

# Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email [clerk@bartoncounty.org](mailto:clerk@bartoncounty.org)

Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

February 28, 2011

The Board of Barton County Commissioners convened this 28<sup>th</sup> day of February 2011, at the Barton County Courthouse.

*Members present:*

Jennifer Schartz, Commissioner, 5th District, Chairman  
Kenny Schremmer, Commissioner, 1st District (Chairman Pro-Tem)  
Homer Kruckenberg, Commissioner, 2nd District  
John Edmonds, Commissioner, 3rd District  
Don Cates, Commissioner, 4th District  
Donna Zimmerman, County Clerk  
Richard Boeckman, County Counselor/Administrator

## **I. OPENING BUSINESS:**

Commissioner Schartz called the meeting to order at 9:00 A.M.

Commissioner Kruckenberg moved to approve the agenda.

Commissioner Schremmer seconded the motion.

All voted aye. Motion passed.

The minutes of the February 22, 2011, Regular Meeting, were not available.

## **II. APPROVAL OF APPROPRIATIONS:**

-An Accounts Payable Register will be submitted to the Commission for the period of February 14, 2011 to ending February 28, 2011.

Commissioner Schremmer moved to approve appropriations for the period of February 14, 2011 to February 28, 2011.

Commissioner Kruckenberg seconded the motion.

Commissioner Schartz, Commissioner Schremmer, Commissioner Kruckenberg and Commissioner Cates voted aye.

Commissioner Edmonds abstained.

Motion passed 4 – 0.

## **III. OLD BUSINESS:**

There was no old business.

## **IV. NEW BUSINESS:**

### **A. COMMUNICATIONS: Narrowbanding Project – Radio Equipment \ Antenna Location Rental Agreement, City of Claflin, Kansas.**

-It is a common practice for the County to lease space on existing towers for antenna placement. It is critical that antennas be placed at various sites throughout the County to ensure full coverage for emergency communications. There is no rental cost for this three year lease. At this time, Richard Boeckman, County Counselor \ Administrator, will present a lease for space on the Claflin Water Tower.

Richard Boeckman, County Counselor/Administrator, presented details and said Doug Hubbard, 911 Director, was present and noted it was his first day as director.

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Commissioner Cates moved to approve the Tower Lease Agreement with the City of Claflin.  
Commissioner Schremmer seconded the motion.  
All voted aye. Motion passed.

Commissioner Schartz noted that Richard Boeckman had spent the last 14 months as 911 Director and thanked him for being a team player and for stepping up when that job needed done and for doing it free-gratis.

## **B. COMMUNICATIONS: Narrowbanding Project – Tower Lease Agreement, Mid-Kansas, Inc:**

-Mr. Boeckman will present a Tower Lease Agreement between the County and Mid-Kansas, Inc., said tower being located in the SW/4, Sec 25-T16S-R15W. The three year lease will allow the County to place certain communications equipment on the site to enhance the County's communications system. For that privilege, with the addition of a generator, the County will pay \$200 per month, with an annual three percent increase.

Richard Boeckman, County Counselor/Administrator, provided details and explained the Mid-Kansas tower is located across the street from Radio Kansas tower and the lease is cheaper. Boeckman said if the County places a generator at this new site, the lease will drop from \$300 per month to \$200 per month, with a 3% increase in rental payments each year.

Commissioner Schremmer moved to approve the Tower Lease Agreement with Mid-Kansas, Inc.  
Commissioner Kruckenberg seconded the motion.  
All voted aye. Motion passed.

## **HEALTH DEPARTMENT: Community Health Assessment**

-The Barton County Health Department is beginning a new phase of the public health assessment that will identify the social and built environments that support healthy living using the CHANGE tool. CHANGE, Community Health Assessment aNd Group Evaluation, was developed by the Centers for Disease Control and Prevention (CDC) and prioritizes improvements needed in policy, system and environment to support healthy living.

Janel Rose, Health Educator, and Lily Akings, Health Director, provided details and said the last Community Health Assessment was completed in 1995. Rose explained the goal of this phase of assessment is to identify social and built environments that support healthy living using the CHANGE (Community Health Assessment aNd Group Evaluation) assessment tool, developed by the Centers for Disease Control and Prevention (CDC). Rose said the CHANGE process is divided into five sectors of assessment (Community-At-Large Sector; Community Institution/Organization Sector; Health Care Sector; School Sector and Work Site Sector). For each sector, the tool includes specific questions to be answered in the areas of physical activity, nutrition, tobacco, chronic disease management and leadership.

Rose reported Community Health Assessment was one of the priorities of Public Health and was done on a regular basis. She works with Chronic Disease Risk Reduction as part of one of her grants and within that grant they are asking communities to look at community health, at social built environments to help make improvements for the entire population. They will eventually require it of all CDRR grantees. The KDHE requires this be done if participating in CDRR grant.

Commissioner Edmonds asked who is in the Central Kansas Partnership.

Rose said the four Chronic Disease Counties: Barton, Pawnee, Rice and Stafford Counties, as well as the olden Belt Foundation Counties, which are Barton, Pawnee, Stafford and Rush. There are community

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members in the Partnership as well as agency representatives from law enforcement, schools, and Health Departments representing their respective counties.

Commissioner Edmonds inquired about the cost of this assessment.

