

# Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon KORA request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.  
Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email [clerk@bartoncounty.org](mailto:clerk@bartoncounty.org)  
Meetings Live Streamed through **Microsoft Teams®**

December 7, 2020

The Board of Barton County Commissioners convened this 7th day of December 2020, at the Barton County Courthouse.

*Members present:*

VACANT, Commissioner, 1st District  
Homer Kruckenberg, Commissioner, 2nd District  
James R. Daily, Commissioner, 4th District  
Jennifer Schartz, Commissioner, 5th District *(Chairman Pro-Tem)*  
Bev Schmeidler, Assistant Deputy County Clerk  
Phil Hathcock, County Administrator  
Patrick Hoffman, County Counselor

*Members attending via Teams®:*

Don Davis, Commissioner, 3rd District

## **I. OPENING BUSINESS:**

Commissioner Schartz called the meeting to order at 9:00 A.M.

Commissioner Schartz asked to observe a moment of silence for Kenny Schremmer.

Commissioner Daily moved to approve the agenda.  
Commissioner Kruckenberg seconded the motion.  
All voted aye. Motion passed.

There were no minutes to consider.

## **II. ELECTION FOR CHAIRMAN AND CHAIRMAN PRO TEM.**

-Nominations will be accepted for Commission Chairman and Chairman Pro Tem as is allowed under Kansas Statute 19-219. Persons selected as Chairman and Chairman Pro Tem will serve in that capacity for the remainder of 2020.

Commissioner Daily moved to appoint Jennifer Schartz as Chairman of the Barton County Commission for the remainder of 2020.

Commissioner Kruckenberg seconded the motion.  
All voted aye. Motion passed.

Commissioner Schartz said I'd like to have Jim Daily be that person, I'm making that as a motion.  
Commissioner Davis seconded the motion.

All voted aye. Motion passed.

## **III. APPROVAL OF APPROPRIATIONS:**

-An Accounts Payable Register will be submitted to the Commission for the period of November 23, 2020, and ending December 7, 2020.

Commissioner Daily moved to approve appropriations for the period of November 23, 2020, to December 7, 2020 and authorize the Chairman to sign on behalf of the Commission.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

## **OLD BUSINESS:**

There was no old business.

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## **NEW BUSINESS:**

### **A. COUNTY APPRAISER: Resignation of Barb Esfeld, County Appraiser:**

-With the adoption of Resolution 2008-04, Barb Esfeld was appointed as Barton County Appraiser. She has served consecutive four-year terms as Appraiser since that time. The Commission will be asked to accept Ms. Esfeld's resignation effective November 30, 2020.

Phil Hathcock, County Administrator, said Ms. Esfeld was recently elected to the Commission, congratulations to her, and with that she submitted her resignation as Barton County Appraiser. Hathcock said Esfeld successfully served 4 consecutive terms as Appraiser.

Barb Esfeld joined the meeting by phone.

Commissioner Schartz said they have a certificate of appreciation and thanked Esfeld for her service to the County. Schartz continued that they were also thankful for the succession planning that would lead to the next item.

Commissioner Daily moved to accept the resignation of Barb Esfeld as the Barton County Appraiser effective November 30, 2020.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

### **B. RESOLUTION 2020-19: Appointment of County Appraiser:**

-Per Kansas statute, an Appraiser must be appointed for a four-year term every fourth year following July 1, 1993. Ms. Esfeld was last appointed as the Barton County Appraiser for a term ending June 30, 2021. Upon her retirement, it is suggested that Wendy Prosser, currently serving as Deputy County Appraiser, appointed as the Barton County Appraiser.

Phil Hathcock, County Administrator, said as Commissioner Schartz mentioned, Esfeld had done a wonderful job in succession planning with this in the works for some time as Esfeld was looking at retirement. Wendy Prosser, Deputy County Appraiser, has been training and working with Esfeld for many years. Prosser was hired in 2008 and became Deputy in 2014. Hathcock said this appointment would run until June 30, 2021 at which time she would need to be reappointed per Kansas Statute.

Commissioner Daily said Prosser had some big shoes to fill but was very capable.

Wendy Prosser said thank you and said she looks forward to serving Barton County.

Commissioner Schartz said it speaks well of department heads when someone from within can be appointed. You don't have to go through the lengthy interview process where you don't get a good feel of who you are hiring. Schartz said she has been to conferences with Prosser, and knows how she works with people and deals with the public. Very pleased with this appointment.

Commissioner Davis moved to adopt Resolution 2020-19, Appointment of the County Appraiser.

Commissioner Daily seconded the motion.

All voted aye. Motion passed.

### **C. INFORMATION TECHNOLOGY: Resignation of John Debes, Information Technology Director:**

-John Debes was hired as a Computer Programmer / Analyst in 1988. He then transitioned to the Director of the newly formed Computer Information Services Department, later renamed Information Technology. The Commission will be asked to accept Mr. Debes' resignation, effective December 18, 2020.

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Phil Hathcock, County Administrator, said continuing with the same theme, John Debes has announced his retirement after serving the County for 32 years.

Commissioner Daily thanked Debes for his service over all of the years.

Commissioner Daily moved to accept the resignation of John Debes as the Barton County Information Technology Director effective December 18, 2020.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

Commissioner Schartz said she wished Debes well and presented him with a certificate of appreciation.

Commissioner Davis also thanked Debes.

