

# Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email [clerk@bartoncounty.org](mailto:clerk@bartoncounty.org)

Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

December 28, 2009

The Board of Barton County Commissioners convened this 14<sup>th</sup> day of December 2009, at the Barton County Courthouse.

## *Members present:*

Jennifer Schartz, Commissioner, 5th District, Chairman  
Kenny Schremmer, Commissioner, 1st District (Chairman Pro-Tem)  
Homer Kruckenberg, Commissioner, 2nd District  
John Edmonds, Commissioner, 3rd District  
Kirby Krier, Commissioner, 4th District  
Donna Zimmerman, County Clerk  
Richard Boeckman, County Counselor/Administrator

## **I. OPENING BUSINESS:**

Commissioner Schartz called the meeting to order at 9:00 A.M.

Commissioner Schremmer moved to approve the agenda.

Commissioner Krier seconded the motion.

All voted aye. Motion passed.

Commissioner Schremmer moved to approve the minutes of the December 14, 2009 Regular Meeting.

Commissioner Kruckenberg seconded the motion.

All voted aye. Motion passed.

\*Minutes of the December 21, 2009, Regular Meeting were not available.

## **II. OLD BUSINESS:**

There was no old business.

## **III. NEW BUSINESS:**

### **A. COUNTY CLERK'S OFFICE: Cereal Malt Beverage License Renewals:**

-Per K.S.A. 41-2702, no retailer shall sell any cereal malt beverage without having secured a license for that business. When a business is located in the unincorporated portion of the County, that application shall be made to the Board of County Commissioners.

Donna Zimmerman, County Clerk, presented the following applications for 2010:

- 156 Lounge
- Easy Street Restaurant LLC
- Kaisers Shamrock
- Lake Barton Golf Club
- Mo's Place
- Odin Community Club
- Odin Store
- Shaneys
- The Rack Billiard Café

Commissioner Krier moved to approve the 2010 Cereal Malt Beverage Licenses for the listed businesses.

Commissioner Schremmer seconded the motion.

All voted aye. Motion passed.

# Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email [clerk@bartoncounty.org](mailto:clerk@bartoncounty.org)

Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

## **B. PROPOSALS: Request for Proposal for Audit Services for Calendar Years 2009, 2010 and 2011:**

-Barton County accepted proposals for audit services for Calendar Years 2009, 2010 and 2011 until 2:00 p.m., December 7, 2009. The total was to consist of a separate bid for each of the three years, as well as any additional fees for other specialized services. In addition, the tasks to be included in the proposed work were to be detailed. Besides being rated on the proposal prices, other factors included the firm's profile and assistance required from the County to complete the audit.

Janet Crane, Financial Officer, presented details and noted only one firm bid the audit. She explained that a lot of firms do not do governmental auditing.

The following individual(s) presented information or made comments:

Terry Brown, Adams, Brown, Beran & Ball, CHTD

Adams, Brown, Beran and Ball bid:

YEAR ENDING	AUDIT	SINGLE AUDIT	TOTAL
December 31, 2009	\$30,000	\$3,000	\$33,000
December 31, 2010	\$31,050	Open	\$31,050
December 31, 2011	\$32,140	Open	\$32,140
Total	\$93,190	\$3,000	\$96,190

Commissioner Krier moved to approve the award of the Audit Proposal for calendar years 2009, 2010 and 2011 to Adams, Brown, Beran and Ball. The 2009 base bid of \$93,190.00 and \$3,000.00 for the Single Audit to be paid from the Courthouse General Account of the General Fund, Professional Services Account, 10-18-4330, upon completion of services.

Commissioner Schremmer seconded the motion.

All voted aye. Motion passed.

## **C. RESOLUTION 2009-34: A Resolution Concerning Barton County Grants:**

-A number of County departments utilize grant funds to off-set certain operating expenses or to provide additional or special services or events to citizens. The approval and tracking of grant agreements, required reports and other duties would absorb a great deal of administrative time and resources. As such, it has been determined that using the Administrator's Office as a clearing house for grant information would be beneficial. The requirements for this action are detailed in Resolution 2009-34, A Resolution Concerning Barton County Grants.

