

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.
 Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org
 Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

December 3, 2018

The Board of Barton County Commissioners convened this 3rd day of December 2018, at the Barton County Courthouse.

Members present:

- Kenny Schremmer, Commissioner, 1st District (Chairman Pro-Tem)
- Homer Kruckenberg, Commissioner, 2nd District
- Don Davis, Commissioner, 3rd District
- Alicia Straub, Commissioner, 4th District
- Jennifer Schartz, Commissioner, 5th District, Chairman
- Donna Zimmerman, County Clerk
- Phil Hathcock, County Administrator
- Carey Hipp, County Counselor

I. OPENING BUSINESS:

Commissioner Schartz called the meeting to order at 9:00 A.M.

Commissioner Kruckenberg moved to approve the agenda.
 Commissioner Straub seconded the motion.
 All voted aye. Motion passed.

Commissioner Davis moved to approve the minutes of the November 26, 2018, Regular Meeting.
 Commissioner Schremmer seconded the motion.
 All voted aye. Motion passed.

II. OLD BUSINESS:

There was no old business.

III. NEW BUSINESS:

A. COUNTY CLERK'S OFFICE: Request for Approval – Added / Abated / Escaped / Refunded

Taxes:

-Donna Zimmerman, County Clerk, will present a listing of Added / Abated / Escaped / Refunded Taxes. Orders for these actions are kept on file in the County Clerk's Office. These are used to correct assessments and are requested by the County Appraiser's Office or the County Clerk's Office.

Donna Zimmerman, County Clerk, presented the following adjustments and noted there are two batches before the Commission for approval and presented the first batch.

BATCH #2				
Property Types	Values	Escaped Taxes	Added / Abated	Refunds
Gas				
Oil	-41,522	\$2,557.66	-\$ 8,535.32	\$3,713.14
Personal Property	- 8,327		-\$ 1,395.14	\$ 59.70
Real Estate				
16/20 M Trucks	-14,219		-\$ 3,235.38	
State Assessed				
Special Assessments				
Grand Totals	-64,068	\$2,557.66	-\$13,165.84	\$3,772.84

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.
 Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org
 Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

Total Taxes	-\$10,608.18		
Total Records	23		

Commissioner Straub moved to approve the Listing of Added / Abated / Escaped / Refunded Taxes as reviewed by the County Appraiser and presented by the County Clerk and direct the Chairman to sign on behalf of the Commission.
 Commissioner Davis seconded the motion.
 All voted aye. Motion passed.

Zimmerman explained the next batch is for the Cherry Village property who sold last year and is no longer exempt.

BATCH #3	Values	Escaped Taxes	Added / Abated	Refunds
Property Types				
Gas				
Oil				
Personal Property				
Real Estate	63,631		11,481.96	
16/20 M Trucks				
State Assessed				
Special Assessments				
Grand Totals	63,631		11,481.96	
Total Taxes	11,481.96			
Total Records	1			

Commissioner Straub moved to approve the Listing of Added / Abated / Escaped / Refunded Taxes as reviewed by the County Appraiser and presented by the County Clerk and direct the Chairman to sign on behalf of the Commission.
 Commissioner Davis seconded the motion.
 All voted aye. Motion passed.

B. ROAD AND BRIDGE: Cooperative Effort to Repair Drainage Issues in Bissell's Point, Great Bend Township:

-On September 10, 2018, Darren Williams, County Works Director, received authorization to assist Great Bend Township with drainage issues in Bissell Point Subdivision. Great Bend Township has not started the project as of this date. Given that it is unclear if the project will go forward in the future, it seems prudent to rescind the motion in its entirety.

Phil Hathcock, County Administrator, said after your previous action approving the work, the County received complaints so that action was put on hold. Hathcock said it would be best to rescind the motion at this time and noted we can revisit in the future if there is another request.

Joe Felke said he thinks the county should help Great Bend Township as they don't have a large enough budget.

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org

Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

Robert L. Engle, Chairman of Bissell Point Homeowners Association, said they would like to be included in any discussions involving Bissell Point. Engle said they don't always hear from the Township even though they attend the meetings regularly. Engle said the complaint did not represent the views of the Homeowners' Association.

