



# Barton County LEPC

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Great Bend, KS 67530

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## Meeting Notes

**October 24, 2017**

10:00 a.m.

Barton County Courthouse  
Conference Room  
Great Bend, KS 67530

### 1. **Call Meeting to Order**

The meeting was called to order by Chairman Amy Miller at 10:02 a.m.

### 2. **Introduction of Members**

Chairman Miller welcomed everyone to the meeting and asked that all of those individuals present introduce themselves and describe their agency/affiliation. Members and guests were also asked to sign the Record of Attendance.

Members Present: Stephen Billinger, Barton County Sheriff's Office, Lieutenant  
Gaila Demel, United Way of Central Kansas  
Scott Fleming, Hoisington EMS  
Brittney Glenn, Ellinwood EMS  
Doug Hubbard, Claflin Fire Department  
Roger McPherson, Fuller Industries LLC  
Amy Miller, Barton County Emergency Management, Director  
Martin Miller, Great Bend Airport  
Jane Schepmann, Clara Barton Hospital  
Shelly Schneider, Barton County Health Department, Director  
Donna Zimmerman, Barton County Clerk

Guests Present: Erica Seger, Barton County Health Department  
Lucas Stoelting, Barton Community College  
MaryAnn Keener, Great Bend Regional Hospital  
Kelly Bachar, Great Bend Regional Hospital

**3. Adoption of Meeting Notes from the July 25, 2017 Meeting**

Chairman Miller asked if there were any revisions to the July 25, 2017 Meeting Notes. There were none offered.

Action: To approve Meeting Notes from July 25, 2017.

Motion: Scott Fleming

Second: Donna Zimmerman

Vote: Carried on voice vote.

**4. Use of Unmanned Aerial Vehicles**

Dave Paden, Detective Sergeant, Barton County Sheriff's Office, was unable to present due to a scheduling conflict. Steve Billinger, Barton County Sheriff's Office Lieutenant, provided some information on the Sheriff's Office drone. He said it can be on-scene quickly, possibly 5 minutes, and is operated by Paden. The drone can be utilized for search and rescue and was purchased with seizure money.

Members discussed possible uses of drones, such as wildfires and damage assessment. One member commented that the Kansas Department of Transportation also has staff that can operate drones.

**5. Request to Publish Public Notice**

Amy Miller, Barton County Emergency Management Director, told the committee that one of the regular items of business has been to publish a public notice once per year to inform citizens about extremely hazardous substances that are manufactured, stored, and used within the county. Miller recommended that a public notice be published on November 1 in the Great Bend Tribune the official county newspaper. Miller told the members that the information is also on the Barton County website.

Action: To approve Public Notice for publication in the Great Bend Tribune on November 1, 2017.

Motion: Gaila Demel

Second: Scott Fleming

Vote: Carried on voice vote.

**6. Membership of LEPC**

Chairman Miller reminded the group that some members would be needed to be re-appointed and that she would send out membership applications to them. All members must be formally appointed by the Board of County Commissioners and then their names sent to the Kansas Commission on Emergency Planning and Response (CEPR) for formal appointment.

**7. Emergency Operations Plan (EOP) Update**

Chairman Miller informed the committee that the Barton County Emergency Operations Plan must be updated by December 2018 and submitted to the Kansas Division of Emergency Management for approval in order to remain in good standing with the State of Kansas. Miller will keep the membership informed on how the update progresses.

#### **8. Winter Weather Awareness Day**

Amy Miller, Barton County Emergency Management Director, told the members that Winter Weather Awareness Day has been scheduled for November 15 this year. The National Weather Service provides promotional information that can be utilized by various news media organizations and also develops items for social media. Miller said that Barton County would be posting items to their Facebook page and ask members to watch for the items and like/share them if their organizations have Facebook pages in an effort to get the safety information out to the public.

#### **9. Annual Training and Exercise Planning Workshop (TEPW)**

Amy Miller, Barton County Emergency Management Director, said that the Training and Exercise Planning Workshop had been scheduled for November 14. Miller noted that all LEPC members may attend the workshop and provide input on exercise suggestions and trainings to be offered.

The 2017 TEPW will be at the Barton County Courthouse, Room 101 at 10:00 a.m.

#### **10. Training Opportunities**

Amy Miller, Chairman, mentioned to the members that ICS 300 and ICS 400 classes were being offered this fall and that anyone interested should check the Kansas Division of Emergency Management webpage for upcoming classes. Miller also said that she hopes to bring the classes to Barton County during the first half of 2018.

Kelly Bachar, Great Bend Regional Hospital, told members that their facility would be sponsoring an Advance Basic Life Support (ABLS) class on February 10, 2018, and that if anyone was interested in attending to contact her for more information.

#### **11. Reports from Members**

Amy Miller, Chairman, asked if any members had any reports.

Jane Schepmann, Clara Barton Hospital, said that on the hospital's audit for their grant from the 2015-2016 year there were questions about morgue capacity. She wondered if anyone else had encountered this problem. No one else reported encountering that issue with their grant audit. Amy Miller, Chairman, stated that the Kansas Department of Health and Environment and the Kansas Division of Emergency Management were in discussions to provide a mass fatality exercise after the first of the year and that would be a good time to discuss morgue capacity.

Gaila Demel, United Way of Central Kansas, said she wanted to again mention that plans were still on to provide shelter training for volunteers after the first of the year.

Lindsey Bogner, Ellinwood Hospital and Clinic, provided an update on the ESF 8 exercise that was held on September 27. She also told the group that the ESF8 Coalition meets the 4<sup>th</sup> Monday of every month and anyone is welcome to attend. Bogner said that anyone who had questions should contact her.

**12. Other Business and Public Comments**

No members reported other business and there were no public comments.

**13. Discuss next meeting date of LEPC**

The next meeting date will be sent to members at a later time.

**14. Adjournment**

Action: To adjourn the October 24, 2017 meeting of the Barton County LEPC.

Motion: Shelly Schneider

Second: Jane Schepmann

Vote: Carried on voice vote.

Meeting was adjourned at 10:55 a.m.

Approved: February 6, 2018  
Amy A. Miller