

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.
Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org
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August 5, 2019

The Board of Barton County Commissioners convened this 5th day of August 2019, at the Barton County Courthouse.

Members present:

Kenny Schremmer, Commissioner, 1st District (*Chairman Pro-Tem*)
Homer Kruckenberg, Commissioner, 2nd District
Don Davis, Commissioner, 3rd District
James R. Daily, Commissioner, 4th District
Jennifer Schartz, Commissioner, 5th District, Chairman
Donna Zimmerman, County Clerk
Phil Hathcock, County Administrator
Patrick Hoffman, County Counselor

BUDGET HEARING

This Budget Hearing has been scheduled for the purpose of reviewing the proposed 2020 Operating Budget for Barton County.

BUDGET HEARING: 2020 Operating Budget:

-Elected officials, Department Heads and supported agencies were asked to submit budget requests for the 2020 Operating Year. The Commission and administration reviewed the requests and has drafted a balanced operating budget. The proposed 2020 Operating Budget is now presented to the Barton County Commission to receive public comment.

Phil Hathcock, County Administrator, explained the 2020 Budget includes a valuation increase of \$11,578,084 due largely to the tax-exempt status change of the Overland Pass Pipeline, which increased the budget authority by \$479,412. The 2020 budget increases include mandatory costs such as health insurance, employer's portion of KPERS, Presidential Election and inmate housing costs. Hathcock said other costs include employee raises, continuation of health insurance subsidy for employees and the addition of a Detention Deputy as well as a clerical position for the County Attorney Office. The proposed budget supports a slightly lower mill levy. As stated in previous years, lowering the mill levy would further cut expenditures into the foreseeable future or until the State lifts the current tax lid. Hathcock noted there were several requests to increase expenditures by supported agencies that could not be funded. Supported agencies, as well as all County departments, were held at the 2019 level with the exception of the increases mentioned previously. Hathcock shared a slide presentation showing the proposed changes. Increases in Courthouse General Fund for exceptional court cases and increases in IT for increased server maintenance are also included. The slide presentation included a chart showing a breakdown of planned expenditures for all levied funds where two-thirds of the expenditures are attributed to public health, roads and bridges and emergency response. Hathcock noted the most significant number in the Notice of Budget Hearing was the estimated mill levy of 43.641, which was slightly lower than the 2018 mill levy. The total mill levy generates \$12,089,420 in property tax and is equivalent to \$277,023 per mill. In summary, the Commission and County officials have also planned for future expenditures and budget constraints such as a potential valuation decrease in 2021, increase in exceptional court case costs, aging infrastructure at the courthouse and updating the emergency services radio system. Fortunately, through fiscal responsible planning, the County presently has adequate cash reserves in Capital Improvement and Equipment Replacement Accounts. By not depleting these reserves to fund the proposed budget, the County remains fiscally sound and is in the position to sustain a constant mill levy while providing quality services. Hathcock thanked the Commissioners for their hard work on the budget as well as elected officials, department heads and supportive agency heads for their assistance. Hathcock also recognized Matt Patzner, Finance Officer, for his contributions to this proposed budget.

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FUND	2018		2019		Proposed Budget 2020		
	Prior Year Actual	Actual Tax Rate*	Current Year Estimate	Actual Tax Rate*	Expenditures	2019 Ad Val Tax	Est. Tax Rate*
Totals	\$ 25,229,998	43.657	\$ 21,122,354	43.739	\$ 24,061,663	\$12,089,420	43.641
Less Transfers	\$ 1,390,107		\$ 10,859		\$ 10,000		
Net Expenditure	\$ 23,839,891		\$ 21,111,495		\$ 24,051,663		
Total Tax Levied	\$ 11,610,008		\$ 11,610,008				
Assessed Value	257,187,662		265,445,096		277,023,180		

Commissioner Schremmer said Phil also did a lot of work and forgot to mention himself.
 Commissioner Schartz said she felt there was a very well put together team of people who work on this and the bulk of it falls on Phil, Donna and Matt and thanked them for their contributions.

