

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon KORA request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org

Meetings Live Streamed through **Microsoft Teams**® at the following link: <https://bit.ly/3dU02sO>.

January 4, 2023

The Board of Barton County Commissioners convened this 4th day of January 2023, at the Barton County Courthouse.

Members present:

Kirby Krier, Commissioner, 1st District
Barb Esfeld, Commissioner, 2nd District, *(Chairman Pro-Tem)*
Shawn Hutchinson, Commissioner, 3rd District, Chairman
Jon Prescott, Commissioner, 4th District
Jennifer Schartz, Commissioner, 5th District
Bev Schmeidler, County Clerk
Matt Patzner, Director of Operations
Patrick Hoffman, County Counselor

I. OPENING BUSINESS:

Commissioner Hutchinson called the meeting to order at 9:00 A.M.

Commissioner Krier moved to add Items G and H to the agenda, resolutions, 2 resolutions.

Commissioner Prescott said are these the ones that you shared last week.

Commissioner Krier said yes.

Commissioner Prescott seconded the motion.

Motion failed 2-3. Commissioner Krier and Commissioner Prescott voted aye. Commissioner Hutchinson, Commissioner Esfeld and Commissioner Schartz voted nay.

Commissioner Esfeld moved to approve the agenda as it was originally written.

Commissioner Schartz seconded the motion.

Motion passed 4-1. Commissioner Krier voted nay.

Commissioner Krier asked why the 3 commissioners voted nay.

Commissioner Esfeld said she voted no because she would like time to visit with the commissioners elect as well as the elected officials before decisions were made.

Commissioner Krier asked Commissioner Esfeld if she was in favor of putting it on next week's agenda.

Commissioner Esfeld said she was.

Commissioner Krier said as Old Business.

Commissioner Esfeld said Old Business was fine.

Commissioner Hutchinson said we would not put it on as Old Business and asked Commissioner Esfeld who she wanted to vote on the matter.

Commissioner Esfeld said she wanted the new commissioners to vote and wanted time to visit with them and other elected officials.

Commissioner Esfeld moved to put it on the agenda as New Business.

Commissioner Schartz seconded the motion.

Motion passed 4-1. Commissioner Krier voted nay.

Commissioner Krier asked why they were against the economic development resolution.

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon KORA request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org

Meetings Live Streamed through **Microsoft Teams**® at the following link: <https://bit.ly/3dU02sO>.

Commissioner Hutchinson said it had significant legal challenges.

Patrick Hoffman said he was planning to discuss in study session.

Minutes of the December 28, 2022, Regular Meeting were not available.

II. OLD BUSINESS:

There was no old business.

III. NEW BUSINESS:

A. COUNTY CLERK'S OFFICE: Request for Approval – Added / Abated / Escaped / Refunded Taxes:

-Bev Schmeidler, County Clerk, will present a listing of Added / Abated / Escaped / Refunded Taxes. Orders for these actions are kept on file in the County Clerk's Office. These are used to correct assessments and are requested by the County Appraiser's Office or the County Clerk's Office.

Bev Schmeidler, County Clerk, presented details.

| BATCH #2 | VALUES | ESCAPED TAXES | ADDED / ABATED | REFUNDS |
|-------------------------------|----------------------|---------------|----------------------|-------------------|
| Gas | | | | |
| Oil | (50,150) | | (\$7,162.70) | \$3,602.94 |
| Personal Property | (32,334) | | (\$5,831.82) | \$333.40 |
| Real Estate | | | | |
| 16/20 M Trucks | (27,754) | | (\$4,248.06) | \$1,228.13 |
| State Assessed Utilities | | | | |
| Special Assessments | | | | |
| Grand Totals | (110,238) | \$0.00 | (\$17,242.58) | \$5,164.47 |
| Total Taxes | (\$17,242.58) | | | |
| Total Records Selected | 36 | | | |

Commissioner Schartz moved to approve the Listing of Added / Abated / Escaped / Refunded Taxes as reviewed by the County Appraiser and presented by the County Clerk's Office. Direct the Chairman to sign on behalf of the Commission.

Commissioner Prescott seconded the motion.

All voted aye. Motion passed.

B. DESIGNATION OF OFFICIAL DEPOSITORIES FOR COUNTY FUNDS:

-Jim Jordan, County Treasurer, will present details. A designation of Barton County financial institutions as official depositories comes before the Commission. Such institutions must meet the 100% pledged securities requirement for all County funds. According to County Resolution 2017-16, all depositories must provide to the County Treasurer proof of security for these funds whenever such information is requested.

Jim Jordan, County Treasurer, said this was normal yearly housekeeping. All of the banks listed were in Barton County except the Municipal Investment Pool which was in Topeka.

