

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.
Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org
Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

December 18, 2017

The Board of Barton County Commissioners convened this 18th day of December 2017, at the Barton County Courthouse.

Members present:

Kenny Schremmer, Commissioner, 1st District (Chairman Pro-Tem)
Homer Kruckenberg, Commissioner, 2nd District
Don Davis, Commissioner, 3rd District
Alicia Straub, Commissioner, 4th District
Jennifer Schartz, Commissioner, 5th District, Chairman
Donna Zimmerman, County Clerk
Phil Hathcock, Operations Director
Carey Hipp, County Counselor

BUDGET AMENDMENT HEARING 9:00 a.m.

- This Budget Hearing has been scheduled for the purpose of amending the 2017 Operating Budget for the Road and Bridge Fund and the 911 Emergency Telephone Tax Fund. Despite the efforts of elected officials and department heads, budget estimates must be adjusted so that funds fall within budgetary laws.

Road and Bridge – The Road and Bridge budget amendment, if approved, will allow for unanticipated revenue from state, federal and other sources to be used for departmental expenses.

911 Emergency Telephone Tax – The 911 Emergency Telephone Tax budget amendment, if approved, will allow cash carryforward from previous years to be used for 2017 departmental expenses.

The Budget Amendments will be presented to the Barton County Commission to receive public comment.

Matt Patzner, Financial Officer, said the Road & Bridge budget amendment request is due to unanticipated revenue from state and federal funds received, special city & county highway revenue received, and county equalization & adjustment revenue. The 911 Emergency Telephone Tax budget amendment request is due to higher than normal equipment expenditures, and the need for increased budget authority to finish 2017 at or under budget.

Patzner said, amending the Road and Bridge budget will increase budget authority by \$293,000 to cover a hot mix overlay project, bridge deck repair work on FAS Bridge #60, and future road overlay work that will be funded by Federal Funds Exchange Program money, and other unanticipated revenue. Amending the 911 Emergency Telephone Tax budget will increase budget authority by \$10,000, giving this fund the budget authority to cover some operating expenses before year end. Patzner noted this fund is not a mill levy supported fund.

FUND	ACTUAL TAX	LEVIED	EXPENDITURES	PROPOSED
Road and Bridge	13.842	\$3,352,923	\$4,798,630	\$5,091,630
911 Emerg Telephone Tax	N/A	0	\$166,500	\$176,500

Information Only. No Action Required.

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CLOSE BUDGET HEARING:

Commissioner Davis moved to close the budget Amendment Hearing at 9:03 A.M.
Commissioner Straub seconded the motion.
All voted aye. Motion passed.

I. OPENING BUSINESS:

Commissioner Scharzt called the meeting to order at 9:03 A.M.

Commissioner Davis moved to approve the December 18, agenda with the addition of: New Item F, the Landfill and that the Health Department items, originally lettered Items F and G, be re-lettered G and H, respectively.

Commissioner Straub seconded the motion.
All voted aye. Motion passed.

Minutes of the December 4, 2017, and the December 11, 2017, Regular Meetings were not available.

II. OLD BUSINESS:

There was no old business.

III. NEW BUSINESS:

A. COUNTY CLERK'S OFFICE: Cereal Malt Beverage License Renewals:

-Per K.S.A. 41-2702, no retailer shall sell any cereal malt beverage without having secured a license for that business. When a business is located in the unincorporated portion of the County, that application will be made to the Board of County Commissioners. Donna Zimmerman, County Clerk, will present the applications for 2018.

Donna Zimmerman, County Clerk, presented 7 license applications and noted Kaiser Service applied for two licenses; one for "Consumption on the Premises" and one for "Sale in Original and Unopened Containers". Zimmerman noted the Sheriff's Office performed background checks on the licenses.

Commissioner Straub moved to approve the 2018 Cereal Malt Beverage Licenses for the listed businesses:

- Kaiser Service (2 licenses)
- Kiowa Kitchen
- Lake Barton Golf Club
- Odin Community Club
- Odin Store
- The Rack Billiard Café

Commissioner Davis seconded the motion.
All voted aye. Motion passed.

B. COUNTY CLERK'S OFFICE: Request for Approval – Added / Abated / Escaped / Refunded Taxes:

-Ms. Zimmerman will present a listing of Added / Abated / Escaped / Refunded Taxes. Orders for these actions are kept on file in the County Clerk's Office. These are used to correct assessments and are requested by the County Appraiser's Office or the County Clerk's Office.

Donna Zimmerman, County Clerk, said Batch One was approved on December 4, 2017. Technically, those properties abated under the tornado item on December 11, 2017, constituted Batch Two.