Information Only. No Action Required.

At 9:08 A.M. Commissioner Daily moved to close the Budget Hearing.
 Commissioner Schremmer seconded the motion.
 All voted aye. Motion passed.

I. OPENING BUSINESS:

Commissioner Schartz called the meeting to order at 9:08 A.M.

Commissioner Schremmer moved to approve the agenda.
 Commissioner Daily seconded the motion.
 All voted aye. Motion passed.

Commissioner Daily moved to approve the minutes of the July 29 Regular Meeting.
 Commissioner Davis seconded the motion.
 All voted aye. Motion passed.

II. APPROVAL OF APPROPRIATIONS:

-An Accounts Payable Register will be submitted to the Commission for the period of July 22, 2019, and ending August 5, 2019.

Commissioner Davis moved to approve the Accounts Payable listing for the period of July 22, 2019, and ending August 5, 2019.
 Commissioner Daily seconded the motion.
 All voted aye. Motion passed.

III. OLD BUSINESS:

There was no old business.

IV. NEW BUSINESS:

A. UNION TOWNSHIP: Board Resignation:

-Dennis Poland has resigned as the Union Township Treasurer. Should the Commission accept the resignation, the remaining Township board members would then be required to submit the name of a replacement.

Commissioner Davis moved to accept Dennis Poland's Resignation as the Union Township Treasurer.
 Commissioner Daily seconded the motion.
 All voted aye. Motion passed.

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B. UNION TOWNSHIP: Board Appointment:

-It is the responsibility of the Commission to formally make appointment to the Township Board following a board member resignation.

Commissioner Davis moved to appoint Brittany Woydziak as the Union Township Treasurer. Position to term January 11, 2021.

Commissioner Daily seconded the motion.
All voted aye. Motion passed.

Commissioner Schremmer said he had a letter that came from one of the individuals. Schremmer said the township had asked to be given more time to have some people that did not know about this more time to say they would like to be on the board.

C. RESOLUTION 2019-11: A Resolution Expressing the Property Taxation Policy of the Board of County Commissioners of Barton County, Kansas, with Respect to Financing the 2020 Annual Budget for Barton County:

-Resolution 2019-11, Expressing the Property Taxation Policy of the County, details the costs of providing services.

Matt Patzner, Finance Officer, asked the Commission to adopt the resolution.

Commissioner Schartz said it is unfortunate they have to work within the tax lid the state imposes and noted they have absolutely no control over it. Schartz said they have always been careful about spending and keeping the mill levy low.

Commissioner Daily moved to adopt Resolution 2019-11, A Resolution Expressing the Property Taxation Policy of the Board of County Commissioners of Barton County, Kansas, with Respect to Financing the 2020 Annual Budget for Barton County.

Commissioner Kruckenberg seconded the motion.
All voted aye. Motion passed.

D. ADOPTION OF THE 2020 BARTON COUNTY OPERATING BUDGET:

-At the Budget Hearing for the proposed 2020 Operating Budget for Barton County, conducted prior to this Regular Agenda Meeting, public comments were received. The Commission is now asked to consider adoption of the budget.

Phil Hathcock, County Administrator, requested the Commission adopt the budget.

Commissioner Daily said when you have department heads and elected officials who act responsibly, they should be commended for that.

Commissioner Davis moved to adopt the 2020 Barton County Operating Budget.
Commissioner Schremmer seconded the motion.
All voted aye. Motion passed.

E. ADOPTION OF THE 2020 AUTHORIZED POSITIONS LISTING:

-To assure that offices are operating with appropriate personnel, the 2020 Authorized Positions listing is presented for adoption. The listing includes all County positions, including Central Kansas Community Corrections and 20th Judicial District Juvenile Services, since both fall under the umbrella of County operations.

Phil Hathcock, County Administrator, asked for approval.

