

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.
Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org
Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

December 27, 2016

The Board of Barton County Commissioners convened this 27th day of December 2016, at the Barton County Courthouse.

Members present:

Kenny Schremmer, Commissioner, 1st District (Chairman Pro-Tem)
Homer Kruckenberg, Commissioner, 2nd District
Don Davis, Commissioner, 3rd District, Chairman
Alicia Straub, Commissioner, 4th District
Jennifer Schartz, Commissioner, 5th District
Donna Zimmerman, County Clerk

I. OPENING BUSINESS:

Commissioner Davis called the meeting to order at 9:00 A.M.

Commissioner Schartz moved to add Item J. to the agenda on the advice of our attorney, Allen Glendenning. We would like to go into Executive Session, and the matter is attorney/client communications and concerns the Susank Tower Lease.

Commissioner Schremmer seconded the motion.

All voted aye. Motion passed.

Commissioner Schartz moved to approve the minutes of the December 19, 2016 Regular Meeting.

Commissioner Schremmer seconded the motion.

All voted aye. Motion passed.

II. APPROVAL OF APPROPRIATIONS:

-An Accounts Payable Register will be submitted to the Commission for the period of December 12, 2016, and ending December 27, 2016.

Commissioner Schremmer moved to approve appropriations for the period of December 12, 2016, to December 27, 2016 and authorize the Chairman to sign on behalf of the Commission.

Commissioner Straub seconded the motion.

All voted aye. Motion passed.

III. OLD BUSINESS:

There was no old business.

IV. NEW BUSINESS:

A. COUNTY CLERK'S OFFICE: Cereal Malt Beverage License Renewal:

-Per K.S.A. 41-2702, no retailer shall sell any cereal malt beverage without having secured a license for that business. When a business is located in the unincorporated portion of the County, that application shall be made to the Board of County Commissioners. Donna Zimmerman, County Clerk, will present the application for Spuds Build-A-Burger for 2017.

Donna Zimmerman, County Clerk, said Spuds Build-A-Burger brought in their application last week and recommended approval.

Commissioner Schremmer moved to approve the 2017 Cereal Malt Beverage License for Spuds Build-A-Burger at Hoisington, Kansas.

Commissioner Straub seconded the motion.

All voted aye. Motion passed.

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B. COUNTY CLERK'S OFFICE: Request for Approval – Added / Abated / Escaped / Refunded Taxes:

-Ms. Zimmerman will present a listing of Added / Abated / Escaped / Refunded Taxes. Orders for these actions are kept on file in the County Clerk's Office. These are used to correct assessments and are requested by the County Appraiser's Office or the County Clerk's Office.

Donna Zimmerman, County Clerk, presented the following tax roll adjustments:

BATCH #3				
Property Types	Values	Escaped Taxes	Added / Abated	Refunds
Gas				
Oil	- 886	\$1,894.50	-\$ 2,043.94	
Personal Property	-372,522	\$ 689.74	-\$68,787.16	\$110.39
Real Estate	- 508		-\$ 92.16	
16/20 M Trucks	- 4,281		-\$ 605.74	\$ 68.92
State Assessed Utilities				
Special Assessments				
Grand Totals	-378,197	\$2,584.24	-\$71,529.00	\$179.31
Total Taxes	-\$68,944.76			
Total Records Selected	42			

Commissioner Schartz moved to approve the Listing of Added / Abated / Escaped / Refunded Taxes as reviewed by the County Appraiser as presented by the County Clerk and direct the Chairman to sign on behalf of the Commission.

Commissioner Straub seconded the motion.

All voted aye. Motion passed.

C. CLAFLIN NEIGHBORHOOD REVITALIZATION PLAN: Interlocal Agreement:

-A Neighborhood Revitalization Plan provides tax rebates for qualified new improvements with the County performing the administrative tax functions. The program provisions, in this case relative to the City of Claflin, are outlined in the interlocal agreement and in the Revitalization Plan.

Bob Suelter, Claflin City Attorney, said it was the same plan as presented before, same percentages, etc.

Commissioner Straub moved to approve the Interlocal Agreement for the Neighborhood Revitalization Plan, for the City of Claflin, Kansas, dated January 1, 2017.

Commissioner Schremmer seconded the motion.

All voted aye. Motion passed.

D. COUNTY ATTORNEY'S OFFICE: Fourth Floor Office Remodel:

-The Attorney's Office contracted with Brentwood Builders to remodel a room on the Fourth Floor of the Courthouse. Under this project, the former-Environmental Management Office was updated to house two newly added staff members and the Victim Advocate. The Attorney's Office has asked that award of the bid to Brentwood Builders, the only bidder for this project, be ratified and that the billing be paid from the Capital Improvement Fund.

