

# Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.  
 Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email [clerk@bartoncounty.org](mailto:clerk@bartoncounty.org)  
 Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

September 12, 2016

The Board of Barton County Commissioners convened this 12th day of September 2016, at the Barton County Courthouse.

*Members present:*

Kenny Schremmer, Commissioner, 1st District *(Chairman Pro-Tem)*  
 Homer Kruckenberg, Commissioner, 2nd District  
 Don Davis, Commissioner, 3rd District, Chairman  
 Alicia Straub, Commissioner, 4th District  
 Jennifer Schartz, Commissioner, 5th District  
 Donna Zimmerman, County Clerk  
 Richard Boeckman, County Counselor/Administrator

**I. OPENING BUSINESS:**

Commissioner Davis called the meeting to order at 9:00 A.M.

Commissioner Straub moved to approve the agenda.  
 Commissioner Schremmer seconded the motion.  
 All voted aye. Motion passed.

Minutes of the September 6, 2016 Regular Meeting were not available.

**II. OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

**A. COUNTY CLERK'S OFFICE: Request for Approval – Added / Abated / Escaped / Refunded**

**Taxes:**

-Donna Zimmerman, County Clerk, will present a listing of Added / Abated / Escaped / Refunded Taxes. Orders for these actions are kept on file in the County Clerk's Office. These are used to correct assessments and are requested by the County Appraiser's Office or the County Clerk's Office.

Donna Zimmerman, County Clerk, presented the following tax roll adjustments:

BATCH #15				
Property Types	Values	Escaped Taxes	Added / Abated	Refunds
Gas				
Oil	-71,170		-\$13,586.20	\$13,586.20
Personal Property	2,748	\$541.32	-\$ 44.50	
Real Estate				
16/20 M Trucks				
State Assessed Utilities				
Special Assessments				
<b>Grand Totals</b>	<b>-68,422</b>	<b>\$541.32</b>	<b>-\$13,630.70</b>	<b>\$13,586.20</b>
Total Taxes	\$13,089.38			
Total Records Selected	7			

Commissioner Schremmer moved to approve the Listing of Added / Abated / Escaped / Refunded Taxes as reviewed by the County Appraiser and presented by the County Clerk and direct the Chairman to sign on behalf of the Commission.

Commissioner Schartz seconded the motion.  
 All voted aye. Motion passed.

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## **B. K4 OVERLOOK PROJECT: Addendum to the Memorandum of Understanding:**

-On May 4, 2015, the Commission entered into a Memorandum of Understanding with the Kansas Division of Wildlife, Parks and Tourism (KDWPT) reference the K4 Overlook project. At this time, KDWPT has suggested an Addendum.

Richard Boeckman, County Counselor/Administrator, said Wildlife Parks & Tourism agreed to pay half of the 20% local match. An addendum to the MOU is requested to reflect the new prices showing L & M Contractors bid of \$179,083 for paving and \$149,663 for tower construction for a total of \$328,746. Boeckman noted KDWPT is now current on their payments.

Commissioner Schartz asked for the anticipated start date. Barry McManaman, County Engineer, said Curt Mauler of L & M Contractors said they may start in November.

Commissioner Schremmer moved to approve the Addendum to the Memorandum of Understanding with the Kansas Division of Wildlife, Parks and Tourism reference the K4 Overlook project.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

## **C. BARTON COUNTY EMPLOYEE HANDBOOK: Proposed Update - Unpaid Leave:**

-After recently participating in an Americans with Disabilities Act (ADA) course, Mr. Boeckman realized that certain County policies in the Employee Handbook needed updating. Generally, the Equal Opportunity Employment Commission (EEOC) has indicated that a maximum leave policy may violate the ADA. As a result, Policy 601, Unpaid Leave, is suggested for revision - "Unpaid leave in excess of 20 days will be considered if necessary as a reasonable accommodation pursuant to the American's with Disabilities Act." A like revision would then be needed on the Unpaid Leave Form noting filing requirements in the event it is used for medical purposes.

