

# Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email [clerk@bartoncounty.org](mailto:clerk@bartoncounty.org)

Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

February 23, 2009

The Board of Barton County Commissioners convened this 23<sup>rd</sup> day of February 2009, at the Barton County Courthouse.

## *Members present:*

Kenny Schremmer, Commissioner, 1st District (Chairman Pro-Tem)  
Homer Kruckenberg, Commissioner, 2nd District  
John Edmonds, Commissioner, 3rd District  
Kirby Krier, Commissioner, 4th District  
Jennifer Schartz, Commissioner, 5th District, Chairperson  
Donna Zimmerman, County Clerk  
Richard Boeckman, County Counselor/Administrator

## **I. OPENING BUSINESS:**

Commissioner Schartz called the meeting to order at 9:00 A.M.

Commissioner Krier moved to approve the agenda with Item B being tabled at this time, membership to the Kansas County Commissioners Association.

Commissioner Kruckenberg seconded the motion.

All voted aye. Motion passed.

The minutes of the February 17, 2009, regular meeting were not available.

## **II. OLD BUSINESS:**

### **INVENTORY OF COUNTY PROPERTY:**

Per KSA 19-2687, each county officer and head of a department shall make an inventory of the personal property owned by the County and located in such office or department. The inventory, which shall be taken during the month of December of each year, shall be filed with the County Clerk on or before December 31 of each year. The inventory shall not include books, records, files, stationery, writing materials and blank legal papers. The information will be presented to the Commission during February of each year. Per Resolution 2005-22, the mandated duties have been assigned to the Information Technology Department. This item was tabled on February 17, 2009, to allow the four remaining departments to submit an inventory.

John Debes, IT Director, and Richard Boeckman, County Counselor/Administrator, provided details. Three of the four missing departments are now in. The Sheriff's Department is still out. Sheriff Armstrong is waiting on a report from Adams, Brown, Beran, & Ball before he finishes his inventory. They are reconciling the Sheriff's accounts and performing a physical property inventory.

Commissioner Krier moved to accept the 2008 Inventory Listing less the Sheriff's Office at this time.

Commissioner Kruckenberg seconded the motion.

All voted aye. Motion passed.

## **B. MEMBERSHIP: Kansas County Commissioners Association:**

-The Commission has received an invoice for the 2009 dues for the Kansas County Commissioners Association. Tied closely to the Kansas Association of Counties, this organization is comprised of the Commissioners serving the 105 counties in Kansas. Education, training, partnering and seeking strategic alliances that benefit the interests of County government and its citizens are its core goals. The Commission will determine if they will join the Association. This item was also tabled on February 17, 2009.

**(ITEM TABLED)**

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## **III. NEW BUSINESS:**

### **A. RESOLUTION 2009-08: A Resolution Declaring a State of Local Disaster Emergency:**

-At the Tuesday, February 17, 2009, Barton County Commission Meeting, a Resolution declaring a state of local disaster emergency was adopted, thus enacting the burning ban. As extremely dry weather conditions create a fire hazard, open campfires and fires are prohibited. Burning of fence rows, fields, wildlands, ravines, trash and debris may be done upon issuance of a written permit by the Fire Chief having jurisdiction of the area where the burning is to take place. At this time, the Commission will consider extending the ban until 12 noon, March 2, 2009, with the adoption of another Resolution.

Amy Miller, Emergency Risk Manager, presented details.

The following individual(s) presented information or made comments:

Mike Napolitano, Great Bend Fire Chief

Commissioner Krier moved to adopt Resolution 2009-08, A Resolution Declaring a State of Local Disaster Emergency.

Commissioner Schremmer seconded the motion.

All voted aye. Motion passed.

### **B. US DEPARTMENT OF COMMERCE: Census Report:**

-Eloy Gallegos, Partnership Specialist with the US Department of Commerce, Census Bureau, will provide the Commission with a public report on measures being taken for the 2010 Census. A new program calls for the creation of a Complete Count Committee. The Complete Count Committee (CCC) Program is key to a successful count in communities all across the country. CCCs incorporate local knowledge, influence and possible resources to educate residents and promote the census through a locally-based and targeted outreach and promotion effort. CCCs provide a vehicle for coordinating and nurturing a cooperative effort between local governments, communities and the U.S. Census Bureau.

