

# Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.  
 Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email [clerk@bartoncounty.org](mailto:clerk@bartoncounty.org)  
 Requests to be made pursuant to the Kansas Open Records Act and County Policy. Estimated cost of disk – Five Dollars (\$5.00).

December 16, 2019

The Board of Barton County Commissioners convened this 16th day of December 2019, at the Barton County Courthouse.

*Members present:*  
 Kenny Schremmer, Commissioner, 1st District *(Chairman Pro-Tem)*  
 Homer Kruckenberg, Commissioner, 2nd District  
 Don Davis, Commissioner, 3rd District  
 James R. Daily, Commissioner, 4th District  
 Jennifer Schartz, Commissioner, 5th District, Chairman  
 Donna Zimmerman, County Clerk  
 Phil Hathcock, County Administrator  
 Patrick Hoffman, County Counselor

**I. OPENING BUSINESS:**

Commissioner Schartz called the meeting to order at 9:00 A.M.

Commissioner Schremmer moved to approve the agenda.  
 Commissioner Daily seconded the motion.  
 All voted aye. Motion passed.

Minutes of the Monday, December 9, 2019, Regular Meeting were not available.

**II. OLD BUSINESS:**

There was no old business.

**III. NEW BUSINESS:**

**A. COUNTY CLERK'S OFFICE: Request for Approval – Added / Abated / Escaped / Refunded**

**Taxes:**

-Donna Zimmerman, County Clerk, will present a listing of Added / Abated / Escaped / Refunded Taxes. Orders for these actions are kept on file in the County Clerk's Office. These are used to correct assessments and are requested by the County Appraiser's Office or the County Clerk's Office.

Donna Zimmerman, County Clerk, presented the following tax roll adjustments:

<b>BATCH #2</b>				
<b>Property Types</b>	<b>Values</b>	<b>Escaped Taxes</b>	<b>Added / Abated</b>	<b>Refunds</b>
Gas				
Oil	- 1	\$52.62	-\$ 60.16	
Personal Property	-16,425		-\$3,069.40	\$ 59.34
Real Estate				
16/20 M Trucks	- 7,941		-\$1,226.34	\$248.62
State Assessed Utilities				
Special Assessments				
Grand Totals	-24,367	\$52.62	-\$4,355.90	\$307.96
Total Taxes	-\$4,303.28			
Total Records Selected	70			

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Commissioner Daily moved to the Listing of Added / Abated / Escaped / Refunded Taxes as reviewed by the County Appraiser and presented by the County Clerk and direct the Chairman to sign on behalf of the Commission.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

## **B. COUNTY CLERK'S OFFICE: Cereal Malt Beverage License Renewals:**

-Per K.S.A. 41-2702, no retailer shall sell any cereal malt beverage without having secured a license for that business. When a business is located in the unincorporated portion of the County, that application shall be made to the Board of County Commissioners.

Donna Zimmerman, County Clerk, presented the following application for 2020:

- Kaiser Service (2 licenses)
- Kiowa Kitchen
- Lake Barton Golf Course
- Miller Time LLC (2 licenses)
- Odin Community Club
- Odin Store
- *The Rack Billiard Café*

Zimmerman explained Kaiser Services and Miller Time LLC applied for two separate licenses, one for "Consumption on the Premises" and one for "Sale in Original and Unopened Containers". Zimmerman asked the listed licenses be approved less the Rack Billiard Café as they have not yet applied.

Commissioner Schremmer moved to approve the 2020 Cereal Malt Beverage Licenses for the Listed Businesses less the Rack Billiard Café.

Commissioner Daily seconded the motion.

All voted aye. Motion passed.

## **C. ROSEWOOD ROOTS AND WINGS FOUNDATION: Letter of Support:**

-The Rosewood Roots and Wings Foundation has requested a Letter of Support for a Kansas Department of Transportation (KDOT) grant application. Monies provided by KDOT would be used to improve access to medical and employment transportation services. If awarded, the grant would provide for the purchase of two mini vans and one cutaway van with lift.

Howard Partington, Rosewood Roots and Wings Foundation Management Consultant, said KDOT funding is available for the Access, Innovation and Collaboration project for public transit, formerly known as the Bus Barn project. Rosewood Services applied for two minivans with ramps and one cut-away 14 passenger vehicle with a lift. The mini vans will be used to haul people back and forth to medical appointments and are \$41,000 each. The cut-away would move people back and forth to work and costs \$63,000, for a sub-total project cost of \$145,000. With the 2½% contingency the total is \$148,625. Rosewood's local match would be \$29,725.

Partington noted the old North-West Passage from Sterling to Nickerson is back on track. The project bidding will be opened back up in February 2021 with the project beginning in March or April of 2021 and completed by November 2022. The project will be a year and a half construction.

