

Barton County Commission Agenda Meeting Minutes

Recorded audio is available on compact disk upon KORA request to the Barton County Clerk's Office, 1400 Main – Room 202, Great Bend, Kansas 67530.

Phone (620) 793-1835 \ Fax (620) 793-1990 \ Email clerk@bartoncounty.org

Meetings Live Streamed through **Microsoft Teams**® at the following link: <https://bit.ly/3OikDXY>

July 11, 2023

The Board of Barton County Commissioners convened this 11th day of July 2023, at the Barton County Courthouse.

Members present:

Duane Reif, Commissioner, 1st District
Barb Esfeld, Commissioner, 2nd District, (Chairman Pro-Tem)
Shawn Hutchinson, Commissioner, 3rd District, Chairman
Tricia Schlessiger, Commissioner, 4th District
Donna Zimmerman, Commissioner, 5th District
Bev Schmeidler, County Clerk
Matt Patzner, County Administrator
Patrick Hoffman, County Counselor

I. OPENING BUSINESS:

Commissioner Hutchinson called the meeting to order at 9:00 A.M.

Commissioner Esfeld moved to approve the agenda as presented to us.
Commissioner Zimmerman seconded the motion.
All voted aye. Motion passed.

Commissioner Zimmerman moved to approve minutes of the June 28, 2023, Regular Meeting.
Commissioner Schlessiger seconded the motion.
All voted aye. Motion passed.

II. APPROVAL OF APPROPRIATIONS: 13th Month – Fiscal Year ending June 30, 2023:

-Bev Schmeidler, County Clerk, will present details. An Accounts Payable Register will be submitted to the Commission for the fiscal year ending June 30, 2023. Generally this impacts offices utilizing federal grant funding.

Bev Schmeidler, County Clerk, presented details.

Commissioner Reif moved to approve 13th month appropriations for the fiscal year ending June 30, 2023.
Authorize the Chairman to sign on behalf of the Commission.
Commissioner Schlessiger seconded the motion.
All voted aye. Motion passed.

III. APPROVAL OF APPROPRIATIONS:

-Ms. Schmeidler will provide details. An Accounts Payable Register will be submitted to the Commission for the period of June 21, 2023, and ending July 4, 2023.

Bev Schmeidler, County Clerk, presented details.

Commissioner Zimmerman moved to ratify appropriations for the period of June 21, 2023, to July 4, 2023.
Authorize the Chairman to sign on behalf of the Commission.
Commissioner Esfeld seconded the motion.
All voted aye. Motion passed.

IV. OLD BUSINESS:

-There was no Old Business.

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V. NEW BUSINESS:

A. COUNTY CLERK'S OFFICE: Request for Approval – Added / Abated / Escaped / Refunded Taxes:

-Ms. Schmeidler will present a listing of Added / Abated / Escaped / Refunded Taxes. Orders for these actions are kept on file in the County Clerk's Office. These are used to correct assessments and are requested by the County Appraiser's Office or the County Clerk's Office.

Bev Schmeidler, County Clerk, presented details.

BATCH #7	VALUES	ESCAPED TAXES	ADDED / ABATED	REFUNDS
Gas				
Oil	(768,580)		(\$25,900.60)	\$25,900.60
Personal Property	(2,238,939)		(\$404,376.74)	\$202,188.37
Real Estate	(2,762,793)		(\$108,398.30)	\$77,314.51
16/20 M Trucks	8,045			
State Assessed Utilities				
Special Assessments				
Grand Totals	(5,762,267)	\$0.00	(\$538,675.64)	\$305,403.48
Total Taxes	(\$538,675.64)			
Total Records Selected	84			

Commissioner Esfeld moved to approve the Listing of Added / Abated / Escaped / Refunded Taxes as reviewed by the County Appraiser and presented by the County Clerk's Office. Direct the Chairman to sign on behalf of the Commission.

Commissioner Zimmerman seconded the motion.

All voted aye. Motion passed.