Felke said he is disappointed the township officials aren't working better with the Homeowners Association.

Straub said we had several attendees who seemed to support the project and then heard afterwards from a couple who were not on board. Straub said she was concerned about legal issues if we moved forward without everyone agreeing.

Cost Estimate for Bissell's Point Sunset Rd and Point Dr.

Motor Grader- 40 Hours - \$70.00/Hr = \$2800.00

Skid Steer - 72 Hours - \$22.00/Hr = \$1584.00

Excavator - 72 Hours - \$65.00/Hr = \$4680.00

2 Tandems - 50 Hours - \$60.00/Hr = \$6000.00

Material – AB-3 - \$27.50/Ton – 450 Ton = \$12,375.00

Sand- \$5.00/Ton -150 Ton = \$750.00

18" Squash CMP Culverts \$17.00/Ft – 122 Ft = \$2074.00

Total = \$30,263.00

Commissioner Schremmer moved to rescind the September 10, 2018, motion directing the Road and Bridge Department to assist Great Bend Township officials in repairing drainage issues along portions of Point Drive in the Bissell Point Subdivision for payment of \$30,263.00. Work was not to exceed equipment hours, man hours or materials as estimated.

Commissioner Straub seconded the motion.

All voted aye. Motion passed.

C. COUNTY HOLIDAY: Christmas Eve:

-It is suggested that the Commission consider granting Christmas Eve, December 24, as an employee holiday. Under the County's Employee Handbook, the Commission does have the discretion to revise the holiday listing.

Phil Hathcock, County Administrator, said with Christmas Eve falling on a Monday this year, it would be disruptive to progress and productivity to not look at giving Christmas Eve as a holiday this year. Hathcock asked the Commission to look at adding Christmas Eve as a holiday and removing Martin Luther King holiday.

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main - Room 202, Great Bend, Kansas 67530.
Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org
Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk - Five Dollars (\$5.00).

Commissioner Straub moved to add Christmas Eve, December 24th, to the County's holiday listing. All business offices will be closed that day. The Landfill shall be open from 8:00 a.m. - 11:00 a.m., Monday, December, 24, 2018 and all emergency services will be in regular operation. Commissioner Davis seconded the motion. All voted aye. Motion passed.

D. COUNTY HOLIDAY: Martin Luther King Day, 2019:

-Should the Commission grant December 24, as a holiday, it is suggested that Martin Luther King Day be removed from the holiday listing in 2019.

Phil Hathcock, County Administrator, said the county provides 10 paid holidays each year. As you approved Christmas Eve as a holiday, you will need to remove a holiday from the list, probably Martin Luther King Day. Hathcock noted that the County is generous with vacation and sick leave benefits as well as a discretionary day each year, so employee can use a vacation or discretionary day to observe Martin Luther King holiday if they choose to.

Commissioner Schartz said that when Christmas falls near the end of the week, it would allow employees to travel farther if needed.

Hathcock added that it allows them to spend more time with family and noted all city managers around us have adopted a holiday schedule that includes Christmas Eve.

Commissioner Straub said the intent was not to detract from the importance of Martin Luther King Jr. holiday, but more families gather for Christmas and it allows us to do some educational things regarding Martin Luther King at the courthouse with it open.

Commissioner Davis said that the school systems had opted to have students attend school on Martin Luther King Jr. Day for opportunities to educate.

Commissioner Davis moved to remove the Martin Luther King Holiday, Monday, January 21, 2019, from the County holiday listing. As such, all offices shall be open regular hours. Commissioner Straub seconded the motion. All voted aye. Motion passed.

E. REQUEST FOR PROPOSAL: Trash Hauling Service:

-The County requested proposals for trash hauling services for County office buildings to include the Courthouse, Sheriff's Office and Detention Facility, Health Department, Barton County Office Building, Road and Bridge and Noxious Weed. There are generally three pick up dates per week for service year 2019. It is noted that the Sheriff's Office has service Monday - Saturday. The only bid was provided by Estes Trash, LLC, Great Bend. Their bid remains unchanged from last year at \$425.00 per month.