Commissioner Krier moved to approve the following depositories for 2023:

Bank of the West, Great Bend
Central National Bank, Great Bend
City Bank, Great Bend
Farmers Bank and Trust, Albert / Great Bend

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon KORA request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org

Meetings Live Streamed through **Microsoft Teams**® at the following link: <https://bit.ly/3dU02sO>.

st Kansas Bank, Great Bend / Hoisington / Claflin
Landmark National Bank, Hoisington / Great Bend
Peoples Bank & Trust, Great Bend / Ellinwood
Plains State Bank, Great Bend
Sunflower Bank, Ellinwood / Great Bend
Wilson State Bank, Hoisington
Municipal Investment Pool

Commissioner Schartz seconded the motion.
All voted aye. Motion passed.

C. RESOLUTION 2023-01: Reissuing of Outdated Checks and Submission of Payments to the Kansas State Treasurer, Unclaimed Property Division:

-Mr. Jordan will present details. This proposed Resolution outlines a policy that addresses the reissuing of outdated checked and the submission of unclaimed monies to the Kansas State Treasurer, Unclaimed Property Division. Generally, uncashed checks under \$100.00 will be reissued and monies owed for uncashed checks over \$100.00 will be submitted to the Kansas State Treasurer, Unclaimed Property Division, less the bank fee for voiding the check.

Jim Jordan, County Treasurer, presented details.

Commissioner Schartz asked Jordan how long checks under \$100.00 were kept. Jordan said they had been keeping them for 6 months but will wait a year in the future.

Commissioner Krier said he was surprised to learn that those checks are what goes to the state as unclaimed property.

Commissioner Prescott moved to adopt Resolution 2023-01, Reissuing of Outdated Checks and Submission of Payments to the Kansas State Treasurer, Unclaimed Property Division.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

D. RESOLUTION 2023-02: A Resolution Creating a Cost Application for the Installation of Culverts or Entrances and Rescinding Resolution 2003-14, Same, Adopted August 4, 2003:

-Barry McManaman, County Engineer, will provide details. The proposed Resolution updates a 2003 Resolution dealing with Cost Applications for the Installation of Culverts or Entrances. Updates include detailing both the County's and the property owner's financial obligations and defining "culvert".

Matt Patzner, Director of Operations, presented details.

Commissioner Hutchinson said essentially, we are following state statute. Patzner said that was correct. Patzner said if it were a new ditch where an entrance did not previously exist, that would be at the county's expense. If it were an additional entrance for the landowner's convenience, it would be at their expense.

Commissioner Hutchinson asked if anyone had figured out how much the county could have saved.

Commissioner Krier thought it would be in excess of \$100,000.00 a year. If the resolution were to be adopted, it would be in effect starting today. Commissioner Krier said 9 entities had previously requested culverts and said the county would be honoring those. Patzner said that was correct.

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon KORA request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org

Meetings Live Streamed through **Microsoft Teams**® at the following link: <https://bit.ly/3dU02sO>.

Commissioner Esfeld moved to adopt Resolution 2023-02, A Resolution Creating a Cost Application for the Installation of Culverts or Entrances and Rescinding Resolution 2003-14, Same, Adopted August 4, 2003.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

E. ROAD AND BRIDGE: Repair of a 2012 Ford F350:

-Darren Williams, County Works Director, will present details. Mr. Williams initiated the repair a 2012 Ford F350 that is currently utilized by the department. Generally, the vehicle requires an engine replacement. The Commission will be asked to consider ratifying the repair cost.

Darren Williams, County Works Director, said there was an engine failure on Truck 21. Bob's Service Center in Claflin quoted a price to replace the engine, radiator and new hoses. Asked commission to ratify the repair cost.

Commissioner Krier moved to ratify the \$22,053.45 repair cost of the 2012 Ford F350 by Bob's Service Center. Cost to be paid from the Equipment Replacement Fund, Road and Bridge Line, 072-00-6485.

Commissioner Prescott seconded the motion.

Commissioner Schartz asked if that was a reasonable amount for repair.

Commissioner Krier said it was.

All voted aye. Motion passed.

F. APPRAISER: Equitable Solutions – Commercial Analysis for Tax Year 2023:

-Wendy Prosser, County Appraiser, will provide details. Equitable Solutions, LLC offers mass appraisal assistance in the State of Kansas. Use of an outside agency to perform this analysis ensures fair and equitable values through land valuation, commercial depreciation, income and expense analysis, rate studies and a review.

Wendy Prosser, County Appraiser, said her office was statutorily obligated to notify owners of their valuation on or before March 1 of each year. In recent years she has had difficulty filling positions in the office. Currently she was fully staffed but the new employees had not had the opportunity to obtain the required education to set valuations yet. One team member recently had a health emergency and would be unable to help this year. She reached out to the third party for assistance this year.