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Zimmerman then presented the following tax roll adjustments:

BATCH #3				
Property Types	Values	Escaped Taxes	Added / Abated	Refunds
Gas				
Oil				
Personal Property	-19,747		-\$ 3,812.92	\$1,146.39
Real Estate	96,011		\$17,538.52	\$ 88.78
16/20 M Trucks	-4,094		-\$ 587.64	\$ 6.00
State Assessed Utilities				
Special Assessments				
Grand Totals	72,170		\$13,137.96	\$1,241.17
Total Taxes	\$13,137.96			
Total Records Selected	34			

Commissioner Schremmer moved to approve the Listing of Added / Abated / Escaped / Refunded Taxes as reviewed by the County Appraiser and presented by the County Clerk and direct the Chairman to sign on behalf of the Commission.

Commissioner Straub seconded the motion.
 All voted aye. Motion passed.

C. AMENDMENT OF THE 2017 BARTON COUNTY OPERATING BUDGET:

Budget Amendment Hearing for the 2017 Operating Budget for Barton County was conducted prior to this Regular Agenda Meeting. Mr. Patzner presented the proposed budget amendments during the hearing. The Commission is now asked to consider amendments that will allow for the current budget to cover the operating expenses for Road and Bridge and the 911 Emergency Telephone Tax fund. It is noted that these funds fall outside of the General Operating Budget.

Matt Patzner, Financial Officer, asked for approval of the budget amendments.

Commissioner Schremmer moved to approve the 2017 Barton County Budget Amendments.
 Commissioner Straub seconded the motion.
 All voted aye. Motion passed.

D. RESOLUTION 2017-19: A Resolution of Barton County, Kansas, Approving a Certain Flood Control Project of the City of Ellinwood, Kansas:

-The City of Ellinwood, Kansas, has authorized the improvement and construction of storm drainage areas of the City by restoring a storm waterway to its original grade, replacing and upsizing culverts and restructuring and upsizing storm water outlets all located generally north and adjacent to the existing slough within the County and within three miles of the City limits (the "Flood Control Project"). As a result, the City will ask that the Commission approve and ratify the construction.

Phil Hathcock, Operations Director, said as a formality, KSA 12-631 requires the adoption of this resolution by the county. Even though Barton County, through the engineer's office, has approved the project and agreed to the permitting of the improvements, it appears the Kansas Attorney General Office is still requiring the adoption of the Resolution.

Commissioner Straub moved to adopt Resolution 2017-19, A Resolution of Barton County, Kansas, Approving a Certain Flood Control Project of the City of Ellinwood, Kansas.
 Commissioner Davis seconded the motion.
 All voted aye. Motion passed.

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E. BARTON COUNTY OFFICE BUILDING: Repair of Damage:

-The Barton County Office Building, 12th and Kansas, Great Bend, Kansas, was flooded earlier this year after a pipe burst. Following that event, estimates were received to repair the building damage. As TNT Renovations submitted the least expensive proposal, that business was contracted to repair the damage. Work included repair to walls, painting, installation of cove bases and cleaning the carpets. It is suggested that the payment come from the Finance General Account of the General Fund. It is noted that the County's insurance company will reimburse the \$9,082.71 expense.

Phil Hathcock, Operations Director, presented details.

Commissioner Schremmer moved to authorize payment of the \$9,082.71 billing from TNT Renovations for repairs at the Barton County Office Building. Payment is to be made from the Finance General Account of the General Fund, Miscellaneous Contractuals Line, 001-26-5755. Once reimbursed by EMC, the monies would be deposited in the Insurance Reimbursements Line, 001-00-4547. Commissioner Straub seconded the motion. All voted aye. Motion passed.

ADDED ITEM F. LANDFILL: Purchase of a Replacement Truck:

-Per Kansas Department of Health and Environment regulations, the Solid Waste Department must apply a spray cover material to the active cell of the landfill each day. To accomplish this, the department operates a Hydroseeder mounted on a 1983 International single-axle truck. The truck has experienced mechanical failure. After researching options, management recommends the purchase of a 2002 International 8100 with 85,000 miles from Chuck Henry Sales. The cost of the unit is \$20,500.00. Monies are available in the Solid Waste Fund for this purchase. Additionally, it is suggested that the Commission include the 1983 International in the next County auction.

Phil Hathcock, Operations Director, presented details and noted the Road & Bridge Department occasionally uses the truck to spray seed in ditches after they clean them out. The truck he located only has 85,000 miles on it, which is low for this type of vehicle.

Commissioner Schremmer asked what type of engine the truck had. Hathcock said it was a Cummins diesel with a regular transmission.

Commissioner Straub moved to purchase the 2002 International 8100 truck from Chuck Henry Sales. The purchase cost, \$20,500.00, to be paid from the Solid Waste Fund, Vehicular Equipment Line, 140-68-6205. After the 2002 International is received, we authorize the Landfill Director to place the 1983 International in the next County auction. Commissioner Schremmer seconded the motion. All voted aye. Motion passed.

Commissioner Schartz said this truck is used on a daily basis. Hathcock said the vendor will not hold a used truck, so they had to act quickly.

