

BOARD OF BARTON COUNTY COMMISSIONERS AGENDA MEETINGS

Barton County Courthouse – 1400 Main, Room 106 – First Floor
Tuesdays, unless otherwise announced, in Regular Meeting – 8:00 a.m. – 5:00 p.m.
Agenda Meeting – 9:00 a.m. Until Close

The Commission meeting will be live-streamed through Microsoft Teams. Citizens may view the meeting through their own sign in or by signing in “anonymously”. Please follow this link: <https://bit.ly/3s8KzrR>. If you wish to participate in the discussion of any item, please call (620) 793-1800 for instructions.

BOARD OF BARTON COUNTY COMMISSIONERS

Commission Agenda, Board of Health and Fire District No. 1 Meetings

October 12, 2021

9:00 a.m. Until Close

I. OPENING BUSINESS:

- A. Call Meeting to Order.
- B. Recitation of the Pledge of Allegiance.
- C. Consider Approval of the Agenda.
- D. Consider the minutes of the September 28, 2021, Regular Meeting. Minutes of the October 5, 2021, Regular Meeting, are not available.
- E. Any citizen wishing to make statements during the discussion of any item must first be recognized by the Commission Chair. After being recognized, that person should state their name and the name of any organization represented. Statements should be limited to five minutes.
- F. Cell phones and other electronic devices, other than those used by the media and law enforcement, should be shut off.

II. APPROVAL OF APPROPRIATIONS:

-An Accounts Payable Register will be submitted to the Commission for the period of September 28, 2021, and ending October 12, 2021.

III. OLD BUSINESS - Items tabled, or scheduled, from previous Commission Meetings, will be heard at this time.

A. BOARD APPOINTMENT: SouthWest Kansas Area Agency on Aging:

-Barton County accepted applications for two positions on the SouthWest Kansas Area Agency on Aging (SWKAAA) Sub-Regional Council. On October 5, 2021, Kathleen McGinnis was reappointed to the Council. At this time, the Commission will continue discussions reference the remaining open position. It is noted that SWKAAA helps determine long term needs and programs for all senior citizens in Southwest Kansas. The uncompensated term expires September, 2024. Barry McManaman, Interim County Administrator, will provide details.

B. COMMISSION: Façade Improvement Grant: Review Applications

-The Façade Improvement Grant program has available funding. The Commissioners will review multiple applications to determine award amounts up to 75% of eligible project costs, with a maximum award of \$20,000.

Awards will be given based on the project's size and visual impact. The program prioritizes retailers and restaurants and project applications that commit more than the minimum required match amount. Sue Cooper, Grant Coordinator, will provide details.

IV. NEW BUSINESS - All new business to be considered by the Commission will be heard at this time.

A. PROCLAMATION 2021-17: Domestic Violence Awareness Month, October, 2021:

-Domestic violence is a preventable public health problem. It is important that measures be taken to provide domestic violence victims services as about one-quarter of the homicides in Kansas are perpetrated by current or former intimate partners. Joanne Wondra, Executive Director, Family Crisis Center, will ask the Commission to recognize October, 2021, as Domestic Violence Awareness Month.

B. COMMISSION: Façade Improvement Grant: Review Applications

-The Façade Improvement Grant program has available funding. The Commissioners will review multiple applications to determine award amounts up to 75% of eligible project costs, with a maximum award of \$20,000.

Awards will be given based on the project's size and visual impact. The program prioritizes retailers and restaurants and project applications that commit more than the minimum required match amount. Sue Cooper, Grant Coordinator, will provide details.

C. KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT: Solid Waste Grant Program:

-Barton County was awarded \$16,759.11 from the Kansas Department of Health and Environment Kansas Competitive Solid Waste Grant Program for Local Government. This project creates a cost-free college campus recycling program at Barton Community College in Great Bend, Kansas. Barton Community College will be collaborating with Sunflower Diversified Services for household recycling and Rosewood Services for electronic recycling. This campus recycling grant program is relevant to Barton County's solid waste management plan, as recycling is the primary source of waste diversion extending the landfill's useful life. An RFP was released for purchasing two four-bin trailers for household recycling and two metal up-right bins for electronic recycling products to fulfill the objectives of the grant. Phil Hathcock, Solid Waste Director, will provide details.