Craig Best, US Department of Commerce, Census Bureau, provided details and said the Census Bureau is looking to hire 16 – 20 people in Barton County to work from late March through mid-summer at \$10 per hour plus mileage. Interest applicants encouraged to call 866-861-2010 toll free. These are full time temporary positions.

Also discussed the "Complete Count Committee" which is a program to educate the public about the importance of the census.

### **RESOLUTION 2009-09: defining appointments to and the Work of the Barton County Solid Waste Management Committee:**

-Since the 1970's, the County has worked with a group of individuals dedicated to refining solid waste management systems in Barton County. Although appointed, the group has largely operated at the discretion of the Landfill Manager. At this time, the Commission will consider adopting a Resolution that defines the appointment process and clarifies the work of the Committee.

Mark Witt, Landfill Manager, provided details.

Commissioner Kruckenberg moved to adopt Resolution 2009-09, Defining Appointments to and the Work of the Barton County Solid Waste Management Committee.

Commissioner Krier seconded the motion.

All voted aye. Motion passed.

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## **D. MKEC ENGINEERING CONSULTANTS: Courthouse Chiller Replacement Project:**

-MKEC Engineering has submitted a proposal to replace the Courthouse chiller. Included in the project is the design of a new chiller, chemical pot feeder and air / dirt separator as well as meeting the electrical needs of the equipment. Cost of the design services total \$14,650.00, with a schedule of costs of additional design or other services.

Richard Boeckman, County Counselor/Administrator, provided details and explained the courthouse chiller is approximately 30 years old. MKEC will design the project and serve as general contractor during the project.

The following individual(s) presented information or made comments:

Weldon Campbell

Commissioner Edmonds moved to table the issue for one week from today until the 2<sup>nd</sup> of March. Commissioner Schremmer seconded the motion. All voted aye. Motion passed.

## **E. GOLDEN BELT AND HILLCREST MEMORIAL PARKS: Mowing Proposals:**

The Road and Bridge Department was contacted by Haberman Lawn Care to extend its mowing contract for 2009. Under a written agreement, both Golden Belt and Hillcrest Memorial Parks are to be maintained with a grass height no higher than 3" until October 30, 2009. In addition, each mowing will include trimming with special work required prior to Memorial Day.

Dale Phillips, Road and Bridge Director, presented the proposal.

The Commissioners suggested seeking bids from other area providers.

Commissioner Krier moved to table the Golden Belt mowing and the Hillcrest mowing to a future date. Commissioner Kruckenberg seconded the motion. All voted aye. Motion passed.

## **F. APPRAISER'S OFFICE: Bulk Mailing Proposals:**

-The Appraiser's Office accepted proposals until February 6, 2009, for the bulk mailing of valuation notices from the two companies that provide this service. Included in the specifications was the cost of services to include mailing the notices, mailing labels and envelopes.

Barbara Konrade-Stierlen, County Appraiser, provided details and recommended the local proposal.

From that solicitation, the following vendors submitted:

<i>BIDDER</i>	<i>BID AMOUNT</i>	<i>MEET SPECS</i>	<i>ADDITIONAL COST</i>
Postal Presort	.52 per parcel	Yes	.07 addt pages
Golden Belt Printing	.53 per parcel	Yes	.35 addt pages

The following individual(s) presented information or made comments:

Eric Franzen, Golden Belt Printing

The Commissioners requested Konrade-Stierlen contact both vendors to see if they can reduce their costs.

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Commissioner Edmonds moved to table this issue for one week and instruct the Appraiser to return to both vendors and have them sharpen their pencils for a better price.

Commissioner Krier seconded the motion.

All voted aye. Motion passed.

## G. SHERIFF'S OFFICE: Use of Wireless Air Cards:

-As part of the Sheriff's Office operational procedures, deputies are assigned laptops that receive signals from a wireless network. With eight tower locations, the cost of maintenance and hardware replacement mounts as new technology provides for better service and less expense. As such, it is suggested current equipment be sold to other users and an equipment switch to wireless air cards be approved.

Sheriff Greg Armstrong and Undersheriff Larry Holliday presented details.