Phil Hathcock, County Administrator, said the following bid did not increase:

BUILDING	Monthly Cost
Courthouse, 1400 Main	\$ 55
Sheriff's Office / Detention, 1408 Kansas	\$140
Detention Facility, 1416 Kansas	\$ 55
Health Department, 1300 Kansas	\$ 55
Office Building, 1806 - 12th	\$ 55
Road and Bridge, 2401 - 7th	\$ 60

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.
 Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org
 Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

Noxious Weed, 2300 – 6th	\$ 60
TOTAL	\$425

Commissioner Schremmer moved to approve the Estes Trash, LLC, bid, at a monthly cost of \$425.00, for service year 2019. Expense to be divided among users.
 Commissioner Straub seconded the motion.
 All voted aye. Motion passed.

F. JANITORIAL SERVICES PROPOSAL: Barton County Office Building:

-The County accepted bids for cleaning at the Barton County Office Building, 1806 – 12th, Great Bend, until November 21, 2018. Under the proposal, the successful bidder generally cleans the building after 5:00 p.m. each work day. The only bidder was Starbrite Window Cleaning, Great Bend.

Phil Hathcock, County Administrator, said Starbrite was the only bidder and are the current contractor and noted the cost will also not change in 2019.

Commissioner Schremmer moved to approve the \$1,000.00 monthly bid from Starbrite Window Cleaning for cleaning the Barton County Office Building in 2019. Direct the Commission Chair to sign an agreement for said services. Cost to be paid from the Facilities Management Sub-Account of the General Fund.

Commissioner Davis seconded the motion.
 All voted aye. Motion passed.

G. PEST CONTROL PROPOSAL: Barton County Buildings:

County accepted bids from qualified vendors to provide monthly pest control and extermination services for Barton County owned buildings, excluding the Landfill. B.A.T.S. Inc., dba World Pest Control, and MidStates Environmental Services, LLC, dba Pestmaster Servicers, both bid on the work.

Phil Hathcock, County Administrator, said offices were given the option of opting in or out of pest control services and noted this is a listing of the offices who opted to participate. World Pest Control is the current contractor and provided a bid with no increase for 2019.

BUILDING	BATS dba World Pest Control		MidStates dba Pestmaster	
	Monthly	Annual	Monthly	Annual
Courthouse, 1400 Main	\$ 60	\$ 720	\$ 75	\$ 900
Sheriff's Office / Detention, 1408 Kansas	\$ 60	\$ 720	\$ 75	\$ 900
Detention Facility, 1416 Kansas	\$ 60	\$ 720	\$ 75	\$ 900
Health Department, 1300 Kansas	\$ 60	\$ 720	\$ 75	\$ 900
Office Building, 1806 – 12th	\$ 60	\$ 720	\$ 75	\$ 900
Road and Bridge, 2401 – 7th	\$ 60	\$ 720	\$ 75	\$ 900
Noxious Weed, 2300 – 6th	\$ 60	\$ 720	\$ 75	\$ 900
TOTAL	\$420	\$5,040	\$525	\$6,300

Commissioner Straub moved to approve the \$5,040.00 bid from B.A.T.S. Inc., dba World Pest Control for pest control services in 2019. Expense to be divided among users as included in the agenda.
 Commissioner Davis seconded the motion.
 All voted aye. Motion passed.

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.
Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org
Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

IV. ENDING BUSINESS:

1. Announcements
2. Appointments

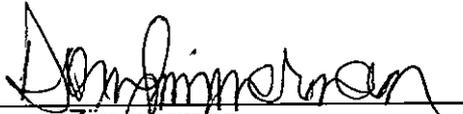
V. OTHER BUSINESS:

There was no other business.

VI. ADJOURN:

Commissioner Schremmer made a motion to adjourn at 9:25 A.M.
Commissioner Davis seconded the motion.
All voted aye. Motion passed.

ATTEST:



Donna Zimmerman
Barton County Clerk



Jennifer Schartz, Chairman