Commissioner Daily asked what is their service area. Partington said primarily Great Bend and Barton County. Daily asked after the new vehicles are acquired, how many will be in their fleet. Partington said they have a total of 44 vehicles, but a lot of those are staff vehicles to serve approximately 200 clients.

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Commissioner Schartz asked if the vehicles will be used exclusively for the clients. Partington said, that was correct. They applied under 5310 transportation program. Have not applied under the 5311 public transportation program yet. Partington said Rosewood has five people dedicated to taking people to medical appointments and said the van will be a vast improvement for those who are unable to ride in a car.

Commissioner Daily moved to approve a Letter of Support for the Rosewood Roots and Wings Foundation Grant Application for Kansas Department of Transportation, Access, Innovation and Collaboration Funds.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

## **D. RESOLUTION 2019-17: Transfer of Funds, General Fund to All Stars:**

-The Commission approved a transfer of \$3,000.00 from the Finance General Account of the General Fund to All Stars with the adoption of the budget. As there is no specific statute that allows such a transfer, it can only be made via Resolution. It is noted that All Stars is a school-based intervention program designed to reduce adolescent engagement in risk behaviors such as substance use, violence and sexual activity.

Matt Patzner, Finance Officer, requested the Commission's approval.

Commissioner Schremmer moved to adopt Resolution 2019-17, Transfer of Funds, General Fund to All Stars.

Commissioner Kruckenberg seconded the motion.

All voted aye. Motion passed.

## **E. INFORMATION TECHNOLOGY: Operating Improvements:**

-Office 365 Business enables all computer users to have email hosting, protection and archiving as well as a desktop version of Office. It is suggested that the Commission approve the purchase of licenses for up to 186 users. Total cost of service for 2020 is \$30,856.09.

Dereck Hollingshead, Network Administrator / Service Technician, said they saved roughly \$2,700 dollars by switching to SHI. Hollingshead said they have purchased servers and computers from this vendor in the past.

Commissioner Daily moved to purchase licensing of Office 365 Business Platform and Advanced Threat Protection from SHI International Corp. Cost of service, not to exceed \$30,856.09, is to be paid from the 2020 Budget, General Fund, Information Technology Department, Maintenance of Machinery and Equipment Line, 001-24-5460.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

## **F. INFORMATION TECHNOLOGY: Operating Improvements:**

-KnowB4 will allow the Information Technology Department to deploy Security Awareness Training to all employees who have access to a Barton County computer. The training will improve internet security.

Dereck Hollingshead, Network Administrator / Service Technician, said we do not currently have any end user awareness training. Requested the purchase of KnowB4, a well-known security awareness training platform, industry standard for security awareness. Hollingshead said this product will notify the IT department of any user failing the security tests and allow IT Personnel to work with the user to avoid a

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security breach. By signing a 3-year contract, it only increases annually by approximately \$800. Hollingshead said approximately a year ago, they brought in Homeland Security to do a phishing test which identified that end users are clicking on e-mails which can cause an issue.

Commissioner Schremmer moved to purchase the KnowBe4 Security Awareness and PhisherER three-year subscriptions from SHI International Corp. Cost of service, not to exceed \$10,531.32, and this is to be paid from the 2020 Budget, General Fund, Information Technology Department, Maintenance of Machinery and Equipment Line, 001-24-5460.

Commissioner Kruckenberg seconded the motion.

All voted aye. Motion passed.

Commissioner Schartz asked if they will do classes or on-line tests. Hollingshead said it will be automated. If the user makes the wrong click(s) a video will pop up for them to watch, which won't require more of IT's time.

## G. ADA IMPROVEMENTS TO THE HEALTH DEPARTMENT:

-Barton County accepted proposals for certain Americans with Disabilities Act (ADA) improvements at the Health Department until July 31, 2019. Improvements included the relocation / removal of one wall and two doors. The Health Department secured grant funding in the amount of \$12,500.00 for the project. During the course of the remodel, certain modifications and additions were made to the scope of work. A final invoice has been submitted for payment with an additional cost of \$5,006.60.

Shelly Schneider, Health Department Director, said they have completed their ADA renovation at the Health Department. Schneider said they also made improvements for the nurses to have access to immunizations in the same room limiting the amount of traffic. The final invoice came in \$5,006.60 above the original project. Schneider looked for additional grants to help cover the cost. The State Formula Grant is one they receive to do Health Department work overall; every health department receives this funding. They receive about \$18,000 and can take \$1,241.60 out of that fund, 006-63-6325. The Maternal & Child Health Grant is used for lead testing and remediation. They can take \$129.67 from line item, 006-62-6325. Family Planning Grant is for immunizations and treatments as well, \$369.67 can be taken from line item, 006-60-6325. Child Care Licensing Grant, \$129.66 can be taken from line item, 006-54-6325, because we could make it more handicapped accessible and safer for children. The remaining \$3,136.00 can be taken from Capital Improvement, Building & Fixed Equipment Fund – Health Line which is 071-00-6326.