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Barton County Operating Budget - Authorized Positions								
NUMBER OF POSITIONS BY FUND	2019				2020			
	Full	Part	On-Call / Special Services	Temp	Full	Part	On-Call / Special Services	Temp
GENERAL FUND								
ELECTED OFFICES								
Attorney	13.00				14.00			
Commissioners	5.00				5.00			
County Clerk	5.50				5.70			
Election - County Clerk	0.50				0.50			
Register of Deeds	3.00				3.00			
Sheriff	18.50				18.50			
District Court Security	1.00				1.00			
Detention Facilities	23.00	1.00			24.00	1.00		
Juvenile Detention	0.50				0.50			
Treasurer	3.00				3.00			
Motor Vehicle	7.00				7.00			
APPOINTED OFFICES								
Administrator	3.50				4.50			
Facilities	3.00	2.00			3.00	2.00		
Appraiser	10.00				8.80			
OTHER OFFICES								
Communications (911)	15.00		2.00		15.00			
Emer Risk Management	1.00				1.00			
Engineer	3.00				3.00			
Mapping	1.00				1.00			
Environmental Management	2.00				2.00			
Information Technology	2.00				2.00			
OTHER FUNDS								
Cntrl Ks Comm Corrections	8.00		1.00		8.00		1.00	
Health	19.00	5.00			19.00	2.00		
Juvenile Services / Prevention	5.25	0.25	20.00		5.25	0.25	20.00	
Case Management	1.25	0.25	15.00		1.25	0.25	15.00	
Intensive Probation	1.50	0.25			1.50	0.25		
Teen Court / IIP	1.75	0.25			1.75	0.25		
Project Stay	0.25				0.25			
Noxious Weed	3.50	0.50			4.00			
Road and Bridge	21.50	0.50		8.00	22.00			6.00
Solid Waste	7.50				7.50			
TOTAL EMPLOYEES	190.00	10.00	38.00	8.00	193.00	6.00	36.00	6.00

Commissioner Daily moved to approve the 2020 Authorized Positions Listing.
 Commissioner Davis seconded the motion.
 All voted aye. Motion passed.

F. CAPITAL IMPROVEMENT PLAN:

-Through the budgeting process, Barton County transfers cash, as savings, to the Capital Improvement Plan. This plan, as revised each year, allows for the projected maintenance and remodeling of County buildings and major modifications to roads and bridges.

Phil Hathcock, County Administrator, said this plan shows planned expenditures for the next 5 years.

Commissioner Schartz said this is a good planning tool.

Commissioner Schremmer moved to adopt the 2020 Capital Improvement Plan.
 Commissioner Daily seconded the motion.
 All voted aye. Motion passed.

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G. EQUIPMENT REPLACEMENT PLAN:

-Through the budgeting process, Barton County transfers cash, as savings, to the Equipment Replacement Plan. The plan is developed and revised each year for the purpose of ensuring that monies are available to replace equipment as necessary.

Phil Hathcock, County Administrator, said this again is a 5-year plan and asked for approval.

Commissioner Schartz said because of the Capital Improvement plan they are able to make necessary repairs.

Commissioner Schremmer moved to adopt the 2020 Equipment Replacement Plan.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

All voted aye. Motion passed.

H. SOUTHWEST DEVELOPMENTAL SERVICES, INC: Agreement for Services:

-Southwest Developmental Services, Inc. (SDSI) is the Community Developmental Disability Organization (CDDO) for the County. Under the 2020 service agreement, SDSI will provide all services required by Kansas statutes for a CDDO for a total of \$70,000.00.

Phil Hathcock, County Administrator, requested approval.

Commissioner Schremmer said he is a member of their organization and attends their meetings regularly. Schremmer noted there are still people waiting for assistance and said this is an important service.

Commissioner Schremmer moved to approve the SDSI Agreement for Services for 2020 at \$70,000.00.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

V. ENDING BUSINESS:

1. Announcements
2. Appointments

VI. OTHER BUSINESS:

There was no other business.

