



Barton County LEPC

1400 Main, Room 108
Great Bend, KS 67530

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Meeting Notes

October 20, 2014

1:30 p.m.

Barton County Courthouse
Conference Room
Great Bend, KS 67530

1. **Call Meeting to Order**

The meeting was called to order by Chairman Amy Miller at 1:32 p.m.

2. **Introduction of Members**

Chairman Miller asked that all of those individuals present introduce themselves and to describe their agency/affiliation. Members and guests were also asked to sign the Record of Attendance.

Members Present: Phillip Hathcock, Barton County Solid Waste, Manager
Mary Hoisington, Great Bend Tribune, Publisher
Linda Michaelis, RN, Great Bend Regional Hospital, EP Coordinator
Amy Miller, Barton County Emergency Management, Director
Dale Phillips, Barton County Road & Bridge, Director
Jane Schepmann, RN, Clara Barton Hospital, DON
Julie Bugner-Smith, United Way of Central Kansas, Executive Director

Guests Present: Shelly Schneider, RN, Barton County Health Department, Administrator
John Hughes, Ellinwood District Hospital

3. **Adoption of Meeting Notes from the July 21, 2014 Meeting**

Chairman Miller asked if there were any revisions to the July 21, 2014, Meeting Notes. There were none offered.

Action: To approve Meeting Notes from July 21, 2014.

Motion: Mary Hoisington
Second: Linda Michaelis
Vote: Carried on voice vote.

4. Annual Review of Emergency Support Function (ESF10) Oil and Hazardous Materials

Amy Miller, Barton County Emergency Management Director, informed the members that the ESF 10 – Oil and Hazardous Materials of the Barton County Emergency Management Plan had been sent out earlier so that they could review it before coming to the meeting. Miller asked if there were any suggested revisions or changes to the ESF. There were none offered by the members present.

Miller then informed members about the new Spill Reporting system that would be available beginning December 1, 2014. The State of Kansas Spill and All Hazard Notification System is to be available at that time. Emergency officials and spillers will now need to call 785-291-3333 to report a spill. The number is answered 24 hours a day, seven days a week.

5. Region E Regional Hazard Mitigation Plan

Amy Miller, Barton County Emergency Management Director, informed members that the Region E Regional Hazard Mitigation Plan had been submitted to FEMA for review. They have 45 calendar days to review the plan. If the plan needs corrections it will be sent back to the Kansas Division of Emergency Management. Then it will be resubmitted to FEMA for approval again. At that time, another 45 calendar days will be allowed for review.

6. Training & Exercise Planning Workshop (TEPW)

Amy Miller, Barton County Emergency Management Director, said that the Training and Exercise Planning Workshop had been scheduled for December 2. She invited all LEPC members to attend. Miller asked if there was a preference from the members for time. It was decided to set the meeting time for 10:00 a.m. Invitations will be sent to all emergency responder agencies within Barton County. Miller asked if any members had suggestions for possible training and exercise activities for 2015. There were no suggestions offered.

7. Membership of LEPC

Chairman Miller informed the members that it was time to reappoint LEPC members whose terms expire 12-31-2014. Miller said that she would email out membership applications to all current members whose terms are expiring and that the County would be advertising for the positions as well. If members are aware of anyone who would like to become a member, please send their contact information to her and she will get them an application. Nominations for LEPC members will go to the Barton County Board of County Commissioners sometime in December.

8. Training Opportunities

Chairman Miller gave members a list of training classes from the Kansas Division of Emergency Management. Linda Michaelis, Great Bend Regional Hospital, recommended that anyone interested in training should look into classes that are held in Anniston, Alabama. She highly recommended the classes.

Dale Phillips, Barton County Road and Bridge, reported that there would be a Snow Rodeo for the Road and Bridge employees on October 31 at the South Washington Sand Pit and that everyone was welcome to come and see how the employees trained.

9. Request to Public Notice

Chairman Miller informed the Committee that it was time to publish the yearly Public Notice. She passed out a copy of the suggested notice. No members had any questions.

Action: To approve Public Notice for publication in the Great Bend Tribune on November 5, 2014.

Motion: Dale Phillips

Second: Julie Bugner-Smith

Vote: Carried on voice vote.

10. Other Business and Public Comments

Shelly Schneider, Barton County Health Department, brought up the topic of Ebola planning. Members engaged in a discussion about infection control for hospitals and EMS, chemicals to be used, information for the public that is available if they call 211, waste contractors for hospitals, and donning and doffing skills.

11. Discuss next meeting date of LEPC

The next meeting date has been scheduled for January 27, 2015, at 1:30 p.m. at the Barton County Courthouse, Room 101, Great Bend, Kansas.

12. Adjournment

Action: To adjourn the October 20, 2014, meeting of the Barton County LEPC.

Motion: Mary Hoisington

Second: Jane Schepmann

Vote: Carried on voice vote.

Meeting was adjourned at 2:57 p.m.

*Approved: January 27, 2015
Amy J. Miller*