Richard Boeckman, County Counselor/Administrator, presented details and noted paragraph six was eliminated from the resolution as shown in the agenda pack as he couldn't foresee an emergency situation.

Commissioner Schremmer moved to adopt Resolution 2009-34, A Resolution Concerning Barton County Grants.

Commissioner Kruckenberg seconded the motion.

All voted aye. Motion passed.

## **D. JANITORIAL SERVICES PROPOSAL: Barton County Office Building:**

-The County accepted bids for cleaning at the Barton County Office Building, 1408 Kansas, until December 16, 2009. Under the proposal, the successful bidder generally cleans the building after 5:00 p.m. each work day. Bids were received from Starbrite Window Cleaning and Ney's Floor Covering. It is suggested that the low bid, \$1,550.00, as provided by Starbrite be approved and a contractual agreement for services be offered to the company.

# Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email [clerk@bartoncounty.org](mailto:clerk@bartoncounty.org)

Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

Richard Boeckman, County Counselor/Administrator, provided details on bids received from Starbrite Window Cleaning at \$1,550 per month and John Ney's Floor Covering at \$1,700 per month. He noted Starbrite reduced their monthly rate from previous years.

Commissioner Krier moved to approve the Janitorial Services Agreement through December 31, 2010, with Starbrite Window Cleaning at a cost of \$1,550.00 per month.

Commissioner Schremmer seconded the motion.

All voted aye. Motion passed.

## **E. APPRAISER'S OFFICE: Addition of a Deputy County Appraiser:**

-Barbara Konrade-Stierlen, County Appraiser, believes that her department would operate more efficiently with filling the position of Deputy County Appraiser. This position has not been filled since September, 2008. The Deputy Appraiser would assume the duties of the County Appraiser in her absence; provide Orion and other training necessary for the appraisal staff to perform their duties. The Deputy would also assist in all studies to arrive at the fair market value of all properties, hold hearings and any other duties deemed necessary. The proposed pay range for the position is \$16.50 to \$27.00.

Barbara Konrade-Stierlen, County Appraiser, provided details and noted the Oil & gas appraiser plans to retire next June. She explained a Jefferson County individual may be available and a couple others may be interested as well. Looking for a qualified and experienced applicant.

Commissioner Krier moved to approve hiring a Deputy County Appraiser beginning in budget year 2010. Position to be included in Grade Five, as of January 1, 2010. Position is to be part time from January 1, 2010 to May 31 2010, and at that time move to full time Deputy County Appraiser upon our oil appraiser's retirement.

Commissioner Kruckenberg seconded the motion.

Commissioner Edmonds said he would rise in opposition, because we simply cannot afford the cost and expressed concerns over hiring someone known to the Appraiser.

Commissioner Krier, Commissioner Schartz, Commissioner Schremmer, and Commissioner Kruckenberg voted aye.

Commissioner Edmonds voted nay.

Motion passed 4 – 1.

Commissioner Krier moved that upon interviews for the new Deputy County Appraiser beginning in budget year 2010, our County Administrator, Richard Boeckman, and the Commission Chairman be in those interviews, or if the Chairman could not at some point in time, then the Chairman Pro-Tem would set in on those interviews for the selection committee.

Commissioner Edmonds seconded the motion.

All voted aye. Motion passed.

## **F. SHERIFF'S OFFICE: Elected Official Pay Increase:**

-Under the Barton County Administrative Manual, a single elected official may request a raise from the Commission greater than provided to all other employees. In 2010, County employees will not receive an increase in pay. Sheriff Greg Armstrong will request an increase at this time. For policy purposes, the Sheriff is placed in Grade 6, beginning at \$21.66 per hour, and a 40 hour work week is assumed.

Sheriff Greg Armstrong provided details and explained he is requesting a "pay adjustment" and not a pay raise. He referenced K.S.A. 19-805(d)(2) "*any pay plan established by the board of county commissioners for all county employees other than elected officials*".

# Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email [clerk@bartoncounty.org](mailto:clerk@bartoncounty.org)

Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

Commissioner Schremmer moved to approve a \$5,000.00 increase for 2010 for Sheriff Greg Armstrong. Commissioner Schartz seconded the motion. Commissioner Schartz and Commissioner Schremmer voted aye. Commissioner Edmonds, Commissioner, Krier and Commissioner Kruckenberg voted nay. Motion failed 3 - 2.

