

# Request For Proposals (RFP)

POSTED DATE: April 28th, 2025.

DEADLINE: May 5<sup>th</sup>, 2025 at 10:00am



## Barton County Information Technology Computer Replacement Project

### Project Introduction

Barton County seeks pricing for the replacement of 16 new laptop as detail below

- Dell Laptop – 16
- Dell Laptop Dock -16
- Privacy Screens - 16

### Project Requirements

See final page.

### Project Funding Source

Funding provided by Barton County.

### Project Timeline

Computers and related equipment must be receipted to Barton County within 30 days of bid award.

### Additional Evaluation Criteria

The Barton County Commission award criteria may include, but is not limited to, pricing and equipment availability.

### Project Inquiries

Questions concerning the Request for Proposal must be submitted via email to Dereck Hollingshead, Information Technology Director, at [dhollingshead@bartoncounty.org](mailto:dhollingshead@bartoncounty.org).

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### Submission Procedure

1. *Vendors may receive electronic notifications and submit proposals electronically through Vendor Registry, a link found under the Procurement tab at [www.bartoncounty.org](http://www.bartoncounty.org).*

*OR*

2. *Proposals may also be sent via mail or courier to Barton County Clerk, 1400 Main Street, Room 202, Great Bend, KS 67530.*

*Barton County will not consider any proposal not prepared and not sent in accordance with the provisions hereof and may waive any informalities or reject any and all proposals. Any proposals may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any proposal received after the time and date specified shall not be considered. Proposals sent after the closing date and time will be returned unopened. Proposals may not be withdrawn within sixty (60) days after the actual date of the opening thereof.*

## **Awarding Bids/Proposals/Contracts**

*Barton County reserves the right to reject any and all bids/proposals/contracts and award in the County's best interests. Barton County will award bids/proposals/contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. In addition, consideration will be given to such matters as contractor integrity, compliance with public policy, a record of past performance, and financial and technical resources.*

*Barton County cannot enter into contracts with entities that have been suspended or debarred from participating in contracts supported with federal funds. For contracts over \$25,000 supported with federal funds, Barton County will verify that a contractor is not excluded or disqualified by either:*

- *Checking SAM ([www.sam.gov](http://www.sam.gov));*
- *Collecting a certification from that contractor; or*
- *Adding a clause or condition to the cover transaction with that contractor.*

## **False or Misleading Statements**

*In the opinion of Barton County, if your proposal contains false or misleading statements or references which do not support the function, attribute, capability, or condition of your company and the products and services outlined in your proposal, your proposal will be rejected.*

## **Conflicts of Interest**

*Vendors must list any current or potential clients or projects which may be (or cause) a conflict of interest in working for Barton County and describe the possible extent of the conflict.*

## **Modification of Bids/Proposals/Contracts**

*Modifications to bids/proposals/contracts already submitted will be allowed if submitted in writing before the deadline. Modifications shall be submitted and shall not reveal the total amount of either the original or revised proposal.*

## Project Requirements

Product	Quantities
Dell Laptop	16
Dell Laptop Dock	16
Privacy Screen	16

### **Dell Laptop Specifications**

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1. Dell Latitude Laptop
2. Window 11 Professional x64 English
3. Processor Equal to or Greater than Intel Core i7
4. 256GB Solid State Drive or larger
5. 16GB of Total Memory or more
6. 15.6in Monitor
7. Has a built in 10 key next to the keyboard

### **Dell Laptop Dock Specifications**

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1. New Dell Branded Dock
2. Capable of Dual Monitors
3. Ethernet NIC