Janel Rose said she provide the leadership and will conduct the interviews. Rose said the respondents will work on a voluntary basis. The Partnership will meet on a voluntary basis to cover the responses. The cost will be Janel Rose's time. Rose noted she is paid from the Chronic Disease Risk Reduction Grant which is funded by Kansas Department of Health and Environment.

Commissioner Cates asked for an example of the assessment phase of a private office.

Rose said questions such as: is there a nearby area to walk, are there shower facilities, are there healthful food options in the vending machines would be asked.

Commissioner Cates asked for an example plan of action for his private office.

Rose said there would be a "community-wide" action plan. Rose said, for example, if looking at nutrition employers would be encouraged to have healthy food options in vending machines. If his office was too small to provide vending machines, then that would not apply.

Commissioner Cates said he was concerned about more government in private places and asked whether KDHE planned to come into his private office and mandate certain things.

Rose said the Partnerships' recommendations and the community action plan would be voluntary. Rose said KDHE would not be visiting private offices requiring them to make changes.

Lily Akings noted it would be a broad based assessment to try to find out where we are with some of these issues.

Commissioner Edmonds asked how they would pursue anyone who does not wish to participate.

Rose said no one is compelled to participate, it is voluntary.

Information Only. No Action Required.

## **D-1. HILLCREST MEMORIAL PARK NORTH: Completion of Project:**

-In February, 2010, the Commission approved the opening of Hillcrest Memorial Park North. As a part of Hillcrest, this addition allows for the placement of erect headstones. Per the County's latest version of the Memorial Park regulations, erect headstones may be a monument, memorial, headstone or similar marker that is vertical in position.

Dale Phillips, Road and Bridge Director, commended the Road & Bridge and Noxious Weed staffs for the work they have invested in the development of the memorial parks. Phillips said as of March 1<sup>st</sup>, the County will be able to sell plots at Hillcrest Memorial Park North which will provide for 1,672 spaces. The 4-foot by 10-foot spaces will sell for \$350 each which are \$100 higher than in the other sections, because the upright markers will require more expense in maintenance. Phillips explained County cemetery spaces can be purchased at the Register of Deeds Office and noted the locator pins, roads, alley ways, kiosk, flagpole and benches are all in place.

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## **ADDED ITEM: D-2. PLAT PLAN – Hillcrest Memorial Park North:**

-Marcia Johnson, Register of Deeds, reported the surveyors provided her with the plat plan which needs to be approved and signed by the Commissioners, the County Clerk and then filed in her office.

Commissioner Cates moved to approve the plat plan for the Hillcrest North Cemetery.

Commissioner Schremmer seconded the motion.

All voted aye. Motion passed.

## **E. GOLDEN BELT AND HILLCREST MEMORIAL PARKS: Mowing Proposals:**

-Barton County accepted bids for the mowing of the two County-owned Memorial Parks until February 2, 2011. Bids were received from Absolute Lawn Service and Haberman Lawn Care. Under a written agreement, both Golden Belt and Hillcrest Memorial Parks are to be maintained with a grass height no higher than 3" until October 31, 2011. In addition, each mowing will include trimming with special work required prior to Memorial Day.

Dale Phillips presented the following proposals and reported requests for proposal were sent out to 7 vendors and also advertised. Phillips said typically the cemeteries are mowed April 15<sup>th</sup> through October 31<sup>st</sup> and the grass height must be maintained no higher than 3 inches on a weekly basis and each mowing includes trimming.

BUSINESS	PER MONTH	OTHER
Haberman Lawn Care	\$1,475.00	
Absolute Lawn Care		\$4,800.00 total bid*
<i>*No proof of insurance submitted.</i>		

Phillips said only one bid met all specifications. The second bidder did not include insurance and didn't specify per month mowing in the proper areas of the contract. The one complete bid was provided by Haberman Lawn Care, who is our current contractor at the cemeteries.

Commissioner Schremmer moved to accept the \$1,475.00 per month proposal from Haberman Lawn Care for 2011 mowing at the Golden Belt and Hillcrest Memorial Parks. Costs to be paid from the Cemetery Fund, Professional Services line, 47-10-4330.

Commissioner Cates seconded the motion.

All voted aye. Motion passed.

## **V. ENDING BUSINESS:**

1. Announcements
2. Appointments

## **VI. OTHER BUSINESS:**

- Richard Boeckman: Asked Doug Hubbard to provide an update of plans for 911 Communications.
- Doug Hubbard: No plans for sweeping changes. Main goal to continue operating as it does.

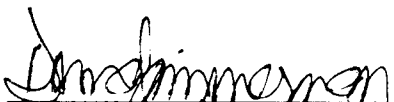
## **VII. ADJOURN:**

Commissioner Edmonds made a motion to adjourn at 10:04 A.M.

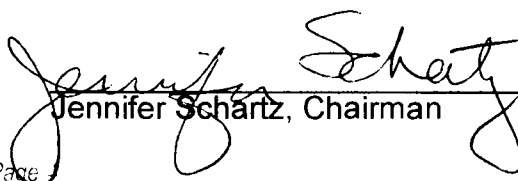
Commissioner Schremmer seconded the motion.

All voted aye. Motion passed.

TEST:



Donna Zimmerman  
Barton County Clerk



Jennifer Schartz, Chairman