Commissioner Schartz asked if it were better to hire out or have it done in house. Prosser said there were pros and cons. Some smaller counties do hire it out. Barton County had been big enough in the past to do the in-house analysis themselves. She has done it since she obtained her RMA in 2010. These companies can take data from similar counties they work with to compile good analysis looking at regional studies. Equitable Solutions, LLC has worked with Rush, Russell and McPherson counties.

Commissioner Krier noted that with the cost of medical insurance and KPERS for an employee, this was less than paying an employee. Prosser said she had the monies in her budget to cover because of being short staffed for so long a period of time.

Commissioner Krier asked Prosser if she would still be looking at everything the company does. Prosser said yes, she will review everything. She would handle any appeals herself.

Commissioner Esfeld to ratify the \$28,000.00 cost for the Equitable Solutions, LLC commercial analysis services. Authorize the Commission Chair to sign the Consulting Agreement on behalf of the County.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon KORA request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org

Meetings Live Streamed through **Microsoft Teams**® at the following link: <https://bit.ly/3dU02sO>.

ENDING BUSINESS:

1. Announcements
2. Appointments

V. OTHER BUSINESS:

There was no other business.

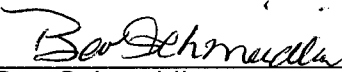
VI. ADJOURN.

Commissioner Prescott moved to adjourn at 9:23 A.M.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

ATTEST:



Bev Schmeidler
Barton County Clerk


Shawn Hutchinson, Chairman

RESOLUTION 2023-01

REISSUING OF OUTDATED CHECKS AND SUBMISSION OF PAYMENTS TO THE KANSAS STATE TREASURER, UNCLAIMED PROPERTY DIVISION

WHEREAS, the County Commissioners of Barton County, Kansas, work in concert with other County elected officials to assure that primary functions are completed in accordance with the law; and

WHEREAS, the Commission vests its trust in the judgement of these elected officials as to the policies determined to be most effective and cost efficient; and

WHEREAS, the County Clerk and the County Treasurer have jointly recommended that a policy be developed that addresses the reissuing of outdated checked and the submission of unclaimed monies to the Kansas State Treasurer, Unclaimed Property Division.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Barton County, Kansas, that the following policy is hereby adopted:

1. That it shall be the responsibility of the County Clerk's Office to issue checks for payment of County billings other than those checks paid through the County's payroll system which is under the management of the County Operations Director.
2. That is shall be the responsibility of the County Treasurer's Office to reconcile County accounts, to include a listing of checks that have not cleared the County's banking accounts.
3. The County Treasurer's Office shall develop a listing of checks that have not cleared said accounts. Said listing shall be updated at least monthly and submitted to the Clerk's Office.
 - a. When a check has failed to clear within six months of the date of issue, and said check is One Hundred Dollars (\$100.00) or less, said check shall be voided. If the check is voided in the current operating year, the monies shall be returned to the line from which the monies were expended. In the event the check is voided from a previous operating year, the monies shall be deposited into the originating fund's voided check line.

b. When a check has failed to clear within six months of the date of issue, and said check is over One Hundred Dollars (\$100.00), the monies shall be remitted to the Kansas State Treasurer, Unclaimed Property Division, in the original vendor's name, provided however that the bank fee for voiding a check is deducted from the amount prior to payment to the State.

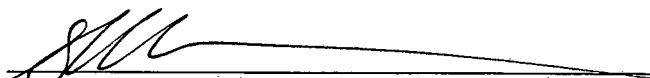
1. Payment to the Kansas State Treasurer, Unclaimed Property Division, shall be after one year, pursuant to KSA 58-3935(17)(h)(2).

c. Checks shall be reissued in total for payroll and garnishments.

4. Given the increase in work load during elections and when tax statements are released, both the County Clerk and the County Treasurer are granted leniency in prescribed monthly duties during the heavy workload periods.


ADOPTED this 4th of January, 2023.

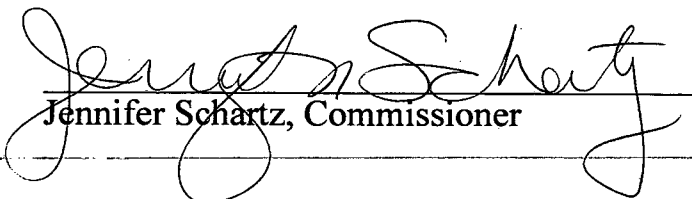
BOARD OF COUNTY COMMISSIONERS


Shawn Hutchinson, Chairman

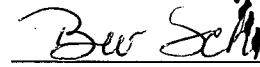

Barb Esfeld, Commissioner


Kirby Krier, Commissioner


Jon Prescott, Commissioner



Jennifer Schartz, Commissioner

ATTEST:


Bev Schmeidler,
County Clerk



APPROVED AS TO FORM:


Patrick Hoffman,
County Counselor