## **D. INFORMATION TECHNOLOGY: Appointment of Information Technology Director:**

-Dereck Hollingshead was hired as the Network Administrator for the Information Technology Department on February 16, 2018. He has been instrumental in improving technological efficiencies to allow for no-contact services during the COVID-19 pandemic response. It is suggested that Mr. Hollingshead be appointed as the Information Technology Director effective December 21, 2020.

Phil Hathcock, County Administrator, said succession planning was also done with the IT Department. Dereck Hollingshead was hired in 2018 with the thought that Debes would be retiring. Hathcock said Hollingshead has been instrumental in the transition with COVID-19 and moving to online services. Hathcock asked for the appointment of Hollingshead as Technology Director following the retirement of Debes.

Commissioner Schartz said that Hollingshead had done some really amazing things for the county, especially in the last year and noted things got difficult really quick and he rose to the challenge. Schartz said she was pleased with his appointment.

The other commissioners echoed her sentiments.

Commissioner Daily moved to appoint Dereck Hollingshead as the Barton County Information Technology Director effective December 21, 2020.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

## **E. PEST CONTROL PROPOSAL: Barton County Buildings:**

-The County accepted bids from qualified vendors to provide monthly pest control and extermination services for Barton County owned buildings, excluding the Landfill. B.A.T.S. Inc., dba World Pest Control and Sunflower Services, and Schendel Pest Services both bid on the work.

Phil Hathcock, County Administrator, said every 2 years we go out for bids. Hathcock reported there were two bids received this year. World Pest Control was the low bid at \$420/month for \$5,040/year. Schendel Pest Services bid \$435/month for \$5,220/year. Hathcock said both vendors are located in Barton County.

Commissioner Schartz asked was this the same service as in the past and if we had been happy with it. Hathcock said yes.

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Commissioner Daily moved to approve the \$420.00 monthly bid from World Pest Control and Sunflower Services for pest control services in 2021, with an option to renew for two years. Expense to be paid based upon location of service.

Commissioner Davis seconded the motion.

All voted aye. Motion passed.

## **F. REQUEST FOR PROPOSAL: Trash Hauling Service:**

-The County requested proposals for trash hauling services for County office buildings to include the Courthouse, Sheriff's Office and Detention Facility, Health Department, Barton County Office Building, Road and Bridge and Noxious Weed. There are generally three pick-up dates per week for service year 2021. It is noted that the Sheriff's Office has service Monday – Saturday. The only bid was provided by Estes Trash, LLC, Great Bend. Their bid increases from \$425.00 per month to \$457.00 per month.

Phil Hathcock, County Administrator, said just like the pest control service, trash service is bid every two years. Hathcock said the only bid received was from Estes Trash who has been our trash service for a number of years and noted the bid increased from \$425/month to \$457/month. Hathcock reported they pick up trash from the courthouse, Court Services building, Health Department, Sheriff's Office and Road & Bridge. The frequency of pick up is dependent upon the location. Hathcock said he believed that the Sheriff's Office gets picked up daily and said he assumed the increase was due to the increase in tipping fees at the landfill.

Commissioner Daily moved to approve the \$457.00 monthly bid from Estes Trash for trash hauling services in 2021 with the option to renew for two years. Expense to be paid based upon location of service.

Commissioner Kruckenberg seconded the motion.

All voted aye. Motion passed.

## **G. PROCUREMENT AND DIGITAL FORMS: Update of Vendor:**

-Sue Cooper, Grant Coordinator, has worked with Vendor Registry and CityGrows to improve the County's electronic presence through a web-based procurement platform and the addition of form submission software. After approval of subscription services with both vendors on November 9, 2020, it was learned that Vendor Registry was acquired by BidNet and will operate as such. Ms. Cooper will ask that the original motion reference Vendor Registry be rescinded and that action be taken to approve a subscription with BidNet.

Sue Cooper, Grant Coordinator, said the Vendor Registry that the commissioners approved in November was bought out by BidNet. The commission needs to approve the subscription with the new vendor.

Commissioner Daily moved to rescind the November 9, 2020, motion reference Vendor Registry. Instead, move to approve the annual subscription to BidNet, costing \$1,800.00, to be paid through the General Account of the General Fund, Dues, Membership and Subscription Line, 001-18-5455.

Commissioner Kruckenberg seconded the motion.

All voted aye. Motion passed.

## **VI. ENDING BUSINESS:**

1. Announcements
2. Appointments

## **VII. OTHER BUSINESS:**

- Comm Daily: Kenny Schremmer was quite an influence on the Commission and made a positive impact on Barton County, both as a businessman and with his leadership as a commissioner. First met Kenny an auctioneer. He worked extremely hard. He was going to miss Kenny and wished Rosie and the family the best.

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- Comm Scharz: There was an obvious void in the room with his absence and it will not be easily filled. Kenny was a character and one of a kind. He always had the best for the County in mind and worked hard for constituents in the north part of the County. He knew so many people and they came to him with their problems, knowing they would get solved. Scharz said she will miss him greatly.
- Comm Kruckenberg: Likewise.

## VIII. ADJOURN:

Commissioner Kruckenberg made a motion to adjourn at 9:25 A.M.  
Commissioner Daily seconded the motion.  
All voted aye. Motion passed.

ATTEST: Bev Schmeidler  
Bev Schmeidler  
Barton County Assistant Deputy Clerk

Jennifer Scharz  
Jennifer Scharz, Chairman.