D. COMMISSION DISCUSSION: Cancelling the Tuesday, November 23, 2021, Commission Agenda Meeting:

-Thanksgiving will be Thursday, November 25, 2021. County business offices are closed both that Thursday and Friday, November 26, 2021. In light of the shortened work week, it is suggested that the Tuesday, November 23, 2021, agenda meeting be cancelled. Commissioner Shawn Hutchinson will provide details.

E. LEGISLATIVE ISSUES: KAC Legislative Policy Statement:

-On October 18 – 20, 2021, County officials will meet at the Kansas Association of Counties (KAC) Annual Conference. An important item that will be discussed is the KAC Legislative Policy Statement. Member Counties will be called to review the issues and determine the platform’s final form. It will then be utilized during the upcoming Legislative Session to promote issues related to County Government. Each year, Barton County reviews and considers the KAC Platform and other initiatives that may have local interest. Barry McManaman will present details.

F. CANCELLATION: Contract, Kansas Department of Revenue and Barton County, Kansas:

-In 2004, Barton County entered into an agreement with the Kansas Department of Revenue to provide for the issuance of driver’s licenses and other related services at the Courthouse. That contract was updated in 2017. At this time, the Commissioners will consider cancelling the contract. Patrick Hoffman, County Counselor, will provide details.

G. GOVERNMENT EXECUTIVE RECRUITMENT CONSULTANT:

-Barton County invited proposals from experienced government recruitment consultants to search for a new County Administrator for Barton County, Kansas. The consulting firm must demonstrate experience hiring executive administration for governing bodies in Kansas. In addition, the consulting firm must work with the governing board to search and identify qualified candidates for the open County Administrator position. The proposal deadline was 1:00 pm, October 6, 2021. Patrick Hoffman will provide details.

H. JUVENILE SERVICES: Ratification of Insurance Purchase:

-In the normal course of business, the 2022 vehicular insurance policy for that department was approved through Juvenile Services. It was later determined that this purchase was outside of scope of the procurement policy. Corrective action was determined to be more costly than ratification of the existing policy. Marissa Woodmansee, Juvenile Services Director, will ask that the Commission ratify the \$3,514.00 purchase with Conrade Insurance Group Inc.

V. ENDING BUSINESS – After new items are heard by the Commission, the following items, including announcements, will be heard.

A. ANNOUNCEMENTS:

-Following the close of the Agenda Meeting, the Commission will consider the authorization of personnel changes for classified positions, sign any documentation approved during the agenda meeting or sign any other documentation required for regular County business. Similar action may take place throughout the day.

-County officials may attend the Seized / Surplus Property Sale of County Property at 6:00 p.m., Thursday, October 14, 2021. The sale will be held at the Sheriff's Office Range, 396 NE 30 Road, Great Bend, Kansas.

-The Kansas Association of Counties (KAC) will hold its Annual Meeting from October 18 – 20, 2021, in Overland Park, Kansas. In addition to determining a Legislative Policy, individual associations will meet to discuss County needs. The annual meeting is headquartered at the Sheraton Overland Park, 6100 College Boulevard, Overland Park, Kansas, and the Courtyard Kansas City Overland Park Convention Center, 11001 Woodson Avenue, Overland Park, Kansas. In addition to the meetings, the Commission will attend a Kirkham Michael Client Appreciation Dinner beginning at 6:30 p.m., October 18, 2021. As a result, there will be no Commission meeting that week. The next meeting of the Commission will be October 26, 2021.

B. APPOINTMENTS:

Although subject to change, the following appointments have been scheduled:

OCTOBER 12, 2021

10:15 a.m. or following the close of the Agenda Meeting – FY2021 EMPG Application package review – Amy Miller, Emergency Risk Manager.

10:30 a.m. – Funding Assistance for Transportation for Clara Barton Hospital – Jon Prescott, Executive Director, Sunflower Diversified Services, and Mandy Hoffman, Vice President / Chief Operating Officer, Clara Barton Hospital.