Commissioner Krier moved to approve a pay raise for the Sheriff to \$49,535.00 which is equal to 3.1% increase that the average employees received this year. Commissioner Schartz seconded the motion. Commissioner Krier, Commissioner Schartz, Commissioner Schremmer and Commissioner Kruckenberg voted aye. Commissioner Edmonds voted nay. Motion passed 4 – 1.

## G. COMMUNICATIONS: Purchase of an 800mhz Antenna:

-To assure proper communications for all emergency services, the County must install and maintain an 800mhz antenna. Mr. Boeckman contacted Mobile Radio Services and received a \$2,619.10 quote for the purchase and installation of such. If approved, the antenna will be located on the roof of the Communications Department.

Richard Boeckman, County Counselor/Administrator, provided details.

Qty	Description	Unit	Extended
2	Yagi Antenna – 9db, 6 element, 806-896	56.00	112.00
300	Coax	.85	255.00
4	N-Male Connector	4.25	17.00
2	Adaptor	2.55	5.10
	Installation		2,230.00
Total			\$2,619.10

Commissioner Krier moved to approve the \$2,619.10 bid from Mobile Radio Service, Inc. for the purchase and installation of an 800mhz antenna. The cost to be paid from the 911 account of the General Fund, Buildings and Fixed Equipment line, 10-30-4405, and let it be noted that this money is coming from the 911 Account not from property taxes.

Commissioner Edmonds seconded the motion.

All voted aye. Motion passed.

## H. COMMUNICATIONS: Purchase of a Firewall:

-In order to maintain the integrity of the Communication Department's computer system, a firewall is needed. Given that, Mr. Boeckman initiated the search for an appropriate system that would provide protection from intrusion and viruses and would be compatible with the current 911 operating system. It is suggested that a Total Secure NSA be purchased from Nex-Tech. The \$3,235.00 price includes installation and testing.

Richard Boeckman, County Counselor/Administrator, provided details on the quote from Nex-Tech:

TZ 210 Total Secure NSA*	\$ 995.00
Installation**	\$2,240.00
Total	\$3,235.00

# Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email [clerk@bartoncounty.org](mailto:clerk@bartoncounty.org)

Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

Commissioner Krier moved to approve the \$3,235.00 bid from Nex-Tech for the Total Secure NSA. The cost to be paid from the 911 account of the General Fund, Office Furniture and Equipment line, 10-30-4415. This is from the 911 Account and not from property taxes.

Commissioner Schremmer seconded the motion.

All voted aye. Motion passed.

## **I. COMMITTEE ASSIGNMENTS: Update:**

-As a part of their public service, the Commissioners often sit on various boards and committees. This educational item has been scheduled so that each Commissioner can report, as appropriate, on the happenings of their individual assignments.

No reports.

## **IV. ENDING BUSINESS:**

1. Announcements
2. Appointments

## **V. OTHER BUSINESS:**

- Comm. Edmonds: Comm Schartz received a significant professional honor in her other life (*USD 428 award*) and he and his colleagues wish to congratulate her.

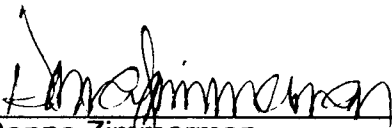
## **VI. ADJOURN:**

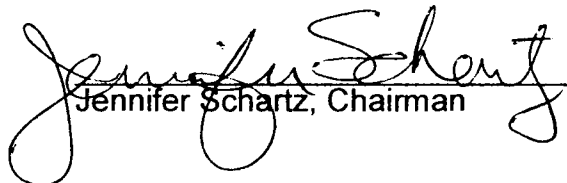
Commissioner Krier made a motion to adjourn at 10:15 A.M.

Commissioner Kruckenberg seconded the motion.

All voted aye. Motion passed.

ATTEST:

  
\_\_\_\_\_  
Donna Zimmerman  
Barton County Clerk

  
\_\_\_\_\_  
Jennifer Schartz, Chairman