

**BARTON COUNTY
POSITION DESCRIPTION**

DEPARTMENT: Noxious Weed
POSITION TITLE: Applicator I
SUPERVISOR: County Works Director

POSITION SUMMARY – Position involves carrying out all weed department responsibilities; applies chemical herbicides to control noxious weeds and other weed problems; performs chemical applications following the guidelines of the Weed and Pesticide Division of the Kansas State Board of Agriculture (KSBA), the Barton County Weed Department policies, and chemical label requirements. Regularly works with the public on all job tasks and requests.

ESSENTIAL TASKS:

WEED CONTROL / CHEMICALS

- Communicates and recommends appropriate weed control services; confirms and accurately records and inputs provided weed control services for billing.
- Blends herbicide chemicals and applies according to site conditions, manufacturer and/or KSBA label requirements.
- Determines if sufficient growth of noxious weeds exists and if infestations are in treatable locations.
- Applies herbicides using all available application equipment.
- Receives chemical shipments and stocks in warehouse. Sells chemicals and loads for customers.
- Establishes schedules and/or plans for daily work, including timeline for chemical application jobs.
- Performs accurate physical inventory of chemicals on a monthly basis.
- Accurately calibrates equipment and maintains calibration on a daily basis. Trains and assists other personnel in accurate calibration of equipment; notes and reports any required changes to the Director.
- Cleans and performs preventive and minor maintenance on trucks and/or related equipment; including heavy equipment repairs and inspection of grain trucks for noxious weed seed content as required/requested.
- Meets with Director of department on an as needed basis (daily or weekly) for special instructions. Communicates with all workers on a daily basis.
- Attends training courses and all other programs as required for Noxious Weed Control certification.

PROCEDURES / FORMALITIES

- Follows KSBA guidelines, label requirements, and all manufacturer label requirements.
- Assists in gathering, classifying, and documenting state survey information, noxious weed acres, etc.
- Carefully observes environmental and occupational health safeguards; wears recommended and/or required safety equipment.
- Provides blood samples if requested and/or required for Cholinesterase and related chemistry testing.
- Performs and assists other personnel with custodial duties of offices, shop and weed building grounds.
- Performs all maintenance functions and participates in maintenance training.

- Keeps licenses/certifications current and compliant as required by KSBA.
- Performs all other tasks and duties as needed and/or requested.

ROAD & BRIDGE

- Works at the Road and Bridge Department as required (Example: Chip Sealing)
- Performs snow removal procedures during the winter months
- Installs tire chains, plow blades, and all other needs of snow and ice removal procedures.

POSITION REQUIREMENTS:

Education: **Required:** High school graduate or equivalent (GED) and one year trade school or documented experience.

Experience: **Required:** One year of medium-to-heavy construction, maintenance, agricultural equipment operating experience. Written proof of experience required.

Preferred: Agricultural background and familiarity/experience with typical noxious weeds and other weed issues found on farms, range lands, cities, etc.

Licensure/Certification: Valid Kansas Driver's License with CDL endorsement.

Required: Within six months of hire must complete and pass test given by the KSBA Weed and Pesticide Division to receive Categories 9 and 6A (Governmental) Commercial Applicator License. Within one year of hire must complete KSBA Basic Short Course.

Skills/Knowledge/Ability: Ability to read, write, and to follow established methods and procedures. Strong math skills are vital.

Physical Requirements/Abilities: Frequent close mental, visual, and hearing attention required. Ability to walk in ditches, fields, tree areas, bridge, and construction sites with uneven terrain. Occasionally lifts and carries heavy objects and operates light and heavy-duty equipment. Rides in truck for long hours. Climbs in and out of truck cab and bed. Considerable lifting, bending, stooping, and climbing. Constantly operates truck with large tank, pump, collapsable sprayer booms, chemical herbicides, and safety equipment. Operates ATV equipment on a regular basis. Frequently operates a forklift and power tools, including chain saws, power and hand weed cutting equipment. Ability to frequently lift herbicide containers of up to 50 lbs. Frequently stacks chemical over shoulder height.

WORK ENVIRONMENT: Regularly works outdoors. Exposure to inclement weather conditions. Frequently exposed to pollen, dust, plant spores, insects, wild animals, and reptiles. Drives/rides in county vehicle for long periods of time on a regular basis. May encounter significant high stress situations.

These specifications should not be interpreted as all-inclusive. They are intended to identify the major responsibilities and requirements of this job function. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in these specifications.

Job descriptions assist organizations in ensuring that the hiring process is fairly administered and that qualified employees are selected. All descriptions have been reviewed to ensure that only essential functions and basic duties have been included. Peripheral tasks, only incidentally related to each position, have been excluded. Requirements, skills, and abilities included have been determined to be the minimal standards required to successfully perform the position. In no instance, however, should the duties, responsibilities, and requirements delineated be interpreted as all inclusive. Additional functions and requirements may be assigned by supervisors as deemed appropriate. In accordance with the Americans with Disabilities Act, it is possible that requirements may be modified to reasonably

accommodate disabled individuals. However, no accommodation will be provided which may pose serious health or safety risks to the employee or others or which impose undue hardships on the organization.

I have reviewed this job description, and I can perform the essential functions of this position, with or without reasonable accommodations. I have also received or have been offered a copy of this job description.

Printed Name _____ **Date** _____

Employee Signature _____

Department Head Signature _____

Road and Bridge I Noxious Weed / Memorial Parks
REVISED: 05/2005, 09/2012, 04/2017, 01/2022, 05/2022, 08/2024, 09/2025