Casey Hubbard, Office Manager/Investigator, said they are waiting on pre-hung door to be installed and noted the door had to be ordered.

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Commissioner Schremmer asked if the pre-hung door was included in the bid. Hubbard said it was not detailed separately. Hubbard said he visited with Andy of Brentwood Builders who said that they would not charge extra for the pre-hung door.

Commissioner Schartz moved to ratify the award of the Fourth Floor Office Remodel to Brentwood Builders of Great Bend, Kansas. At this time, \$16,435.00 is to be remitted to Brentwood Builders. Once the project is complete, the remaining \$865.00 is to be paid to the vendor. The full bid amount, \$17,300.00, is to be paid from the Capital Improvement Fund, Buildings and Fixed Equipment General Line, 071-00-6305.

Commissioner Straub seconded the motion.
All voted aye. Motion passed.

E. COUNTY WEBSITE: SOCS – Simplified Online Communication System:

-For the past three years, the County has partnered with SOCS to provide a county website presence. In the spring of 2013 the county went live with this new website and over the summer of 2016 an additional update was completed. The county has been very pleased with the website and the feedback that has been received. It is time to renew this agreement for an additional 3-years. Judy Goreham, Environmental Manager & BJ Wooding, County Cartographer, will detail a license and service agreement renewal with SOCS – Simplified Online Communication System.

Judy Goreham, Environmental Management, asked for approval of the SOCS contract and noted they are about a month early as the contract renews January 27, 2017.

Commissioner Davis asked if there was data available indicating how many people visit the site. BJ Wooding, Cartographer, said there have been over 400,000 hits to the By-Way account and upwards of 50,000 visits of the County website.

Commissioner Schartz said they are looking to trim costs next year and asked if it was possible to roll the By-Way website into the County website? Goreham and Wooding said not without eliminating one of the websites. Goreham said the County web-site does cost quite a bit more than the By-Way web-site.

Commissioner Schartz moved to approve the contract agreement submitted by SOCS for the Barton County Website for a period of three years beginning 01/28/2017 and ending 01/27/2020 at a cost of \$5,225.00 annually. The cost of \$5,225.00, is to be paid from the General Finance, Economic Development Line – 001-26-6880.

Commissioner Straub seconded the motion.
All voted aye. Motion passed.

F. NOXIOUS WEED: Purchase of a Power Washer:

-The Noxious Weed Department's current power washer is malfunctioning. Given its age, the department solicited quotes for a replacement. It is recommended that the current unit be traded in for a power washer bid by Pistol Pete's. Equipment Replacement funds are suggested for use in the purchase.

Dale Phillips, Road and Bridge/Noxious Weed Director, said the washer is used on a daily basis and explained the current one is over 16 years old.

The following quotes were received November 21, 2016:

Great Bend - Pistol Pete's	\$5,250
Hillsboro - Professional Cleaning Systems	\$5,295

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Commissioner Straub moved to trade the current power washer at Noxious Weed toward the purchase of a Model #P3500EHNG Power Washer from Pistol Pete's for the price of \$5,250.00. Cost to be paid from the Equipment Replacement Fund, Noxious Weed Line, 072-00-6480.

Commissioner Schremmer seconded the motion.

All voted aye. Motion passed.

G. FACILITIES MANAGEMENT: Removal of Second Floor Equipment:

-In order to meet the requirements of the Driver's License Office, a White 2000 Records Storage/Retrieval System needs to be removed. The system has been in place since the early 1980's. Because of the expertise required for the dismantling the system and for safety considerations, Gary Bruner, Facilities Leader, requested a quote for the removal from Records Retrieval Systems, Wichita. The cost of the removal will be offset by selling the system for scrap.

Gary Bruner, Facilities Leader, said Al Gomez, from Records Retrieval, recommend we not disassemble the lektiever in house. Bruner said Acme will provide a container for disposal at no charge and will pay the County \$92 per ton for the scrap metal.

Commissioner Schartz moved to hire Records Retrieval System to remove the White 2000 System from Room 207, Driver's License Office, Courthouse, for a cost of \$2,150.00. Cost to be paid from the Facilities Management Sub-Account of the General Fund, Operating Supplies Buildings / Grounds / Improvements, 001-22-5160-36 and direct the Facilities Leader to arrange for a metal recycling box from Acme Scrap.

Commissioner Schremmer seconded the motion.

All voted aye. Motion passed.