G. HEALTH DEPARTMENT: Replacement of Two Personal Computers:

-The Health Department is taking steps toward upgrading its current medical records system to one that will integrate with other State systems as well as keeping Medical Records organized and secure. Anticipating the purchase, personnel reviewed the department's computers and suggested that two be replaced at this time. It is suggested that Equipment Replacement Funds be used for this purchase.

Hathcock said Shelly Schneider, Health Director, had a death in the family and would not be here. Hathcock reported Shelly Schneider said the 2 computers will be used for medical records and noted the IT Department is very good about re-using replaced computers for purposes of time clock use, etc.

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Hathcock said the Health Department has not updated many of their computers since 2012, which leaves many of them rather unreliable.

Commissioner Straub moved to approve the purchase of two OptiPlex 7050 MT Personal Desktop Computers from Dell Computer for a total of \$2,055.08. That purchase to be paid from the Equipment Replacement Fund, Health Line, 072-00-6475.

Commissioner Davis seconded the motion.
All voted aye. Motion passed.

H. HEALTH DEPARTMENT: Electronic Medical Records:

-Electronic medical records (EMR) are the digital equivalent of paper records or charts at a health provider's office. EMRs, typically containing general information such as treatment and medical history, can help identify preventive checkups and screenings for patients and monitor how patients measure up to certain requirements like vaccinations and blood pressure readings. As the Health Department has increased services over the last three years, the current records software has not proven to be effective. After accepting bids for EMR software, Ms. Schneider formed a research team to evaluate the application in a live environment. After consideration, it is recommended that the Commission approve the purchase of CHAMP (Nightingale Notes) Software.

Phil Hathcock said the Health Department has been increasing services over the past 3 years and is starting to run into antiquated software. The current KIPHS software has been utilized at the Health Department for many years. Customer service is good, but the product has not kept up with the changing world of Public Health. Funders are requesting more reports and more detailed information on the services provided with the money awarded. A new EMR system will allow them to collect data and then calculate the data into reports that can be used to assess the health of the clients served.

Hathcock reported Shelly said following vendors made presentations and provided quotes on two different occasions. Next, they developed an internal committee to go to two different Health Departments to evaluate how they use their EMR's, the work flow, the pros and the cons.

Software	1st year Cost	Annual on-going Cost
CHAMP Software	\$44,863	\$24,115 = \$2009/month
Patagonia Health	\$63,850	\$34,800 = \$2900/ month

Commissioner Davis moved to approve the purchase of Nightingale Notes Electronic Health Records from CHAMP Software. The implementation and training fee of \$20,748.00 is to be paid from the Equipment Replacement Fund, Health Line, 072-00-6475. The first year subscription of \$24,115.00 is to be paid from the Health Fund, EMR Maintenance Line, 006-52-5661.

Commissioner Straub seconded the motion.
All voted aye. Motion passed.

IV. ENDING BUSINESS:

1. Announcements
2. Appointments

V. OTHER BUSINESS:

There was no other business.

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VI. ADJOURN:

Commissioner Davis made a motion to adjourn at 9:27 A.M.

Commissioner Straub seconded the motion.

All voted aye. Motion passed.

ATTEST:



Donna Zimmerman
Barton County Clerk



Jennifer Schartz, Chairman

RESOLUTION NO. 2017-19

A RESOLUTION OF BARTON COUNTY, KANSAS APPROVING A CERTAIN FLOOD CONTROL PROJECT OF THE CITY OF ELLINWOOD, KANSAS.

WHEREAS, the City of Ellinwood, Kansas (the "City") has authorized the improvement and construction of storm drainage areas of the City by restoring a storm waterway to its original grade, replacing and upsizing culverts and restructuring and upsizing storm water outlets all located generally north and adjacent to the existing slough within the County and within three miles of the City limits (the "Flood Control Project") at an estimated cost of \$500,000; and

WHEREAS, the City has issued general obligation bonds to finance the costs of said Flood Control Project; and

WHEREAS, the County finds and determines that it is necessary and desirable to approve such Flood Control Project pursuant to K.S.A. 12-631r.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF BARTON COUNTY, KANSAS AS FOLLOWS:

SECTION 1. Approval of the Flood Control Project. The governing body of the County hereby approves and ratifies the construction within the County of the Flood Control Project (defined above) by the City of Ellinwood, Kansas.

SECTION 2. Effective Date. This Resolution shall be in force and take effect from and after its adoption and approval.

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ADOPTED AND APPROVED by the governing body of Barton County, Kansas on December 18, 2017.

BOARD OF COUNTY COMMISSIONERS
BARTON COUNTY, KANSAS

[seal]

By Jennifer Schartz
Jennifer Schartz, Chairman

By Kenny Schremmer
Kenny Schremmer, Commissioner

By Homer Kruckenberg
Homer Kruckenberg, Commissioner

By Don Davis
Don Davis, Commissioner

By Alicia Straub
Alicia Straub, Commissioner

ATTEST:

By Donna Zimmerman
Donna Zimmerman, County Clerk