B. COUNTY CLERK'S OFFICE: RFP – Bulk Mailer for Revenue Neutral Rate Notices:

-Ms. Schmeidler will provide details. The "revenue neutral rate" is the property tax rate in mills that would generate the same property tax revenue in dollars as levied during the previous tax year using the current tax year's total assessed valuation. All Kansas counties are required to mail every property owner an estimated tax notice with information relative to each specific property's taxes and the revenue neutral rate (RNR) compared to the proposed rate for each taxing subdivision. The Clerk's Office solicited proposals for the bulk mailing of the notices as prepared in cooperation with area taxing entities. The approximately 15,000 – 16,000 notices, as prepared through the CIC program, must be mailed by August 10, 2023.

Bev Schmeidler, County Clerk, said two bids were received, from Postalocity and Data Integrators. The Data Integrators bid was incomplete. Postalocity did the RNR mailers last year and did a good job. Requested approval of the bid from Postalocity.

Commissioner Schlessiger moved to approve the estimated bid of \$16,094.51 from Postalocity for the Bulk Mailer for Revenue Neutral Rate Notices. Authorize the Administrator to encumber up to \$18,000.00 for the mailing from the Clerk's Account of the General Fund, Professional Services Line, 001-04-5475.

Commissioner Reif seconded the motion.

All voted aye. Motion passed.

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C. HEALTH DEPARTMENT: Remodel of Bathrooms and Doorways:

-Karen Winkelman, Health Director, will provide details. In 2022, the Health Department accepted proposals for the remodel of certain areas of the Health Department to provide for a decontamination and washer / dryer area and to provide a meeting room better suited to larger meetings when dealing with HIPPA-related topics. Brentwood Builders submitted the only proposal at a bid of \$70,928.00. That bid was approved, with \$60,000.00 to be paid through the ELC Grant and \$10,928.00 from the Health Fund. The ELC Grant may now be used to cover the entirety of the remodel cost.

Karen Winkelman, Health Director, said the remodel was a result of COVID and they have really appreciated the new areas. They originally budgeted \$50,000.00. After discussion with the commissioners, they reached out to KDHE and asked for an additional \$10,000.00 which they granted. Winkelman and Misty Trudeau worked with KDHE and they agreed to fund the remaining \$10,928.00 so the entire project was supported by grant funds. Winkelman asked for approval to pay it with grant funds and return the money to the Health Fund.

Commissioner Hutchinson said he was glad they had done the project.

Winkelman said they had been out on environmental visits and had used the decontamination area several times. A recent situation had several other entities helping and Winkelman felt fortunate that they could open the area to partners as well.

Commissioner Zimmerman was appreciative of the extra effort to get the additional grant funds.

Commissioner Schlessiger moved to update the \$10,928.00 – Health Fund, Other Contractual Services Line, 006-52-5465, expenditure to Brentwood Builders for the Health Department Remodel to the ELC Grant, Other Contractual Services Line, 006-73-5465.

Commissioner Esfeld seconded the motion.

All voted aye. Motion passed.

No Executive Session Held

D. EXECUTIVE SESSION:

-Chairman Shawn Hutchinson will present. Any Commissioner may make a motion for the board to recess to executive session at this time as allowed by K.S.A. 75-4319. Any motion must contain the justification for the executive session, the subject matter to be discussed, any individuals in addition to the board who will attend the executive session and the time at which the regular session shall resume.

VI. ENDING BUSINESS:

1. Announcements
2. Appointments

VII. OTHER BUSINESS:

Commissioner Schlessiger – the Barton County Fair Board expressed their gratitude for the donation to help cover their expenses.

Commissioner Esfeld – said several County employees had children and grandchildren participating in the fair.

Commissioner Hutchinson – commended the employees for coming together and getting everything moved. Barton County was a great team to be a part of.

Matt Patzner – employees stepped up, went above and beyond, thanked everyone.

Commissioner Reif – thanked Commissioner Hutchinson, Matt Patzner, Department Heads and employees for everything.

Commissioner Hutchinson – thanked Dereck Hollingshead and his staff, Susan and Leigh.

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VIII. ADJOURN.

Commissioner Zimmerman moved to adjourn at 9:23 A.M.

Commissioner Reif seconded the motion.

All voted aye. Motion passed.

ATTEST:



Bev Schmeidler
Barton County Clerk



Shawn Hutchinson, Chairman