

INSTRUCTIONS FOR ENTRANCE APPLICATION

The Board of County Commissioners of Barton County, Kansas, adopted Resolution 2003-14, A Resolution Creating a Cost Application for the Installation of Additional Culverts or Entrances, on August 4, 2003. Pursuant to that Resolution and to K.S.A. 68-543, the County Engineer may cause or direct the installation of a culvert or entrance. Additionally, the property owner may be charged for the installation. Persons in violation of the Resolution, upon conviction, may be subject to a fine. When applying for an entrance, please:

1. Complete the application as fully a possible.
2. Place the orange flag, which will be given to you with the application, at the **center** of the desired entrance location.

The entrance location will be field checked and the appropriate size entrance determined. At that time, you will be notified of an estimated cost of the project.

The entrance may be installed by the Barton County Road and Bridge Department, working under the direction of the County Engineer. If so, you may be charged for the entrance:

1. Whenever it is necessary to make a ditch along a public road in front of any property at such depth as will, in the opinion of the officials in charge of such road, obstruction any then existing entrance connecting such property with the public highway, it shall be the duty of the County Engineer to cause to be constructed and maintained a substantial culvert over the said ditch, so as to make a good, safe crossing. Culvert materials will be provided not to exceed forty (40) feet, plus end sections of such size to provide for adequate stormwater flow and sight distance for each entrance. The County shall pay for such improvement on County maintained roads.

2. Whenever any property owner shall request an additional culvert, widening of a culvert length beyond forty (40) feet or a new entrance, the same may be installed by the County Engineer and the cost thereof charged to the property owner. The cost associated with an entrance include:

Earthwork construction,
Culvert pipe end sections including associated materials, and
Entrance surfacing material

3. The County may provide culvert materials for entrances for tracts forty (40) acres or larger subject to County Engineer review and approval. Costs of culvert materials for entrances to tracts measuring smaller than forty (40) acres, commercial entrances and subdivisions will be the responsibility of the respective property owner. At the Commissioners' discretion, any or all of the above costs can be determined for each entrance and could be billed to the property owner. The County Engineer may require the property owner to deposit the estimated costs of such installation before installing and constructing the same.
4. The property owner may install and construct such additional culvert or new entrance, but only after first obtaining approval of plans therefore and permission to do so from the County Engineer; and such work shall be done by the owner subject to the direction and supervision of the County Engineer.

5. It shall be a public offense for any property owner or other person to construct a culvert or entrance across any ditch along a public road without first having secured approval of the plans therefore and permission to do so from the County Engineer. Any person who shall violate the provisions of this Resolution shall upon conviction thereof, be fined not less than fifty dollars (\$50) nor more than one hundred dollars (\$100).
6. That a representative of the County Engineer may be designated to provide the services as detailed here in.

If you have any questions, please do not hesitate to contact the Barton County Road and Bridge Department, 2401 – 7th Street, Great Bend, Kansas 67530, 620-793-1816.