

**BOARD OF BARTON COUNTY COMMISSIONERS AGENDA MEETINGS**

Barton County Courthouse – 1400 Main, Room 106 – First Floor

Mondays, unless otherwise announced, in Regular Meeting – 8:00 a.m. – 5:00 p.m.

Agenda Meeting – 9:00 a.m. Until Close

*The Commission meeting will be live-streamed through Microsoft Teams. Citizens may view the meeting through their own sign in or by signing in “anonymously”. Please follow this link: <https://bit.ly/3mTn4iK>. If you wish to participate in the discussion of any item, please call (620) 793-1800 for instructions.*

**BOARD OF BARTON COUNTY COMMISSIONERS**

Agenda Meeting, December 7, 2020, 9:00 a.m. Until Close

**I. OPENING BUSINESS:**

- A. Call Meeting to Order.
- B. Roll Call taken by County Clerk.
- C. Recitation of the Pledge of Allegiance.
- D. Consider Approval of the Agenda.
- E. There are no minutes to consider at this time.
- F. Any citizen wishing to make statements during the discussion of any item must first be recognized by the Commission Chair. After being recognized, that person should state their name and the name of any organization represented. Statements should be limited to five minutes.
- G. Cell phones and other electronic devices, other than those used by the media and law enforcement, should be shut off.

**II. ELECTION FOR CHAIRMAN AND CHAIRMAN PRO TEM:**

-Nominations will be accepted for Commission Chairman and Chairman Pro Tem as is allowed under Kansas Statute 19-219. Persons selected as Chairman and Chairman Pro Tem will serve in that capacity for the remainder of 2020.

### **III. APPROVAL OF APPROPRIATIONS:**

-An Accounts Payable Register will be submitted to the Commission for the period of November 23, 2020, and ending December 7, 2020.

### **IV. OLD BUSINESS - Items tabled, or scheduled, from previous Commission Meetings, will be heard at this time.**

-There is no Old Business at this time.

### **V. NEW BUSINESS - All new business to be considered by the Commission will be heard at this time.**

#### **A. COUNTY APPRAISER: Resignation of Barb Esfeld, County Appraiser:**

-With the adoption of Resolution 2008-04, Barb Esfeld was appointed as Barton County Appraiser. She has served consecutive four-year terms as Appraiser since that time. The Commission will be asked to accept Ms. Esfeld's resignation effective November 30, 2020. Phil Hathcock, County Administrator, will provide details.

#### **B. RESOLUTION 2020-19: Appointment of County Appraiser:**

-Per Kansas statute, an Appraiser must be appointed for a four-year term every fourth year following July 1, 1993. Ms. Esfeld was last appointed as the Barton County Appraiser for a term ending June 30, 2021. Upon her retirement, it is suggested that Wendy Prosser, currently serving as Deputy County Appraiser, be appointed as the Barton County Appraiser. Mr. Hathcock will provide details.

#### **C. INFORMATION TECHNOLOGY: Resignation of John Debes, Information Technology Director:**

-John Debes was hired as a Computer Programmer / Analyst in 1988. He then transitioned to the Director of the newly formed Computer Information Services Department, later renamed Information Technology. The Commission will be asked to accept Mr. Debes' resignation, effective December 18, 2020. Mr. Hathcock will provide details.

**D. INFORMATION TECHNOLOGY: Appointment of Information Technology Director:**

-Dereck Hollingshead was hired as the Network Administrator for the Information Technology Department on February 16, 2018. He has been instrumental in improving technological efficiencies to allow for no-contact services during the COVID-19 pandemic response. It is suggested that Mr. Hollingshead be appointed as the Information Technology Director effective December 21, 2020. Mr. Hathcock will provide details.

**E. PEST CONTROL PROPOSAL: Barton County Buildings:**

-The County accepted bids from qualified vendors to provide monthly pest control and extermination services for Barton County owned buildings, excluding the Landfill. B.A.T.S. Inc., dba World Pest Control and Sunflower Services, and Schendel Pest Services both bid on the work. Mr. Hathcock will provide details.

**F. REQUEST FOR PROPOSAL: Trash Hauling Service:**

-The County requested proposals for trash hauling services for County office buildings to include the Courthouse, Sheriff's Office and Detention Facility, Health Department, Barton County Office Building, Road and Bridge and Noxious Weed. There are generally three pick-up dates per week for service year 2021. It is noted that the Sheriff's Office has service Monday – Saturday. The only bid was provided by Estes Trash, LLC, Great Bend. Their bid increases from \$425.00 per month to \$457.00 per month. Mr. Hathcock will provide details.

**G. PROCUREMENT AND DIGITAL FORMS: Update of Vendor:**

-Sue Cooper, Grant Coordinator, has worked with Vendor Registry and CityGrows to improve the County's electronic presence through a web-based procurement platform and the addition of form submission software. After approval of subscription services with both vendors on November 9, 2020, it was learned that Vendor Registry was acquired by BidNet and will operate as such. Ms. Cooper will ask that the original motion reference Vendor Registry be rescinded and that action be taken to approve a subscription with BidNet.

**VI. ENDING BUSINESS – After new items are heard by the Commission, the following items, including announcements, will be heard.**

**A. ANNOUNCEMENTS:**

-Following the close of the Agenda Meeting, the Commission will consider the authorization of personnel changes for classified positions, sign any documentation approved during the agenda meeting or sign any other documentation required for regular County business. Similar action may take place throughout the day.

**B. APPOINTMENTS:**

Although subject to change, the following appointments have been scheduled:

DECEMBER 7, 2020

9:45 a.m. or following the close of the Agenda Meeting – Approval of Township Treasurer Bonds – Bev Schmeidler, Assistant Deputy County Clerk.

10:00 a.m. – Purchase of radios for Road and Bridge – Darren Williams, County Works Director.

10:45 a.m. – Regular Business Discussion – Phil Hathcock, County Administrator, and Donna Zimmerman, County Clerk.

THE COUNTY EDITION, KVGB-AM – Thursdays at 11:05 a.m. Phil Hathcock, County Administrator, is scheduled for December 10, 2020.

**VII. OTHER BUSINESS:**

- A. Discussion Items.
- B. Citizens or organizations may present requests or proposals for initial consideration.
- C. The Commissioners are available to the Public on Mondays during regular business hours.
- D. The Commissioners may, individually, schedule personal appointments related to County business at their discretion.
- E. The next Regular Meeting will be at 9:00 a.m., Monday, December 14, 2020.

**VIII. ADJOURN.**