

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon KORA request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org

Meetings Live Streamed through **Microsoft Teams**® at the following link: <https://bit.ly/3EUZR8H>.

February 16, 2022

The Board of Barton County Commissioners convened this 16th day of February 2022, at the Barton County Courthouse.

Members present:

Kirby Krier, Commissioner, 1st District
Barb Esfeld, Commissioner, 2nd District, (*Chairman Pro-Tem*)
Shawn Hutchinson, Commissioner, 3rd District, Chairman
James R. Daily, Commissioner, 4th District
Jennifer Schartz, Commissioner, 5th District
Bev Schmeidler, County Clerk
Matt Patzner, Director of Operations
Patrick Hoffman, County Counselor

I. OPENING BUSINESS:

Commissioner Hutchinson called the meeting to order at 9:00 A.M.

Commissioner Schartz moved to approve the agenda.
Commissioner Krier seconded the motion.
All voted aye. Motion passed.

Commissioner Daily moved to approve the minutes of the February 2, 2022, and February 9, 2022, Regular Meetings.

Commissioner Esfeld seconded the motion.
voted aye. Motion passed.

II. APPROVAL OF APPROPRIATIONS: 13th Month – 4th Run:

-An Accounts Payable Register for the 13th Month, 2021, will be submitted to the Commission. Thirteenth month expenditures include any unpaid bills for a product, service or utility that was received in 2021.

Commissioner Esfeld moved to approve the 13th Month – 4th Run appropriations for 2021 and authorize the Chairman to sign on behalf of the Commission.
Commissioner Daily seconded the motion.
All voted aye. Motion passed.

III. APPROVAL OF APPROPRIATIONS:

-An Accounts Payable Register will be submitted to the Commission for the period of February 2, 2022 and ending February 16, 2022.

Commissioner Esfeld moved to approve appropriations for the period of February 2, 2022, to February 16, 2022, and authorize the Chairman to sign on behalf of the Commission.
Commissioner Daily seconded the motion.
All voted aye. Motion passed.

IV. OLD BUSINESS:

There is no Old Business at this time.

V. NEW BUSINESS:

INVENTORY OF COUNTY PROPERTY:

v Schmeidler, County Clerk; Chris Saenz, Equipment Technician; and Dereck Hollingshead, Information Technology Director, will provide details.

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Per KSA 19-2687, each County officer and head of a department shall make an inventory of the personal property owned by the County and located in such office or department. The inventory, which shall be taken during the month of December of each year, shall be filed with the County Clerk on or before December 31 of each year. The inventory shall not include books, records, files, stationery, writing materials and blank legal papers. The information will be presented to the Commission during February of each year. Per Resolution 2005-22, the mandated duties have been assigned to the Information Technology Department.

Dereck Hollingshead, Information Technology Director, said that Chris Saenz prepared the inventory listing and provided it to the commissioners. All Department Heads reviewed their department and everything was accounted for. Asked for approval.

Commissioner Daily moved to accept the 2021 Inventory Listing.
Commissioner Esfeld seconded the motion.
All voted aye. Motion passed.

B. HEALTH DEPARTMENT: Champ Software – KS Nightingale Notes Subscription:

-Karen Winkelman, Health Director, will provide details. Electronic medical records (EMR) are the digital equivalent of paper records or charts at a health provider's office. In December 2017, the Commission approved the purchase of Nightingale Notes Electronic Health Records and first year subscription from Champ Software. The Health Department has received a billing of \$28,315.00 from Champ Software for the 2022 - 2023 subscription of 23 named licenses.

Karen Winkelman, Health Director, asked for approval of the annual subscription with an increase of 3 licenses. The Health Department has had this since 2017. The period of coverage runs from March 1, 2022, to February 28, 2023. Winkelman said at last year's renewal, they had approximately 20,000 clients in the system from 2017 - 2021. In the last year, it had increased 7,600.

Commissioner Hutchinson asked if that was the reason for the price increase. Winkelman said that was due to the increase of 3 licenses.

Commissioner Daily moved to approve the subscription charge for \$28,315.00 for the Champ Software, Inc, for 23 named licenses to the KS Nightingale Notes Subscription. Cost to be paid from the Health Fund, EMR Maintenance Line, 006-52-5661.

Commissioner Krier seconded the motion and said Mr. Chairman, after watching the Super Bowl, it looked like the pandemic was over, is that correct. Because no one wore masks, even though they had mask mandates.

Winkelman said I do not think we can base the end of the pandemic on whether people are wearing masks or not.

Commissioner Krier said but those were the elected officials that imposed the mandates.

Winkelman said so noted.