<i>EQUIPMENT</i>	<i>COST</i>	<i>ANNUAL</i>	<i>VENDOR</i>
24 port gigabit switch and labor	\$ 1,000.00		Nex-Tech
24 port patch panel	\$ 800.00		* package deal
Sonicwall NSA 240 (firewall)	\$ 1,770.00		* based on current rates
Sonicwall SSL VPN 2000	\$ 2,295.00		
Installation	\$ 1,500.00		
<b>ON-GOING</b>			
Air card usage	\$ 45.00 per month	\$540.00	
Internet connection	\$ 45.00 per month	\$540.00	
Backup internet connection	\$ 50.00 per month	\$600.00	
Firewall and Tech Support	\$ 390.00		
Total	\$14,115.00		10 month period (2009)

The project will be offset by a \$200 rebate on air cards, approximately \$2,800.00.

Commissioner Kruckenberg moved to approve a wireless air card project for the Sheriff's Office. The cost of equipment, \$7,365.00, as bid by Nex-Tech, to be paid from the Equipment Replacement Fund, Sheriff's line, 46-10-4345. On-going costs to be paid from those accounts of the Sheriff under the General Fund.

Commissioner Krier seconded the motion.

All voted aye. Motion passed.

## H. UNION TOWNSHIP: Resignation:

-James Woydziak has resigned his position as the Union Township Trustee. It is the responsibility of the Commission to formally accept such resignations. If accepted, the resignation would leave the position open for a term ending in 2013. The remaining Township board members would then be required to submit the name of any possible replacement.

Donna Zimmerman, County Clerk, provided details.

Commissioner Schremmer moved to accept the resignation of James Woydziak as the Union Township Trustee and also moved to appoint Marty Michaelis to the remainder of the Union Township Trustee position. Said term to expire in 2013.

Commissioner Krier seconded the motion.

All voted aye. Motion passed.

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## I. UNION TOWNSHIP: Appointment:

-Assuming that that resignation of Mr. Woydziak is accepted, the County Clerk will submit a recommendation that Marty Michaelis is appointed to the remainder of the term of the Union Township Trustee.  
**(SEE MOTION UNDER ITEM H.)**

## J. COMMITTEE ASSIGNMENTS: Update:

-As a part of their public service, the Commissioners often sit on various boards and committees. This educational item has been scheduled so that each Commissioner can report, as appropriate, on the happenings of their individual assignments.

Information Only. No action required.

- Comm Krier: CPI Board - Will meet tomorrow, nothing to report.
- Comm Schremmer: Governor's Commission on Emergency Response, SDSI & EDRLF have not met.
- Comm Kruckenberg: Nothing to report.
- Comm Edmonds: Nothing to report.
- Schartz: Center for Counseling & Consultation – Sunflower Foundation Grant received and used to buy laptops for case management. Closing the crisis attendant care program. Center no longer paying 100% of health insurance for new hires.

## K. COUNTY SERVICES: Informational Update:

-Mr. Boeckman will provide the informational report of work completed during the last period. The report, which will be made available to the media, will serve as a public reminder of the services provided by the County on a regular basis.

Information Only. No Action Required.

## IV. ENDING BUSINESS:

1. Announcements
2. Appointments

## V. OTHER BUSINESS:

- 911 Advisory Board mtg 9am 2/25/09 in courthouse conference room. Commissioners invited to attend.

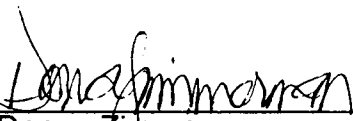
## VI. ADJOURN:

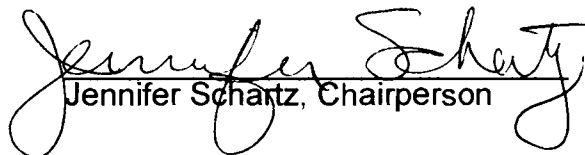
Commissioner Kruckenberg made a motion to adjourn at 10:31 A.M.

Commissioner Krier seconded the motion.

All voted aye. Motion passed.

ATTEST:

  
Donna Zimmerman  
Barton County Clerk

  
Jennifer Schartz, Chairperson