Commissioner Daily moved to approve the C and K Construction Co., Inc. invoice for additional ADA Improvements to the Health Department in the amount of \$5,006.60. Cost to be paid as indicated on the information given by Shelly and the chart listed below:

LINE	AMOUNT
State Formula Grant, Building & Fixed Equipment line 006-63-6325	\$1,241.60
Maternal & Child Health Grant, Building & Fixed Equipment line 006-62-6325	\$129.67
Family Planning Grant, Building & Fixed Equipment line 006-60-6325	\$369.67
Child Care Licensing Grant, Building & Fixed Equipment line 006-54-6325	\$129.66
Capital Improvement, Building & Fixed Equipment Fund - Health line 071-00-6326	\$3,136.00
<b>TOTAL</b>	<b>\$5,006.60</b>

Commissioner Kruckenberg seconded the motion.

All voted aye. Motion passed.

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## H. SOLID WASTE: Annual Review of the Solid Waste Management Plan:

-Per KSA 65-3405, Barton County is required to form and maintain a Solid Waste Planning Committee to develop and perform an annual review of the Solid Waste Management Plan, which is then approved by the Commission and submitted to KDHE. The committee has reviewed the Solid Waste Management Plan. It is recommended that no changes be made at this time.

Phil Hathcock, County Administrator/Solid Waste Director, said the plan, required by KDHE, must be reviewed annually and updated every 5 years. Hathcock said the Solid Waste Committee requests the plan be approved and forwarded to KDHE.

Commissioner Schremmer moved to approve the 2019 annual review of the Solid Waste Management Plan as recommended by the Solid Waste Planning Committee.

Commissioner Daily seconded the motion.

All voted aye. Motion passed.

## IV. ENDING BUSINESS:

1. Announcements
2. Appointments

## V. OTHER BUSINESS:

There was no other business.

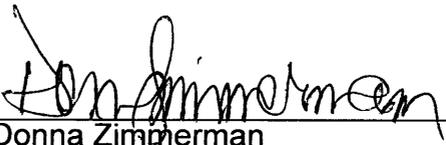
## VI. ADJOURN:

Commissioner Kruckenberg made a motion to adjourn at 9:31 A.M.

Commissioner Schremmer seconded the motion.

All voted aye. Motion passed.

ATTEST:

  
Donna Zimmerman  
Barton County Clerk

  
Jennifer Schartz, Chairman

**RESOLUTION 2019-17**

Transfer of Funds,  
General Fund to All Stars

**WHEREAS**, the Board of County Commissioners of Barton County, Kansas, is committed to maintaining the financial integrity of the County; and

**WHEREAS**, a key component to that is assuring that programs are funded at a level that provides for a return on expenditures in a manner that is both measurable and relevant; and

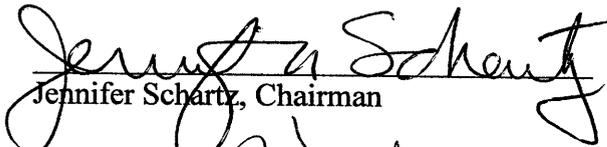
**WHEREAS**, the Commission believes, when monies are provided to support prevention programs for the area's youth, there is an immeasurable return as the reduction in adolescent engagement in risk behaviors benefits the community across generations.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Barton County, Kansas, when financial conditions warrant, will budget monies in the General Fund to support the All Stars program, a division of Juvenile Services, a non-budgeted fund; and

**FURTHER**, that the 2019 General Fund allocation, as provided in Finance General in the amount of Three Thousand Dollars (\$3,000.00), shall be made upon adoption of this Resolution.

**ADOPTED** this 16<sup>th</sup> day of December, 2019.

**BOARD OF COUNTY COMMISSIONERS**

  
Jennifer Schartz, Chairman

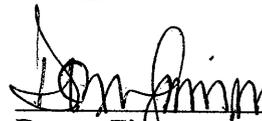
  
James R. Daily, Commissioner

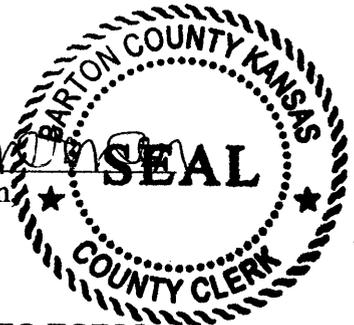
APPROVED VIA PHONE  
Don Davis, Commissioner

  
Homer Kruckenberg, Commissioner

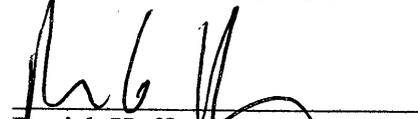
  
Kenny Schremmer, Commissioner

**ATTEST:**

  
Donna Zimmerman,  
County Clerk



**APPROVED AS TO FORM:**

  
Patrick Hoffman,  
County Counselor