11:00 a.m. – Façade Improvement – Application Reviews with Sue Cooper, Grant Coordinator, and applicants.

11:30 a.m. – Update on Mowing and Tractor RFP – Darren Williams, County Works Director.

11:45 a.m. – Regular Business Discussion – Barry McManaman, Interim County Administrator, and Donna Zimmerman, County Clerk.

1:00 p.m. – Partnership with Great Bend Economic Development – Sara Hayden, Great Bend Economic Development.

1:30 p.m. – Chamber Updates – Ellinwood, Hoisington, Great Bend.

2:00 p.m. – Software Demonstrations via Teams with Wendy Prosser, County Appraiser.

3:00 p.m. – Updates on research and print fees and the National Opioid Settlement. – Patrick Hoffman, County Counselor.

THE COUNTY EDITION, KVGB-AM – Thursdays at 11:05 a.m. Levi Morris, County Attorney, is scheduled for October 14, 2021.

VI. OTHER BUSINESS:

- A. Discussion Items.
- B. Citizens or organizations may present requests or proposals for initial consideration.
- C. The Commissioners are available to the Public on Tuesdays during regular business hours.
- D. One or more Commissioners may be present in the Commission Chambers conducting county business throughout the day on Tuesdays.
- E. The Commissioners may, individually, schedule personal appointments related to County business at their discretion.
- F. The next Regular Meeting will be at 9:00 a.m., Tuesday, October 26, 2021.

VII. ADJOURN.

BOARD OF HEALTH

Close of the Barton County Agenda Meeting Until Close

I. OPENING BUSINESS:

- A. Call Meeting to Order.
- B. Consider Approval of the Agenda.
- C. Minutes of the October 5, 2021, Meeting are not available.
- D. Any citizen wishing to make statements during the discussion of any item must first be recognized by the Commission Chair. After being recognized, that person should state their name and the name of any organization represented. Statements should be limited to five minutes.
- E. Cell phones and other electronic devices, other than those used by the media and law enforcement, should be shut off.

II. OLD BUSINESS - Items tabled, or scheduled, from previous Commission Meetings, will be heard at this time.

-There is no Old Business at this time.

III. NEW BUSINESS - All new business to be considered by the Commission will be heard at this time.

A. PROCLAMATION 2021-01: Declaration of Essential Workers in Barton County, Kansas:

-Commissioner Kirby Krier will present Proclamation 2021-01, Declaration of Essential Workers in Barton County, Kansas.

IV. OTHER BUSINESS:

- A. Discussion Items.
- B. Citizens or organizations may present requests or proposals for initial consideration.
- C. The next Meeting of the Board of Health will be announced at a later date.

V. ADJOURN.

GOVERNING BODY OF FIRE DISTRICT NO. 1

Close of the Barton County Board of Health Meeting Until Close

I. OPENING BUSINESS:

- A. Call Meeting to Order.
- B. Consider Approval of Agenda.
- C. Consider Minutes of the August 23, 2021, Regular Meeting.
- D. Cell phones and other electronic devices, other than those used by the media and law enforcement, should be shut off.

II. OLD BUSINESS – Items tabled, or scheduled, from previous Meetings, will be heard at this time.

-There is no Old Business at this time.

III. NEW BUSINESS – All new business to be considered by the Governing Body will be heard at this time.

A. RESOLUTION 2021-03: A Resolution Approving the Interlocal Agreement for the Barton County Neighborhood Revitalization Plan Effective January 1, 2022:

-The Barton County Commissioners invited taxing entities in Barton County to participate in the 2022 Barton County Neighborhood Revitalization Plan (NRP). By joining this 10-year revitalization plan, the Fire District would promote revitalization and development by stimulating new construction and the rehabilitation, conservation, or redevelopment throughout Barton County. Matt Patzner, Barton County Finance Officer, will present the proposed Resolution approving the Interlocal Agreement. Should the Resolution be adopted, the Fire District would become party to the Barton County NRP.

IV. OTHER BUSINESS:

- A. Discussion Items.
- B. Citizens or organizations may present requests or proposals for initial consideration.
- C. Next Regular Meeting will be announced at a later date.

V. ADJOURN.