

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.
Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org
Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

August 6, 2018

The Board of Barton County Commissioners convened this 6th day of August 2018, at the Barton County Courthouse.

Members present:

Kenny Schremmer, Commissioner, 1st District (Chairman Pro-Tem)
Homer Kruckenberg, Commissioner, 2nd District
Don Davis, Commissioner, 3rd District
Alicia Straub, Commissioner, 4th District
Jennifer Schartz, Commissioner, 5th District, Chairman
Donna Zimmerman, County Clerk
Carey Hipp, County Counselor
Phil Hathcock, County Administrator

I. OPENING BUSINESS:

Commissioner Schartz called the meeting to order at 9:00 A.M.

Commissioner Schremmer moved to approve the agenda.
Commissioner Straub seconded the motion.
All voted aye. Motion passed.

Commissioner Straub moved to approve the minutes of the July 30th, Regular Meeting.
Commissioner Schremmer seconded the motion.
All voted aye. Motion passed.

II. APPROVAL OF APPROPRIATIONS:

-An Accounts Payable Register will be submitted to the Commission for the period of July 23, 2018, and ending August 6, 2018.

Commissioner Schremmer moved to approve the appropriations for the period of July 23, 2018, and ending August 6, 2018 and authorize the Chairman to sign on behalf of the Commission.
Commissioner Straub seconded the motion.
All voted aye. Motion passed.

III. OLD BUSINESS:

There was no old business.

IV. NEW BUSINESS:

A. COUNTY CLERK'S OFFICE: Request for Approval – Added / Abated / Escaped / Refunded Taxes:

-Donna Zimmerman, County Clerk, will present a listing of Added / Abated / Escaped / Refunded Taxes. Orders for these actions are kept on file in the County Clerk's Office. These are used to correct assessments and are requested by the County Appraiser's Office or the County Clerk's Office.

Donna Zimmerman, County Clerk, presented the following tax roll adjustments:

BATCH #23	Values	Escaped Taxes	Added / Abated	Refunds
Property Types				
Gas				
Oil	-63,756		-\$11,033.88	\$11,033.88
Personal Property				
Real Estate				

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16/20 M Trucks				
State Assessed Utilities				
Special Assessments				
Grand Totals	-63,756		-\$11,033.88	\$11,033.88
Total Taxes	-\$11,033.88			
Total Records Selected	9			

Commissioner Straub moved to approve the listing of Added / Abated / Escaped / Refunded Taxes as reviewed by the County Appraiser and presented by the County Clerk and direct the Chairman to sign on behalf of the Commission.

Commissioner Davis seconded the motion.
 All voted aye. Motion passed.

B. COMMUNICATIONS: Improvements to the 800 Megahertz System:

-Barton County continues to move forward with plans to switch to an 800 megahertz system. Dena Popp, 911 Director, has worked with the 911 Advisory Committee in developing a plan for both equipment and infrastructure. With some equipment on site, Ms. Popp will ask that the Commission consider the purchase of seven 800 mHz radios, a combiner system and 12 recording licenses. The total cost of the equipment is \$96,563.09.

Dena Popp, 911 Director, said the 911 Advisory Board also advises we should to transition to 800 mHz radios and noted the old system has been in use for well over 12 years, probably closer to 20 years. Popp explained that to make the transition, Communications needs to purchase 7 additional radios, 12 recording licenses and redo the antenna on the roof at Communications since it is at its maximum capacity and is not very stable. The total equipment cost is \$96,563.09 and should include everything needed to bring dispatch up to date.

Commissioner Schartz said she knew that the County was sort of lagging behind and asked Popp if there was anything newer coming out. Popp said no, there was not anything more current as of this time.

