

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon KORA request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org

Meetings Live Streamed through **Microsoft Teams**® at the following link: <https://bit.ly/413NK1>

February 22, 2023

The Board of Barton County Commissioners convened this 22nd day of February 2023, at the Barton County Courthouse.

Members present:

Duane Reif, Commissioner, 1st District
Shawn Hutchinson, Commissioner, 3rd District, Chairman
Tricia Schlessiger, Commissioner, 4th District
Donna Zimmerman, Commissioner, 5th District
Bev Schmeidler, County Clerk
Matt Patzner, Director of Operations

Members absent:

Barb Esfeld, Commissioner, 2nd District, (Chairman Pro-Tem)
Patrick Hoffman, County Counselor

I. OPENING BUSINESS:

Commissioner Hutchinson called the meeting to order at 8:30 A.M.

Commissioner Zimmerman moved to approve the agenda with the addition of Item H, Courthouse Improvement Project: Option and Lease Agreement – Great Bend LLC.

Commissioner Schlessiger seconded the motion.

All voted aye. Motion passed.

Commissioner Zimmerman asked that the minutes of the February 15, 2023, Regular Meeting be tabled so we can add information for an executive session held last week.

Commissioner Schlessiger seconded the motion.

All voted aye. Motion passed.

II. OLD BUSINESS:

-There was no Old Business.

III. NEW BUSINESS:

A. COUNTY CLERK'S OFFICE: Request for Approval – Added / Abated / Escaped / Refunded Taxes:

-Bev Schmeidler, County Clerk, will present a listing of Added / Abated / Escaped / Refunded Taxes. Orders for these actions are kept on file in the County Clerk's Office. These are used to correct assessments and are requested by the County Appraiser's Office or the County Clerk's Office.

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BATCH #3	VALUES	ESCAPED TAXES	ADDED / ABATED	REFUNDS
Gas				
Oil	(3,752)		(\$652.74)	
Personal Property	(7,835)		(\$1,339.08)	\$537.40
Real Estate	(380,225)		(\$62,459.76)	\$25,772.12
16/20 M Trucks				
State Assessed Utilities				
Special Assessments				
Grand Totals	(391,812)	\$0.00	(\$64,451.58)	\$26,309.52
Total Taxes	(\$64,451.58)			
Total Records Selected	71			

Bev Schmeidler, County Clerk, presented details.

Commissioner Reif moved to approve the Listing of Added / Abated / Escaped / Refunded Taxes as reviewed by the County Appraiser and presented by the County Clerk's Office. Direct the Chairman to sign on behalf of the Commission.

Commissioner Schlessiger seconded the motion.
All voted aye. Motion passed.

B. JUVENILE SERVICES: Salto Electronic Lock System:

-Marissa Woodmansee, Juvenile Services Director, and Derrick Hollingshead, Information Technology Director, will provide details. To provide continuity of building security at the County building located at 1800 12th Street, Great Bend, Kansas, it is proposed that a Salto electronic lock system be installed to select exterior and interior doors throughout the building. Nex-Tech provided a quote of \$5,576.90 to purchase the locking system. If approved, the Information Technology Department would install the system.

Marissa Woodmansee, Juvenile Services Director, asked the commission to share the cost of installing Salto locks in the remainder of the building at 1800 12th Street with Juvenile Services. Recently, an employee's car was broken into and her identification badge was among things taken. With the Salto system, that card can be deactivated and unable to be used any more. If it were a traditional key that had been stolen, locks would have to be changed for security.

Commissioner Hutchinson asked Woodmansee if she were able to cover half of the expense. Woodmansee said yes and asked the county to cover the other half of the costs.

Woodmansee said with this system, when an employee leaves, the identification cards are deactivated instead of having to get keys returned to the county.

Commissioner Schlessiger moved to authorize the purchase of the Salto equipment for continuity of building security. The \$5,576.90 cost is to be split with the County and Juvenile Services as follows: Courthouse General Account of the General Fund, Buildings, and Fixed Equipment Line, 001-18-6305 in the amount of \$2,788.45 and Juvenile Services Fund, KDAD's Line, 127-85-6170 in the amount of \$2,788.45.

Commissioner Zimmerman seconded the motion.
All voted aye. Motion passed.

Dale Hogg, Great Bend Tribune, asked what offices were at that location. Woodmansee said Juvenile Services, Community Corrections, Court Services, Parole and Environmental Management.

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C. INFORMATION TECHNOLOGY: Operating Improvements:

-Mr. Hollingshead will provide details. KnowB4 will allow the Information Technology Department to deploy Security Awareness Training to all employees who access a Barton County computer.

Dereck Hollingshead, Information Technology Director, said it was time to renew the security awareness training. There were 3 bids received with OPI being the low and local bid at \$14,629.80. There was security awareness training for all new employees and a phishing assessment runs every 2 weeks with supervisors notified of how employees do.

Commissioner Reif felt we could not be too secure.

Commissioner Reif moved to purchase KnowBe4 Security Awareness and PhisherER three-year subscriptions from OPI. Cost of service, \$14,629.80, is to be paid from the General Fund, Information Technology Department, Licensing Line, 001-24-5423.

Commissioner Schlessiger seconded the motion.

All voted aye. Motion passed.

D. SOLID WASTE: Wire Guard System Addition to the Certified Rebuild of 826G Caterpillar Landfill Compactor:

-Jennifer Hamby, Solid Waste Director, will provide details. On November 2, 2022, the Barton County Commission approved a certified rebuild of the Landfill's Caterpillar 826G Compactor. Caterpillar has recently developed a new wire guard system for compactors which would be beneficial to add to the rebuild. The system prevents debris and wire from wrapping around compactor axles and interfering with machine performance and causing damage to drivetrain components. This wire guard system can be installed for \$15,970.96. As the machine is to be disassembled for the rebuild, this would be the opportune time to add the feature.

