



Barton County LEPC

1400 Main, Room 108
Great Bend, KS 67530

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Meeting Notes

July 20, 2015

1:30 p.m.

Barton County Courthouse
Conference Room
Great Bend, KS 67530

1. Call Meeting to Order

The meeting was called to order by Chairman Amy Miller at 1:40 p.m.

2. Introduction of Members

Chairman Miller welcomed everyone to the meeting and asked that all of those individuals present introduce themselves and describe their agency/affiliation. Members and guests were also asked to sign the Record of Attendance.

Members Present: Phil Hathcock, Barton County Solid Waste, Manager
Don Halbower, American Red Cross
Mary Hoisington, Great Bend Tribune, Publisher
Doug Hubbard, Claflin Fire Department
Amy Miller, Barton County Emergency Management, Director
Dale Phillips, Barton County Road & Bridge and Noxious Weed
Jane Schepmann, Clara Barton Hospital
Shelly Schneider, Barton County Health Department, Director
Julie Smith, United Way of Central Kansas

Guests Present: Jim Misunas, Great Bend Tribune, Guest

3. Adoption of Meeting Notes from the April 20, 2015 Meeting

Chairman Miller asked if there were any revisions to the April 20, 2015 Meeting Notes. There were none offered.

Action: To approve Meeting Notes from April 20, 2015.
Motion: Mary Hoisington
Second: Don Halbower
Vote: Carried on voice vote.

4. Report on Tier II Reporting Facilities

Amy Miller, Barton County Emergency Management Director, provided information on the Tier II reports that were submitted by facilities which are covered by SARA Title III, more often referred to as the Community Right to Know and Emergency Planning Act. Miller told the members that there were approximately 90 oilfield related business that submitted reports. Those chemical inventory sheets mainly reported crude oil. In addition to those businesses, there were Tier II reports from five agriculture services with chemicals and two other businesses. Miller passed around those Tier II reports for members to look over.

5. Annual Review of Emergency Support Function (ESF 10) Oil and Hazardous Materials

Amy Miller, Barton County Emergency Management Director, informed the members that once a year the Barton County LEPC should review the ESF 10 – Oil and Hazardous Materials portion of the Barton County Emergency Operations Plan. The ESF was emailed to members prior to the meeting for their review. Miller informed the members that in the event of a spill or hazardous materials incident help was available from 73rd Kansas Civil Support Team, which is part of the Kansas National Guard. In addition, the Kansas Fire Marshal's Office can provide assistance. Miller asked if there were any suggested changes that members would recommend to be made to ESF 10. There were none offered by the members.

6. LEPC By-Laws

Amy Miller, Chairman, informed the members that she thought it would be advisable to review the LEPC by-laws since it had been two years since they were adopted. The by-laws were emailed to members prior to the meeting for their review. Mary Hoisington said that she had read through the by-laws and asked how many current members there were. Miller replied that currently there are 16 members. Hoisington then said that Section 1 of Article IV might be an issue in the future with that limited number of members. After some discussion Hoisington made a motion.

Action: To have legal counsel look over Section 1 of Article IV of the Barton County LEPC By-laws to review possible serial meeting implications for KOMA.

Motion: Mary Hoisington

Second: Julie Smith

Vote: Carried on voice vote.

Miller said she would have Richard Boeckman, Barton County Counselor, review the by-laws and report back to members at the October meeting.

7. Emergency Response for Animals

Amy Miller, Emergency Management Director, informed the committee that as part of the Health Department's review of ESF 8 Public Health and Medical Services, Barton County Emergency Operations Plan, that she, Shelly Schneider, Health Department Director, and Pam Stiles, RN, had met with Heather Acheson, Golden Belt Humane Society, and Kelly Benton, Kansas State Animal

Response Team, to discuss the resources that they could provide to Barton County during an emergency. The agencies work with counties to provide services for pets during a disaster and will coordinate with the Barton County Health Department because they are Support Agencies listed in ESF 8. The Barton County Health Department is the coordinating agency for ESF 8.

While discussing the issue of caring for pets during a disaster, Miller told the members that the Kansas Animal Preparedness Conference will be held in Wichita on October 16-17, 2015, and that the Kansas State Animal Response Team is actively seeking volunteers for their organization.

Julie Smith suggested that Miller provide the information to Lynn Hogg at the Volunteer Center and that she could help in getting the information out to individuals who might be interested.

8. Training Opportunities

Chairman Miller asked members if there were any training opportunities that anyone wanted to announce. There were no announcements by any of the members.

9. Reports from Members

Don Halbower reported that he had learned that the Cal-Maine egg facility in Rice County had over 2 million birds on site.

10. Other Business and Public Comments

No other business or public comments were brought before the committee.

11. Discuss next meeting date of LEPC

The next meeting date has been suggested for October 19, 2015, at 1:30 p.m. at the Barton County Courthouse, Room 101, Great Bend, Kansas.

12. Adjournment

Action: To adjourn the July 20, 2015 meeting of the Barton County LEPC.

Motion: Doug Hubbard

Second: Mary Hoisington

Vote: Carried on voice vote.

Meeting was adjourned at 2:29 p.m.

*Approved: October 19, 2015
Cathy D. Miller*