Commissioner Straub moved to approve the purchase of seven APX6500 7/800 Mid Power Mobiles, an HC110 Control Station Combiner 806-869 mHz system and related equipment from Mobile Radio for the total cost of \$77,198.09. That cost to be paid from the 911 Tax Fund, Equipment Line, 080-86-6165 and also moved to approve the purchase of the NICE Inform Recording Package with installation and software assurance from Voice Products, Inc. for a total cost of \$19,365.00. That cost also to be paid from the 911 Tax Fund, Equipment Line, 080-86-6165.

Commissioner Davis seconded the motion.
 All voted aye. Motion passed.

Commissioner Straub added that these funds are not tax dollars, but are from the fees paid on phone bills.

C. RESOLUTION 2018-15: A Resolution Establishing Business Hours for County Offices and Rescinding Untitled Resolution 1978-06, Adopted March 27, 1978:

-It is the expectation of citizens that County business offices be open during prescribed hours. To that end, the County has updated a 1978 Resolution dealing with Courthouse hours. In addition to setting business hours, the updated Resolution describes those offices operating outside the set hours, establishes a method for closing for training periods and posting closings due to staff or work needs.

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Phil Hathcock, County Administrator, asked for adoption of a resolution allowing for hours that are more flexible.

Hathcock said the Health Department routinely closes for training that all employees need to attend. This resolution will allow the Health Department to close for an entire day enabling all employees to attend.

Commissioner Schartz asked Shelly Schneider, Health Director, how she makes the public aware of the change in schedule. Schneider said they announce closings on Facebook, Twitter, post it on their digital sign and posts a sign on the door a week in advance. They also have a message on the answering machine announcing upcoming closings.

Hathcock said the County currently operates under Untitled County Resolution 1978-06 Adopted 3-27-1978 that generally says effective January 1, 1978, the Barton Courthouse will be open for business from 8:00 am to 5:00 pm, weekdays, subject to any holidays designed by Kansas law.

Commissioner Straub moved to adopt Resolution 2018-15: A Resolution Establishing Business Hours for County Offices and Rescinding Untitled Resolution 1978-06, Adopted March 27, 1978:

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

D. COUNTY SERVICES: Informational Update:

-Mr. Hathcock will provide the informational report of work completed during the last period. The report, which will be made available to the media, will serve as a public reminder of the services provided by the County on a regular basis.

Information Only. No Action Required.

E. EXECUTIVE SESSION: Attorney-Client Privilege:

-The Commission will enter into Executive Session. The Commission may invite such parties as needed into said Session. It is anticipated that Phil Hathcock, County Administrator; Donna Zimmerman, County Clerk / Assistant County Administrator; and Carey Hipp, County Counselor, will be invited into said Session. The Commission meeting will resume in fifteen minutes.

At 9:17 A.M., Commissioner Schremmer moved to go into Executive Session for a period of fifteen (15) minutes. The subject to be discussed will be consultation with the County Counselor on matters protected by attorney / client privilege. The reason this needs to be discussed in Executive Session is to provide the attorney/client privilege and the County's position on the matter on which legal advice is being sought. Mr. Hathcock and Mrs. Zimmerman are to be included in said meeting. The Open Meeting will resume at 9:32 A.M. in this room.

Commissioner Straub seconded the motion.

All voted aye. Motion passed.

At 9:32 A.M., Commissioner Straub moved to re-enter into regular session.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

F. ACTION FROM EXECUTIVE SESSION: Attorney-Client Privilege:

-The Commission will make any necessary announcements as a result of the Executive Session. If necessary, further discussion or a decision may be made at this time.

Commissioner Schartz announced no action taken.

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V. ENDING BUSINESS:

1. Announcements
2. Appointments

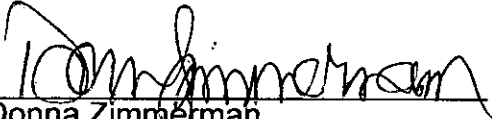
VI. OTHER BUSINESS:

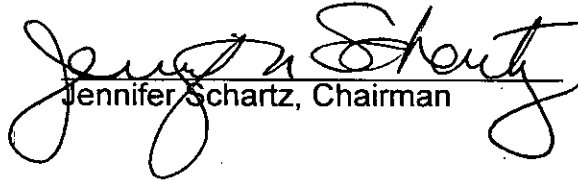
There was no other business.