All voted aye. Motion passed.

C. COUNTY ENGINEER'S OFFICE: Request for Proposals – Strip Seal Assembly Replacement Project:

-Barry McManaman, County Engineer, will provide details. The expansion joint in the middle of the bridge over the Arkansas River on SE 60 Avenue is in need of replacement. The Engineer advertised a Request for Proposals on Vendor Registry. Three sealed bids were received. The bid best meeting the needs of the County was submitted by L&M Contractors, Inc., of Great Bend, in the amount of \$39,487.50.

Barry McManaman, County Engineer, said an expansion joint in the middle of the Arkansas River bridge on SE 60 Avenue, or Dartmouth Road, was deteriorating. There were three bids received and opened on February 3rd.

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L&M Contractors	\$39,487.50
PCI Roads	\$43,950.47
Bridges, Inc.	\$78,975.00

McManaman said if the commission approved the bid from L&M Contractors, the road would have to be closed with the project taking 1-2 weeks. Potential start date of July 5th.

Commissioner Schartz said she always appreciates when a low bid comes from a local business because it makes their job a lot easier.

Commissioner Hutchinson had been told the railroad crossing on Dartmouth Road was in need of repair. He asked McManaman to explain for the public why that could not be done at the same time while the road would be closed.

McManaman said if it were the railroad crossing itself, that would be a project to be worked out independently with the railroad company or a KDOT project. KDOT prioritizes those and they take a considerable amount of time to develop. If it were just the asphalt on each side of the crossing, that could possibly be done while the road was closed. The north side would be KDOT and the south side would be County responsibility.

Commissioner Hutchinson asked Darren Williams, County Works Director, if any work in the County's scope could be done while the road was closed. Williams said yes, that would be a great time to take care of it.

Commissioner Daily noted that it would not impede the traffic from the north into Bartlett Grain but only on the south. He crossed there this morning and said the asphalt was rough, thought it could be smoothed out.

McManaman clarified the road would be closed just south of East Barton County Road.

Commissioner Krier moved to approve the contract with L&M Contractors, Inc. for the Strip Seal Assembly Replacement Project for a total cost of \$39,487.50. Authorize the Commission Chairman to sign the Notice of Award and the Agreement with L&M Contractors, Inc.

Commissioner Schartz seconded the motion.

Commissioner Krier said he would like to also say he appreciates Commissioner Schartz comment about the local contract, I am glad they came with that.

All voted aye. Motion passed.

D. ROAD AND BRIDGE: 2022 Cold Mix Asphalt Bid:

-Darren Williams, County Works Director, will provide details. The Road and Bridge Department accepted bids until 2:00 p.m., February 7, 2022, for the 2022 Cold Mix Asphalt program. The bid specified approximately 25,000 tons of cold mix asphalt material, with the County furnishing all aggregate and asphalt oil. Using the County specifications, the contractor will be required to mix asphalt at the County pit on South Washington, Great Bend. Venture Corporation provided the only bid at \$8.15 per ton. Monies were included in the 2022 Budget for this anticipated expense.

Darren Williams, County Works Director, said Venture Corporation provided the only bid at \$8.15 per ton. This was up approximately \$0.30 from last year which was anticipated with rising costs of everything.

Commissioner Krier asked if there were any representatives from Venture present. Jeff Barnes and Rocky Albert were present.

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Commissioner Krier asked how often they test the asphalt. Seybert said they test the oil content daily to be sure it meets specifications.

Commissioner Esfeld asked if it were common to receive only one bid. Williams said that had been the case for the last 15 or so years.

Commissioner Schartz moved to approve the 2022 Cold Mix Asphalt Bid for up to 25,000 tons of cold mix asphalt material from Venture Corporation at a cost of \$8.15 per ton. Cost to be paid from the Road and Bridge Fund, Contract Construction Line, 002-92-6250. Authorize the Commission Chairman to sign the Notice of Award and the Agreement.

Commissioner Daily seconded the motion.

All voted aye. Motion passed.

VI. ENDING BUSINESS:

1. Announcements
2. Appointments

VII. OTHER BUSINESS:

There was no other business.

VIII. ADJOURN.

Commissioner Krier moved to adjourn at 9:20 A.M.

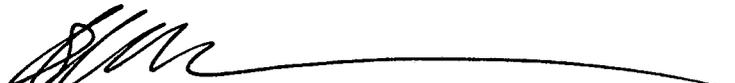
Commissioner Schartz seconded the motion.

All voted aye. Motion passed.

ATTEST:



Bev Schmeidler
Barton County Clerk


Shawn Hutchinson, Chairman