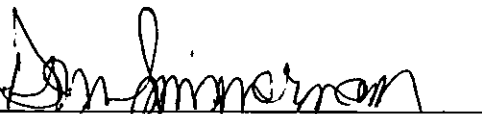
VII. ADJOURN:

Commissioner Davis made a motion to adjourn at 9:28 A.M.

Commissioner Kruckenberg seconded the motion.

All voted aye. Motion passed.

ATTEST:


Donna Zimmerman
Barton County Clerk


Jennifer Schartz, Chairman

RESOLUTION 2019-11

A RESOLUTION EXPRESSING THE PROPERTY TAXATION POLICY OF THE BOARD OF COUNTY COMMISSIONERS OF BARTON COUNTY, KANSAS, WITH RESPECT TO FINANCING THE 2020 ANNUAL BUDGET FOR BARTON COUNTY

WHEREAS, K.S.A. 79-2925b provides that a Resolution be adopted if property taxes levied to finance the 2019 Barton County Budget exceed the amount levied to finance the 2020 Barton County Budget, except with regard to revenue produced and attributable to the taxation of 1) new improvements to real property; 2) increased personal property valuation, other than increased valuation of oil and gas leaseholds and mobile homes; and 3) property which has changed in use during the past year; or with regard to revenue produced for the purpose of repaying the principal of and interest upon bonded indebtedness, temporary notes or no-fund warrants; and

WHEREAS, budgeting, taxing and service level decisions for all County services are the responsibility of the Board of County Commissioners; and

WHEREAS, Barton County provides these essential services to protect the health, safety and well being of its citizens; and

WHEREAS, the cost of the provision of these services continues to increase; and

WHEREAS, the Kansas State Legislature failed to fulfill its obligation in regard to the statutory funding of demand transfers and, by significantly limiting State revenue sharing payments to Counties, has contributed to higher County property tax levies to finance the 2020 Barton County Budget.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Barton County, Kansas, that the public is hereby notified of the possibility of increased property taxes to finance the 2020 Barton County Budget due to the above mentioned constraints; and

FURTHER, that on July 24, 2019, the Budget Summary was published in the official County newspaper, notifying the public of the property tax rate and Budget Hearing; and

FURTHER, that the Board of County Commissioners conducted the aforesaid Budget Hearing on August 5, 2019, at 9:00 a.m., and heard public comments and addressed questions on the proposed budget; and

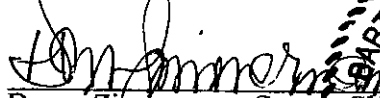
FURTHER, that the public comments were taken into consideration prior to the adoption of the 2020 Operating Budget.

FURTHER, that this Resolution shall be published in the Great Bend Tribune.

ADOPTED this 5th day of August, 2019.

BOARD OF COUNTY COMMISSIONERS

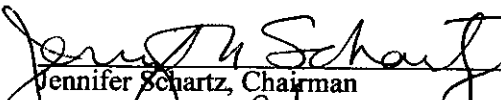
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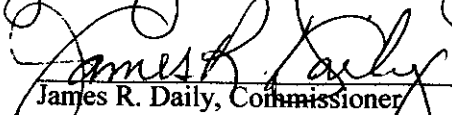

Donna Zimmerman, County Clerk



APPROVED AS TO FORM:

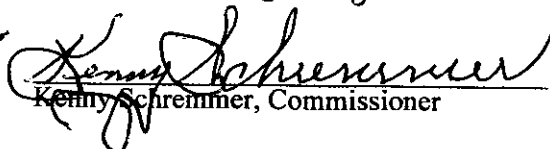

Patrick Hoffman, County Counselor


Jennifer Schartz, Chairman


James R. Daily, Commissioner


Don Davis, Commissioner


Homer Krukenberg, Commissioner


Kenny Schremmer, Commissioner