Jennifer Hamby, Solid Waste Director, said they had been waiting for years for the wire guard system to be developed. Hamby said the addition to the compactor would be very beneficial to the landfill. It would be much cheaper to have it installed while the compactor was already apart for the rebuild. If done at a later date, it would be much more expensive due to the need for a crane to come to the landfill.

Commissioner Schlessiger moved to authorize the addition of the wire guard system to the certified rebuild of the 826G Caterpillar Compactor at a cost of \$15,970.96. Cost to be paid from the Solid Waste Fund, Maintenance of Machinery and Equipment Line, 140-68-5460.

Commissioner Zimmerman seconded the motion.

All voted aye. Motion passed.

E. COMPUTER INFORMATION CONCEPTS: Annual Peopleware Agreement:

-Matt Patzner, County Administrator, will present details. In 2013, the County purchased a commercial software package from Computer Information Concepts, Inc. (CIC). The software includes tax administration, budgetary / fund accounting, indexing / imaging, payroll / personnel and time / attendance. Added since that time are portals for the Treasurer and the Appraiser.

Matt Patzner, County Administrator, presented details and asked for approval. Previously, CIC was doing cloud backup which was now being done in house so that portion of the bill had dropped off.

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Commissioner Schlessiger moved to approve the Annual Peopeware Agreement with Computer Information Concepts, Inc. The agreement cost, \$47,875.00, is to be paid from the Courthouse General Account of the General Fund, CIC Maintenance Fees Line, 001-18-5476.
Commissioner Reif seconded the motion.
All voted aye. Motion passed.

F. COURTHOUSE IMPROVEMENT PROJECT: Option and Lease Agreement – High Noon Properties:

-Mr. Patzner will provide details. The Commission recently took action and initiated a Courthouse Improvement Project centering on the heating, ventilation and air conditioning system. The work being done will require Courthouse offices to be temporarily moved to other locations. At this time, Mr. Patzner will present a building lease agreement that would allow certain offices to operate at the High Noon Properties building located at 1500 Kansas, Great Bend, Kansas.

Matt Patzner, County Administrator, presented details.

Commissioner Esfeld joined the meeting.

Commissioner Zimmerman said most offices in the courthouse would move to this location except for the court system.

Commissioner Schlessiger said ground floor accessibility would be nice.

Commissioner Hutchinson hoped the freight elevator could be used to move things to second floor for storage.

Commissioner Zimmerman moved to approve the Building Lease Agreement with High Noon Properties for the building located at 1500 Kansas, Great Bend, Kansas. Associated costs with the Option and Rent to be paid from the Courthouse General Account of the General Fund, HVAC Project Expenses, 001-18-5517. Rental cost is \$4.35 per square foot for the anticipated year that the building will be occupied.
Commissioner Reif seconded the motion.
All voted aye. Motion passed.

ADDED ITEM

H. COURTHOUSE IMPROVEMENT PROJECT: Option and Lease Agreement – Great Bend LLC:

-Mr. Patzner will provide details. The Commission recently took action and initiated a Courthouse Improvement Project centering on the heating, ventilation and air conditioning system. The work being done will require Courthouse offices to be temporarily moved to other locations. At this time, Mr. Patzner will present a building lease agreement that would allow certain offices to operate at the Great Bend LLC building located at 1709 Main, Great Bend, Kansas.

Matt Patzner, County Administrator, presented details.

Commissioner Zimmerman said that would include District Court, Courtroom A, Courtroom B and County Attorney.

Commissioner Reif said he had not realized the court system needed rooms not in conjunction with the others.

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Commissioner Zimmerman moved to approve the Building Lease Agreement with Great Bend LLC for the building located at 1709 Main, Great Bend, Kansas. Associated costs with Option and Rent to be paid from the Courthouse General Account of the General Fund, HVAC Project Expenses, 001-18-5517. Rental cost is \$6.83 per square foot for the anticipated year that the building will be occupied.

Commissioner Reif seconded the motion.

All voted aye. Motion passed

No Executive Session Held

G. EXECUTIVE SESSION:

-Chairman Shawn Hutchinson will present. Any Commissioner may make a motion for the board to recess to executive session at this time as allowed by K.S.A. 75-4319. Any motion must contain the justification for the executive session, the subject matter to be discussed, any individuals in addition to the board who will attend the executive session and the time at which the regular session shall resume.

VI. ENDING BUSINESS:

1. Announcements
2. Appointments

VII. OTHER BUSINESS:

Commissioner Esfeld – Tuesday, March 7th, a committee she serves on meets in Topeka. A lot of it will be geared toward property tax and the appraisal process.

Commissioner Zimmerman – she and Commissioner Schlessiger had some information for her regarding RNR.

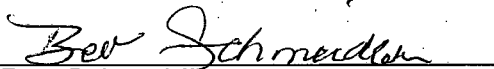
VIII. ADJOURN.

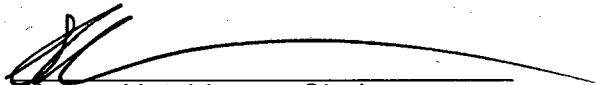
Commissioner Zimmerman moved to adjourn at 8:54 A.M.

Commissioner Esfeld seconded the motion.

All voted aye. Motion passed.

ATTEST:


Bev Schmeidler
Barton County Clerk


Shawn Hutchinson, Chairman