Donna Zimmerman,  
County Clerk

**APPROVED AS TO FORM:**

  
Patrick Hoffman,  
County Counselor

