

# **BARTON COUNTY POSITION DESCRIPTION**

**DEPARTMENT:** Noxious Weed

**POSITION TITLE:** Pesticide Applicator III

**GRADE:** 3

**EMPLOYMENT CATEGORY:** Regular Full-Time

**STATUS:** Non-Exempt

**REPORTS TO:** Senior Applicator III / Assistant Director / Director

**POSITION SUMMARY:** Position involves carrying out all department responsibilities; applies chemical herbicides to control noxious weeds and other weed problems; performs chemical applications following the guidelines of the Weed and Pesticide Division of the Kansas State Board of Agriculture, the Barton County Weed Department policies, and chemical label requirements; may perform Director's if required. Regularly works with the public on all job tasks and requests.

## **FUNDAMENTAL JOB DUTIES:**

### **WEED CONTROL / CHEMICALS**

- Communicates and recommends appropriate weed control services; confirms and accurately records and inputs provided weed control services for billing.
- Blends herbicide chemicals and applies according to site conditions, manufacturer and/or KSBA label requirements.
- Determines if sufficient growth of noxious weeds exists or if infestations are in treatable locations.
- Applies herbicides using all available application equipment.
- Receives chemical shipments and stocks in warehouse. Sells chemicals and loads for customers.
- Performs accurate physical inventory of chemicals on a monthly basis.
- Accurately calibrates equipment and maintains calibration on a daily basis. Trains and assists other personnel in accurate calibrate equipment; notes and reports any required changes to the Director.
- Cleans and performs preventive and minor maintenance on trucks and/or related equipment; including heavy equipment repairs and inspection of grain trucks for noxious weed seed content as required/requested.
- Meets with Director of department as needed (daily or weekly) for special instructions. Communicates with all workers on a daily basis.
- Attends training courses and all other programs as required for Noxious Weed Control certification.

## PROCEDURES / FORMALITIES

- Follows Kansas State Board of Agriculture (KSBA) guidelines, KSBA label requirements, and all manufacturer label requirements.
- Assists in gathering, classifying and documenting state survey information, noxious weed acres etc.
- Carefully observes environmental and occupational health safeguard; wears recommended and/or required safety equipment.
- Provides blood samples if requested and/or required for Cholinesterase and related chemistry testing.

## ROAD & BRIDGE

- Works at the Road and Bridge department as required (Example: Asphalt crew, Grader crew); May work for other County departments as needed.
- Performs snow removal procedures during winter months. Installs tire chains, plow blades and all other needs of snow and ice removal procedures.

## OTHER

- Performs and assists other personnel with custodial duties of offices, shop and weed building grounds.
- Performs all maintenance functions and participates in maintenance training.
- Keeps licenses/certifications current and compliant as required by KSBA.
- May perform Director's duties during his or her absence, as required and/or requested.
- Performs all other related duties as required and/or requested.
- Works with Election Officer for Barton County carrying out delivery and pickup of voting machines.

**EDUCATION: Minimum Required:** High school diploma or equivalent (GED) and one year college or Vo-Tech school.

**Required:** Within six months of hire must complete and pass test given by the Weed and Pesticide Division of the KSBA to receive Categories 9 and 6A (Governmental) Commercial Applicator License. Within one year of hire must complete KSBA Basic Short Course.

**EXPERIENCE: Minimum Required:** Three years on the job training in agriculture field or equivalent, and supervisory experience.

**Preferred:** Agricultural background and familiarity/experience with typical noxious weeds and other weed issues found on farms, range lands, cities, etc.

**Licensure/Certification:** Current Kansas Class B/CDL Drivers License.

**Preferred:** Current Kansas Class A/CDL Drivers License.

**SKILLS / KNOWLEDGE:** Supervisory skills essential for continued training of supervised employees and supervisor/foreman responsibilities. Ability to read and write; strong math skills are vital. Performs survey work and works long seasonal hours; knowledgeable in chemical rates and applications; uses complex and standard procedures; computer skills essential for continued training of supervised employees and Supervisor/ Foreman responsibilities; knowledge and ability to operate calculator, typewriter, computer and all other office equipment/machines. Most duties are repetitive and related. Prior to counseling farmers, must complete self-study training texts, pamphlets, and other literature; communicates unusual issues to the Director for discussion to determine a solution; ability to exercise professional judgment without supervision. Frequent close mental and visual attention required.

**PHYSICAL REQUIREMENTS / ABILITIES:** Frequent close mental and visual attention required. Rides in truck for long hours; climbs in and out of truck cab and bed; walks over rough terrain, in ditches and fields through tall weeds and grass; considerable lifting, bending, stooping and climbing. Constantly operates truck with large tank, pump, collapsible sprayer booms, chemical herbicides, and safety equipment; operates A.T.V. equipment on a regular basis. Frequently operates a fork- lift and power tools, including chain saws, power and hand weed cutting equipment. Ability to frequently lift herbicide containers of 125 lbs. or greater, and move drum containers exceeding 200 lbs. Frequently stacks chemical over shoulder height.

**WORKING CONDITIONS / ENVIRONMENT:** Regularly works outdoors; exposure to inclement weather conditions; frequently exposed to pollen, dust, plant spores, insects, wild animals and reptiles; may encounter significant high stress situations.

These specifications should not be interpreted as all-inclusive. It is intended to identify the major responsibilities and requirements of this job function. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in these specifications.

*Job descriptions assist organizations in ensuring that the hiring process is fairly administered and that qualified employees are selected. All descriptions have been reviewed to ensure that only essential functions and basic duties have been included. Peripheral tasks, only incidentally related to each position, have been excluded. Requirements, skills, and abilities included have been determined to be the minimal standards required to successfully perform the position. In no instance, however, should the duties, responsibilities, and requirements delineated be interpreted as all inclusive. Additional functions and requirements may be assigned by supervisors as deemed appropriate. In accordance with the Americans with Disabilities Act, it is possible that requirements may be modified to reasonably accommodate disabled individuals. However, no accommodations will be made which may pose serious health or safety risks to the employee or others or which impose undue hardships on the organization.*

*I have reviewed this job description and I can perform the essential functions of this position, with or without, reasonable accommodations. I have also received or have been offered a copy of this job description.*

Printed Name Bob Folk Date 4 / 2 / 2015

Employee Signature 

Director Signature 

Counselor/Administrator Signature  4-8-15