VII. ADJOURN:

Commissioner Straub made a motion to adjourn at 9:35 A.M.
Commissioner Davis seconded the motion.
All voted aye. Motion passed.

ATTEST:


Donna Zimmerman
Barton County Clerk


Jennifer Schartz, Chairman

RESOLUTION 2018-15

A RESOLUTION ESTABLISHING BUSINESS HOURS FOR COUNTY OFFICES AND RESCINDING UNTITLED RESOLUTION 1978-06, ADOPTED MARCH 27, 1978

WHEREAS, it is a duty of the Board of County Commissioners of Barton County, Kansas, to establish business hours for County departments that will allow for citizens to access services as needed and for departments to operate efficiently; and

WHEREAS, given the variety of duties performed by County offices, it is expected that operational need may dictate work hours outside those regularly established business hours.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Barton County, Kansas, herein establishes regular business hours for County offices. Therein, County business offices shall be open from 8:00 a.m. until 5:00 p.m., Monday through Friday, outside of lawful holidays, unless otherwise announced; and

FURTHER, certain offices may operate outside the regularly scheduled hours:

1. That the Barton County Courthouse shall be open from 7:30 a.m. – 5:30 p.m., Monday – Friday, unless otherwise announced.
2. That the Barton County Detention Facility shall be operational 24 hours a day, seven (7) days a week, with the Records Division available to the public at times as established by the Sheriff; and
3. That the Health Department, Central Kansas Community Correction and Juvenile Services may operate outside the regularly established hours, provided that said hours are posted at each business site for the public; and
 - A. That these offices may be closed to the public for no more than eight (8) consecutive hours each month for staff training opportunities. In the event that any one of these offices is closed to the public for training, that department shall post closing hours at least one week prior to the closing;
4. That the Barton County Communications Department shall be operational 24 hours a day, seven (7) days a week; and
5. That the Barton County Works Department shall be open to the public from 7:30 a.m. – 4:30 p.m., Monday – Friday, unless otherwise announced; and
6. That the Barton County Solid Waste Landfill shall be open to the public from 8:00 a.m. until 5:00 p.m., Monday – Friday, with Saturday hours of 8:00 a.m. until 4:00 p.m., unless otherwise announced. Given that Solid Waste Operations are affected by the weather, the Landfill may close from time to time. The policy for high wind closings is found in Resolution 2009-06, Establishing a High Wind Policy for the Barton County Solid Waste Landfill and Rescinding Resolution 2005-11, Same, Adopted May 2, 2005.

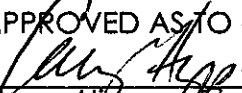
FURTHER, that untitled Resolution 1978-06, dealing with Courthouse hours, adopted March 27, 1978, is hereby rescinded.

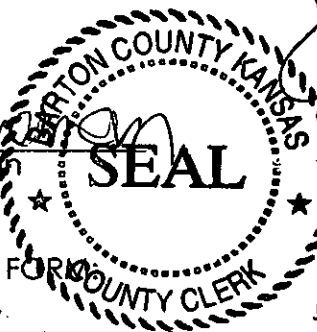
Adopted this 30th day of July, 2018.

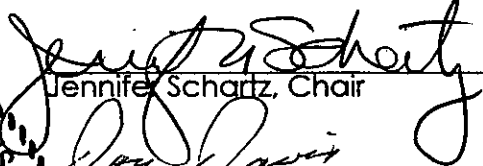
BOARD OF COUNTY COMMISSIONERS

ATTEST:


Donna Zimmerman
County Clerk


Carey Hipp,
County Counselor




Jennifer Scharz, Chair


Don Davis, Commissioner


Homer Kruckenberg, Commissioner


Kenny Schremmer, Commissioner


Alicia Straub, Commissioner