Richard Boeckman, County Counselor/Administrator, attended an EEOC seminar in Kansas City where he learned that in regards to unpaid leave, ADA employees may require additional days. The County should add the following sentence to the employee handbook, "Unpaid leave in excess of 20 days will be considered if necessary as a reasonable accommodation pursuant to the American's with Disabilities Act."

Commissioner Schremmer moved to approve the Barton County Employee Handbook revisions as follows:

601, Unpaid Leave	Leave in Excess of 20 days
Form, Unpaid Leave Written Request	Filing Requirement
Revisions Section	

and direct the County Administrator's Office to notify employees of the updates as described by policy and to include the revised Barton County Employee Handbook on the Employee Section of the County's website.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

## **D. COUNTY ENGINEER: Supplement to Agreement for Services - Bridge #200:**

-The Kansas Department of Transportation (KDOT) Project 5 C 4702-01 calls for the construction of a Geosynthetic Reinforced Soil Integrated Bridge System (GRS-IBS). Barton County hired Terracon to perform testing of the existing geology and provide the results for use by Kirkham Michael in designing the bridge. During the final review of the plans, KDOT notified Kirkham Michael that a global stability analysis must be performed. Kirkham Michael recommended that the additional services be provided by Terracon. A change order in the amount of \$1,950.00 has been prepared. Barry McManaman, County Engineer, presented details.

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Commissioner Schremmer moved to approve the Terracon Supplement to the Agreement of Services to perform a global stability analysis for Bridge #200 and that's at the price of \$1,950.00 cost to be paid from the Special Bridge Fund, Professional Service Fees, Line 003-92-5475-92.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

## **E. MEMORIAL PARKS: Request for Proposal, Golden Belt and Hillcrest Memorial Parks Fence Painting Project:**

-Barton County solicited proposals to paint or powder coat the fences at Golden Belt and Hillcrest prior to November 1 of this year. Work was to include removing and cleaning rust from fence surfaces with paint and prime or powder coating. Bids were accepted until August 17, 2016. After a review of the bids by the Memorial Parks Advisory Board, it is suggested that TJ Products, Smith Center, be hired to perform services at Golden Belt only. Cost of power coating is \$17,544.92.

Dale Phillips, Road and Bridge Director, said powder coat requires the fence to be removed for refinishing. Three bids were received from the following vendors:

Eldridge Fencing	\$65,460.00		
TJ Products	Hillcrest	\$21,695.92	Golden Belt \$17,544.92
Warren Brothers Inc	Hillcrest	\$22,548.00	Golden Belt \$19,036.06

B & B Metal Arts contracted the initial powder coating 5 – 6 years ago. Phillips said that the initial powder coating was not done thick enough to maintain the fence and priming was not asked for at that time. Phillips said drain holes have since been drilled in the posts.

Commissioner Schremmer said it was important to mention that we are looking to do Hillcrest next year and that money is available in next year's budget.

Commissioner Schremmer moved to approve the \$17,544.92 bid of TJ Products for powder coating the Golden Belt Memorial Park fencing. Cost to be paid from the Cemetery Fund, Cemetery Improvements Line, 004-92-6360-98.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

## **F. COUNTY SERVICES: Informational Update:**

-Mr. Boeckman will provide the informational report of work completed during the last period. The report, which will be made available to the media, will serve as a public reminder of the services provided by the County on a regular basis.

Information Only. No Action Required.

## **IV. ENDING BUSINESS:**

1. Announcements
2. Appointments

## **V. OTHER BUSINESS:**

There was no other business.

## **VI. ADJOURN:**

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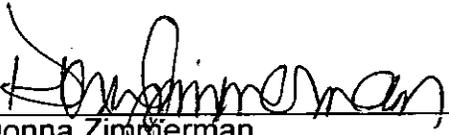
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Commissioner Straub made a motion to adjourn at 9:29 A.M.  
Commissioner Schartz seconded the motion.  
All voted aye. Motion passed.

ATTEST:

  
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Donna Zimmerman  
Barton County Clerk

  
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Don Davis, Chairman