THE LEAGUE OF KANSAS MUNICIPALITIES: 2017 Dues and Subscription:

-Barton County has received the 2017 dues and subscription billing from The League of Kansas Municipalities. Fees include a research subscription, base fee and 11 copies of the Kansas Government Journal. Other services include Legislative Advocacy, Municipal Training Institute and Annual Conferences and Events.

Commissioner Schartz said she doesn't believe we get enough out of our membership to pay \$1,200, but does believe we should still belong to KAC.

Commissioner Straub moved to forego subscribing to the Kansas League of Municipalities for the 2017 year.

Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

I. DISTRICT CORONER: Appointment of Special Deputy Coroner:

-Under the procedures outlined by Kansas Statutes and by Resolution 2006-11, A Resolution Establishing District Coroner Procedures, Dr. Edward Jones requests the appointment of Special Deputy Coroners. Special Deputies, appointed for one-year calendar terms, do not have the necessary credentials to be a deputy coroner, but generally have a medical background. At this time, Ellsworth County requests the appointment of Shawn McGowan, PA, as a Special Deputy Coroner.

Commissioner Davis said the list was approved at last week's meeting; however, Shawn McGowan's name was omitted from that list.

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County	Name	Type	Term
20th JD	Dr. Edward Jones	Coroner	12/31/2018

County	Name	Type	Term
Barton	Dr. William King	Deputy	12/31/2018
Barton	Dr. Lyle Noordhoek	Deputy	12/31/2018
Barton	Dr. Dan Witt	Deputy	12/31/2018
Ellsworth	Dr. Jerzy Slomka	Deputy	12/31/2018
Ellsworth	Dr. Katie McWilliams	Deputy	12/31/2018
Ellsworth	Dr. Ronald Whitmer	Deputy	12/31/2018
Rice	Dr. Kristina R Darnauer	Deputy	12/31/2018
Rice	Dr. Stacy L Dashiell	Deputy	12/31/2018
Rice	Dr. James Decker	Deputy	12/31/2018
Rice	Dr. Roger Tobias	Deputy	12/31/2018
Stafford	Dr. Fred Farmer	Deputy	12/31/2018

County	Name	Type	Term
Barton	Rick Robison EMT	Special	12/31/2017
Russell	Steve Boltin EMT	Special	12/31/2017
Stafford	Doris Tompkins, RN	Special	12/31/2017

Commissioner Schartz moved to appoint Shawn McGowan, as Special Deputy Coroner from Ellsworth County the term ending 12/31/2017.

Commissioner Straub seconded the motion.
All voted aye. Motion passed.

Since Allen Glendenning and Dena Popp had not arrived yet, Commissioner Straub moved to take a short ten (10) minute recess at 9:28 A.M.

Glendenning and Popp arrived.
Commissioner Straub rescinded her motion.

ADDED ITEM J. EXECUTIVE SESSION: Attorney/Client Communications, Susank Tower Lease:

At 9:29 A.M., Commissioner Schartz moved to go into Executive Session for consultation with our attorney concerning the Susank Tower Lease. The reason this needs to be discussed in Executive Session is to protect attorney/client communications. The Executive Session will be for twenty (20) minutes and the open meeting will resume at 9:50 A.M. I would ask that our attorney, Allen Glendenning, and Dena Popp, our 911 Director be included in this meeting.

Commissioner Straub seconded the motion.
All voted aye. Motion passed.

At 9:52 A.M. Commissioner Schartz moved to come out of Executive Session.
Commissioner Straub seconded the motion.
All voted aye. Motion passed.

Commissioner Davis announced there was no action taken.

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V. ENDING BUSINESS:

1. Announcements
2. Appointments

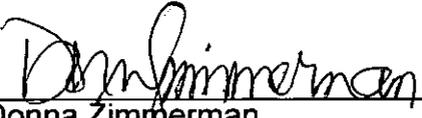
VI. OTHER BUSINESS:

- Comm Schremmer: Is December 30th New Year's Eve?
- Comm Schartz: No, December 31st is a Saturday.
- Comm Schremmer: It's not right a taxpayer can't pay taxes in the Treasurer's Office that day.
- Donna Zimmerman: The Treasurer's office staff will work, but will be closed to the public. The auditors request all tax payments be entered prior to year-end.

VII. ADJOURN:

Commissioner Straub made a motion to adjourn at 9:57 A.M.
Commissioner Schremmer seconded the motion.
All voted aye. Motion passed.

ATTEST:



Donna Zimmerman
Barton County Clerk



Don Davis, Chairman